

PHELPS COUNTY COMMISSION RECORD

December 1, 2016 Eighteenth day of the October term

Now at this the 1st day of December 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
PWSD #1:

The Commission signed the RFF #6 for Edgar Springs PWSD #1, CDBG 2009-PF-49.

IN THE MATTER OF
PCRMC HOSPITAL BOARD OF TRUSTEES:

Ted Day resigned from the PCRMC Hospital Board due to his own concern regarding a conflict of interest, as he believed he might soon be participating in a contract with the hospital. There was discussion about options to fill the vacancy.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commissioners reviewed and approved accounts payable of 28 invoices for a total of \$42,361.06.

IN THE MATTER OF
COUNTY HEALTH INSURANCE:

The Commission adjourned to attend the first of four open enrollment sessions held for courthouse employees with Group Benefit Services, third party administrator of the health plan.

READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 6, 2016 Nineteenth day of the October term

Now at this the 6th day of December 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
NORTHWEY OUTER ROAD:

The meeting was attended by Superintendent of Roads Walter Snelson, Tom Pasley of the Road Department, Seth Swaim from Fisher Mechanical in Columbia, and Mike Monaldi. Local resident Monte Willy came to express concern about the lack of ditches where roads intersect at the Northwey Outer Road site. He stated that semi tractor-trailers were cutting "completely off the pavement" and he asked why there were no ditches. His contention was that even a one foot ditch would inhibit the trucks enough to keep them on the road. He asserted that Darin Pryor with the City of Rolla told him there would be ditches along the road in that area. At this point Darin Pryor, P.E. and Darrell Jones with the City of Rolla arrived. Willy said that he had been "cooperative" and that if the county "can't cooperate, [then] get the brush off my property." Pryor provided his plans for the guard rail and fencing to Pasley; he said that Mo DOT said a ditch would be acceptable if it was needed for drainage, which several at the meeting said was not necessary. Snelson said county right-of-way was fairly expansive in that area. Pryor said the approximately 3,000 feet of fence needed at \$20 per linear foot would cost \$60,000. The state has declared that green-colored slats will be needed over approximately 200 feet.

IN THE MATTER OF
PCRCM BOARD OF TRUSTEES:

Local resident Mike Monaldi requested of the Commission that they consider him if they chose to appoint a trustee to fill the vacancy on the board created by the resignation of Ted Day. Presiding Commissioner Verkamp said the hospital could likely weather a four-month vacancy, until the April 4, 2017 election.

IN THE MATTER OF
COURTHOUSE HVAC BID OPENING:

As scheduled for 10:00 a.m., bids received timely for the HVAC system were opened. The bid from MSI Constructors, Inc. of Springfield, MO was for \$197,700.00. The bid from Fisher Environmental Controls of Columbia, MO was for \$175,100.00. On a motion by Commissioner Stratman, seconded by Commissioner Hicks, the bids were taken under advisement. A copy of the competitor's bid was given to Swaim.

IN THE MATTER OF
COURT ORDERS:

Real Estate Court Orders PCCO-2006-0007, -0008, and -0009, for Account numbers 01973.00, 01973.06, and 02024.00 were approved.

PHELPS COUNTY COMMISSION RECORD

December 6, 2016 Nineteenth day of the October term

IN THE MATTER OF
ACCOUNTS PAYABLE:

Two accounts payable batches were reviewed and approved: 12 invoices for a total of \$13,872.63 (payroll deductions and garnishments), and 73 invoices for a total of \$138,354.83.


IN THE MATTER OF
25TH JUDICIAL CIRCUIT BUDGET:

The Commission received the proposed 2017 budgets for the 25th Judicial Circuit: Circuit Judges, Court Reporters, and Juvenile Division.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 8, 2016 Twentieth day of the October term

Now at this the 8th day of December 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
FLAP GRANT ROAD 7550:

Superintendent of Roads Walter Snelson discussed FLAP Grant invoicing for Road 7550. Deputy Clerk Peter Cook will contact Dwayne Kliethermes at Mo DOT.

