



Robin Kordes

Phelps County Recorder of Deeds

Phelps County Courthouse, 200 North Main Street, Suite 133, Rolla, MO 65401

Phone 573.458.6095

Robin.Kordes@PhelpsCounty.org

To Obtain a Marriage License in Phelps County, Missouri

The 1st Party and 2nd Party must:

Visit our website to complete the application for marriage license. <https://mophelps.fidlar.com/MOPhelps/Apex.WebPortal/>

Once you have completed the online application call 573-458-6095 to set an appointment to pick up your license.

**If Either Party is unable to appear in the Recorder's Office to apply, due to Military Service, ADA Qualifying Disability or Incarceration, an Affidavit of Absent Applicant may be provided.*

Pay **\$60.00** CASH fee** at the time of license pick up. \$51 for the license, and \$9 for a certified copy to conduct legal business.

Present a **valid government issued picture ID**

Previously married applicants must provide the date (**month/year**) their last marriage ended. If a maiden name was restored, the marriage dissolution showing this change will need to be brought in, but only if their name has not been changed on their ID.

Pick up and give the license to the person performing the ceremony **before the wedding**. The application may remain on file up to six months. The person performing the ceremony is required by law to have the marriage license at the ceremony.

Have a ceremony performed within **30 days from the issue date** and may only be used in the State of Missouri.

NOT be related to each other through and including first cousins.

As of August 28, 2025 - Both parties must be 18 or over to obtain a license in the State of Missouri.

Unused Marriage License

If the license is lost, destroyed or not used, the parties must return the license to the Recorder's office or sign an affidavit so stating not used.

Return and Record of Marriage

The person performing the ceremony is required by law to return the completed license to the Phelps County Recorder of Deeds office within 15 (fifteen) days of the ceremony. The Recorder's office will contact the couple to pick up the recorded license as soon as we receive it. You can then take the certified copy of the license to the offices of Social Security Administration and the Department of Motor Vehicles/Revenue to change your name.

Copies

Copies are available as soon as the marriage license has been returned to our office.

Plain copy of the marriage license is \$1.00. Additional certified copy of the marriage license is \$9.00.

Military Purposes – No Charge for the first copy

For more information regarding:

Marriage licenses

.....

573-458-6095

MARRIAGES ARE NO LONGER PERFORMED BY THE JUDGES OF PHELPS COUNTY.