IN THE MATTER OF
ROAD 7060:

Local resident Paul Spencer, 12261 Cedar Grove Road, approached the Commission about possibly relinquishing an undeveloped road bed. In 1966 his father had thought of constructing a road from Route CC to Bridge School Road; this never materialized and he owns property on both sides of this non-existent north-south road between Cedar Grove Road, County Road 7060, and Cedar Grove Lane. There was never a formal deed of this roadway. Spencer will bring some additional notes on the land for further study.

IN THE MATTER
OF NORTHWYE OUTER ROAD:

Snelson discussed returning a small wedge of land no longer necessary for the Northwye Outer Road construction to Monte Willy. Presiding Commissioner Verkamp will contact County Surveyor Lou Gilbert about marking the parcel.

IN THE MATTER OF
COURT ORDERS:

The Commission reviewed and approved PCCO 2016-0010 Account # 04191.01.

IN THE MATTER OF
ASSESSOR'S 2017 BUDGET:

Assessor Bill Wiggins requested that he be supplied with the Missouri State Auditor's budget worksheets with estimates of actual 2016 revenues and expenditures, as the State Tax Commission requires him to have his budget approved by the end of the year.

IN THE MATTER OF
NORTHWYE OUTER ROAD:

As moved by Commissioner Hicks, seconded by Commissioner Stratman, a project exemption certificate to be sent to Mo DOT for Bloomsdale Excavating Co., Inc was approved.

PHELPS COUNTY COMMISSION RECORD

December 8, 2016 Twentieth day of the October term

IN THE MATTER OF
SENATOR CLAIRE MCCASKILL:

Kristen Wright, representative for U.S. Senator Claire McCaskill, spoke with the Commission and listened to several concerns they expressed.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved two invoices batches, one of three invoices for LAGERS and county medical insurance in the amount of \$134,277.15, and another of 96 general invoices for \$266,095.47.

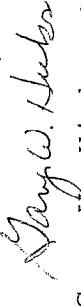
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 13, 2016 Twenty-first day of the October term

Now at this the 13th day of December 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
COURTHOUSE VISITOR:

Laura Crowley, elected Texas County Clerk and to begin her term January 1, 2017, visited with the Commission.

IN THE MATTER OF
NORTHWYE ASPHALT MILLING:

Bids were scheduled to be opened for the milling of the old pavement on Road 2000 at 0900. Dave Larimore with NB West was in attendance. Two bids were opened in the order received:

	Unit Price	Total Cost
--	------------	------------

Capital Paving & Construction, LLC of Jefferson City

Option 1 (hauling included)	\$1.76/cu yd	\$17,990.72
Option 2 (county hauls)	\$1.01/cu yd	\$10,324.22
Lump Sum for Mobilization		\$ 2,300.00

NNB West of Sullivan

Option 1 (hauling included)		\$20,404.04
Option 2 (county hauls; \$1800 mobilization)		\$18,052.98

Option 3 (milling more than 3", they haul)		\$38,025.85
Option 4 (milling more than 3", county haul)		\$27,088.30

Both Options 3 and 4 would have additional \$1800 for mobilization added. Larimore said these bids would not be valid if removal of the curb along the original Route 66 Roadway were required, as this contains extremely hard aggregate and steel rebar is imbedded in it. The bids were taken under advisement.

IN THE MATTER OF
ROAD 7130:

County resident Angelisa Reese, of 13250 Hartville Road (or Road 7130), came to discuss some dirt work that was done which was of concern to her. This was referred to the Superintendent of Roads, Walter Snelson.

IN THE MATTER OF
REAL ESTATE COURT ORDER:

On a motion by Commissioner Hicks, seconded by Commissioner Stratman, a court order abating taxes on property that belonged to the City of Newburg was approved.

PHELPS COUNTY COMMISSION RECORD
December 13, 2016 Twenty-first day of the October term

IN THE MATTER OF RESIGNATION
OF PHELPS COUNTY ASSESSOR:

Assessor William E. "Bill" Wiggins submitted a letter to the Presiding Commissioner stating that he was resigning his position effective 12/31/2016. He notified the Commission also that this was sent to the Governor and to the State Tax Commission. Commissioner Hicks moved, Commissioner Stratman seconded, that this resignation be accepted. On a motion by Commissioner Stratman, seconded by Commissioner Hicks, William Thomas Stoltz was appointed as acting Assessor, effective 1/1/2017.

IN THE MATTER OF
EMPLOYEE RECOGNITION:

Having completed 25 years of service to Phelps County, Crystal Cox received a certificate from Presiding Commissioner Randy Verkamp, and all the appreciation of the Commission.

IN THE MATTER OF
COUNTY LIABILITY COVERAGE:

Dan Cavender with BPJ, the agent for MOPERM Liability Insurance, came to discuss coverage for the county. There is currently one open claim with the county, specifically the sheriff's department regarding excessive use of force; this was filed less than 3 months before the end of the 5-year statute of limitations. It falls under the 2011 policy with a \$25,000 deductible; said deductible now being \$10,000. Cavender said the law enforcement liability at one time was quite high, but that this is improved. No rate increase but an absolute premium increase is anticipated. The number and coverages for vehicles was discussed. Adding or dropping less than 10 vehicles does not result in a change in premium, though adding or dropping the heavy equipment covered by inland marine (dump trucks, graders, etc.) will. The 1972 jail, currently not being remodeled, will be covered at its current replacement value. Commissioner Stratman said that should restoration work begin, adjustment in coverage will be needed. The Sheriff's Department is currently rated on 65 law enforcement employees: 53 full time, 2 part time, 6 reserve, 4 transport officers. Problems with insuring historical value of buildings was discussed as was coverage for data breaches. The total increased cost compared with 2016 was \$17,220. On a motion by Commissioner Stratman, seconded by Commissioner Hicks, the renewal with MOPERM was approved.

IN THE MATTER OF
ROAD 3330:

Vacation of some of this road was discussed. Landowner Scott Dieckhaus had expressed an interest in having a turnaround; Snelson said that the county's original agreement when the terminus of the road was vacated was to build a culdesac if the property owner deeded the needed land.

IN THE MATTER OF
COURTHOUSE HVAC UPGRADE:

PHELPS COUNTY COMMISSION RECORD

December 13, 2016 Twenty-first day of the October term

COURTHOUSE HVAC, Continued:

Director of Building and Grounds Mark Brookshire and Sissy Korich came to discuss the award of the bid for HVAC upgrade and maintenance. Two bids had been received: Fisher Controls of Columbia, and MSI Constructors of Springfield; Fisher was the low bidder. However, the bids were not directly comparable and there was some concern about the programming of Fisher's equipment not being turned over to clients, thus enabling them to save multiple service calls; this had been done previously by Brookshire. Fisher also submitted a bid planning to use existing wiring; new wiring had been specified. He recommended that the MSI bid be accepted, which was moved by Commissioner Hicks, seconded by Commissioner Stratman.

IN THE MATTER OF
PAYROLL:

The Commission reviewed and approved payroll for 12/15/2016 with net \$167,845.32, \$59,060.09 federal withholding, \$7,840.50 state withholding.

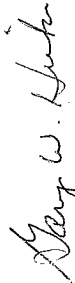
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 15, 2016 Twenty-second day of the October term

Now at this the 15th day of December 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
ROAD 5230:

Local Residents Kimberley Galvan, Lynne Soleta, Dan Soleta, and Jason Smith came to address the Commission with concerns about their road within their subdivision, The Ranches. The first home built there was Smith's, in 2006. The road was chip and seal at that time. The road was built to county road specifications, as they understood, and it was then adopted by the County. During subsequent heavy construction traffic with more homes, there was significant wear-and-tear on the road. Most lots in the subdivision are sold, though some are not built upon. The road is used as a short cut en route to Highway 72. Galvan said she realized that the entire subdivision could not be black topped, but that perhaps parts where construction was completed could be improved. Commissioner Hicks said that in the opinion of some, the subsurface of the roads had not been properly prepared. Presiding Commissioner Verkamp concurred with this opinion; he said that the roads probably were not built to specifications. A discussion of remediation ensued. Galvan presented a petition with the residents' signatures and said that the community merely wanted to be remembered.

IN THE MATTER OF
HEALTH DEPARTMENT:

Phelps/Maries County Health Department future Director Michelle Steinkamp came to ask some questions regarding paying from her budget for the county share of medical coverage of retired employees.

IN THE MATTER OF
TRANSPORTATION DEVELOPMENT DISTRICT:

The Move Rolla TDD election results were entered into the Court Record. 60 Qualified Voters, who by definition were property owners in the proposed TDD and who had applied for a ballot pursuant to the Judgement and Order Calling an Election filed by the Circuit Court of Phelps County, Missouri on September 9, 2016 (Cause No. 15PH-CV01751) cast 39 ballots. Based on the weighted votes by acreage of these property owners, the votes for the Proposition were 515.7492, and the votes against the Proposition were 79.5462. The deadline for receipt of ballots in the Circuit Clerk's office was 12/13/2016, and the bipartisan team of four judges met in Hearing Room "A" on 12/14/16 to tabulate the ballots.

IN THE MATTER OF
ROAD EQUIPMENT:

PHELPS COUNTY COMMISSION RECORD

December 15, 2016 Twenty-second day of the October term

ROAD EQUIPMENT, Continued:

The letter of intent to lease the John Deere 6130M tractor for a 9 month period was approved by Commissioner Stratman, seconded by Commissioner Hicks.

IN THE MATTER OF
COUNTY MEDICAL HEALTH INSURANCE:

The Commission held a conference by telephone with the CEO at the third party payor, Group Benefit Services of Springfield. An open meeting will be scheduled soon.

IN THE MATTER OF
SALES TAXES:

Treasurer Carol Green presented the Sales Tax report. County 0.5% sales tax revenue for December was \$241,952.23, down 10.26% from previous December, with rolling twelve month comparison showing increase of 0.90% compared with 2015.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of three A/P batches of 7 invoices, 6 invoices, and one invoice in the amounts of \$1,088.84; \$5,439.80 and \$21,323.69 respectively.

READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD
December 20, 2016 Twenty-third day of the October term

Now at this the 20th day of December 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
NORTHWYE OUTER ROAD:

Invoice 111848 from Bloomsdale Excavating Co. in the amount of \$1970.13 was reviewed by the Commission.

IN THE MATTER OF
PUBLIC ADMINISTRATOR:

James T. Crump came to present discuss with the Commission his contract for services with the Public Administrator. He had not billed the County for any services in 2016. When possible, he bills the estates directly. The amount of his time spent on Public Administrator clients who lack resources was discussed. During the May 19, 2016 Commission meeting, a monthly fee of \$500.00 had been discussed; a draft contract will be reviewed.

IN THE MATTER OF
COURTHOUSE SECURITY:

The Twenty-Fifth Judicial Circuit, State of Missouri counties of Phelps, Pulaski, Texas, and Maries submitted Administrative Order 2016-07 regarding Phelps County Department of Courthouse Security. This order, signed by Presiding Judge William E. Hickle, amended the administrative order entered into on December 30, 2004 such that the duly commissioned peace officers serving as courthouse security officers and bailiffs shall be under the superintending control and authority of the Sheriff of Phelps County. The Sheriff, in consultation with the Circuit Judges, would designate one of the bailiffs as Director of the Department of Courthouse Security and this individual shall annually prepare a budget in consultation with the Circuit Judges and shall submit this budget to the Sheriff for inclusion in the budget of the Sheriff. The order takes effect January 1, 2017.

IN THE MATTER OF
ASSESSOR'S BUDGET:

Assessor Bill Wiggins brought his tentative budget to the Commission for their review. He said that the State Tax Commission required his budget to be approved by the end of the calendar year. Presiding Commissioner Verkamp asked if GIS had been satisfactory; Wiggins said it had, emphatically. The new assessor, Bill Stoltz, will have to renegotiate the contract with Pictometry in 2017. The existing contract with the E911 board states that the board is obligated to pay up to 50% of the cost of Pictometry; currently they pay 15%. Verkamp asked if there were efficiencies to target within his office; Wiggins said the office is moving completely away from paper in the field. His field assessment staff receives emails on their smart

PHELPS COUNTY COMMISSION RECORD

December 20, 2016 Twenty-third day of the October term

ASSESSOR'S BUDGET, Continued:

phones with tasks assigned. In response to Verkamp's question, Wiggins states that another field person will still need to be hired, to avoid adverse impact to reassessment work. Originally forecast to be finished in 2017, he now believes the total reassessment will require up to 2019 to complete. Pictometry has almost negated the use of site visits, and less than 1% of new construction escapes the aerial system.

IN THE MATTER OF
COURTHOUSE SECURITY:

Sheriff Rick Lisenbe visited with the Commission about liability costs. Presiding Judge Bill Hickle joined the meeting and discussed use of master keys; the bailiffs will have authority to use these. Judge Hickle said that Director of Support Services Mark Brookshire should discuss with the bailiffs.

IN THE MATTER OF
NORTHWYE OUTER ROAD:

Chester Crider and Superintendent of Roads Walter Snelson joined the meeting. Crider asked when the new road would open. Survey of Monte Willy's property was discussed; surveyor Lou Gilbert will likely complete this within days.

IN THE MATTER OF
NORTHWYE ROAD MILLING:

On a motion by Commissioner Stratman, seconded by Commissioner Hicks, the bid of Capital Quarry for milling the Northwye Outer Road segments was accepted.

IN THE MATTER OF
MISSOURI AGRICULTURAL AND
SMALL DEVELOPMENT AUTHORITY GRANT:

On behalf of St. James Winery, Commissioner Stratman moved, Commissioner Hicks seconded, to execute the MASDA certification of county health ordinances.

IN THE MATTER OF
COUNTY HEALTH INSURANCE:

Mike Deren with GBS spoke with the Commission. There were several large medical bills which, if cleared by year end, would save the county significant money as these would not have to come from the aggregate specific allowance. The Commission determined that early payment of half of the premium for the upcoming month would be the best way to handle this.

IN THE MATTER OF
TOUGH ON TRASH:

The Tough on Trash grant for calendar year 2016 was extended to March 31, 2017 on a motion by Commissioner Hicks, seconded by Commissioner Stratman. The grant for 2017, in the amount of \$8,970, was approved on a motion by Commissioner Hicks, seconded by Commissioner Stratman.

PHELPS COUNTY COMMISSION RECORD
December 20, 2016 Twenty-third day of the October term

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 130 invoices in the amount of \$250,882.34.

IN THE MATTER OF
CAMP BRIMSHIRE:

Sherry and Richard Hashagen were present on behalf of the Association for Midwest Disadvantaged Youth, Inc. (AMDY), to witness a proclamation for Camp Brimshire:

PROCLAMATION
BY THE HONORABLE MEMBERS
OF THE PHELPS COUNTY COMMISSION

WHEREAS, the Association for Midwest Disadvantaged Youth, Inc. (AMDY) provides Camp Brim Shire to continually serve many disadvantaged Phelps County citizens, and

WHEREAS, the AMDY/Camp Brim Shire foundation is a totally volunteer, Missouri, not for profit, Phelps County, IRS tax qualified charitable foundation, with no paid employees or staff, serving a unique and important social need in Phelps County and the surrounding region, and

WHEREAS, the AMDY foundation is recognized by both the Missouri and United States Legislatures as a leader in innovative programs and services to Phelps County developmentally disabled, impaired youth and adults, seniors, veterans, scouts, schools, churches, and many community, county, state, international and civic programs, and

WHEREAS, the unique AMDY ADA Brim Shire campus is a special needs children's camp in Phelps County providing no cost, specialized, diverse ADA facilities and programs, and

WHEREAS, Camp Brim Shire has completed over 37 years of important local social, recreational, educational, economic and developmental community services to Phelps County businesses and residents,

NOW, THEREFORE, the Phelps County Commission hereby recognizes the Association for Midwest Disadvantaged Youth, Inc. as a Phelps County resource for all citizens and businesses of our community and extends its most sincere best wishes for continued success.

PHELPS COUNTY COMMISSION

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2

s/s Pamela K. Grow, Phelps County Clerk

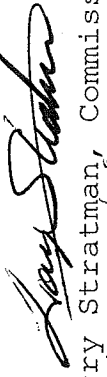
DATE: December 20, 2017

PHELPS COUNTY COMMISSION RECORD

December 20, 2016 Twenty-third day of the October term

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 22, 2016 Twenty-fourth day of the October term

Now at this the 22nd day of December 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
PHELPS COUNTY EMERGENCY
SERVICES BOARD:

Lance Thurman, legal counsel to the E911 Board, came to discuss the upcoming General Municipal Election and which members' seats were up for election on April 4, 2017. Randy Barr and Stephen Zap, District 2 and Bill Bleckman, District 1, as well as Nick Chlysta, District 2 unexpired term would all be up for election and all have plans to file. Pursuant to statute, RSMo 115.124 states the E911 Board is an entity which may avoid an election when exactly the required number of individuals files for every vacant seat.

IN THE MATTER OF
MISSOURI AGRICULTURAL
AND SMALL DEVELOPMENT AUTHORITY:

The Commission reviewed paperwork submitted by Naturally Meramec for the MASDA grant; on a motion by Commissioner Hicks, seconded by Commissioner Stratman, this was approved.

IN THE MATTER OF
FLAP GRANT 990 (597):

On a motion by Commissioner Hicks, seconded by Commissioner Stratman, a Contractor's Affidavit for this grant, covering work done on County Road 7550, was approved.

IN THE MATTER OF
NORTHWEY OUTER ROAD:

Superintendent of Roads Walter Snelson came to discuss the award of the milling bid on Road 2000 at the west end of the roadway. Several alternatives with respect to paid hauling and county hauling were discussed. Other aspects of the roadwork were reviewed for John Buckner of the Rolla Daily News.

IN THE MATTER OF
CART FUNDS:

Treasurer Carol Green presented the Gas Tax (\$57,455.14), Motor Vehicle Sales Tax (\$13,444.06), and the Motor Vehicle Fees (\$7,027.80) for the month. These were increased 2.40%, 9.99%, and decreased 0.90% in a month-to-month comparison, respectively.

IN THE MATTER OF
ACCOUNTS PAYABLE:

PHELPS COUNTY COMMISSION RECORD

December 22, 2016 Twenty-fourth day of the October term

ACCOUNTS PAYABLE, Continued:

The Commission reviewed and approved an accounts payable batch of 20 invoices for a total of \$4,515.80.

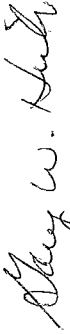
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD
December 27, 2016 Twenty-fifth day of the October term

Now at this the 27th day of December 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
PUBLIC ADMINISTRATOR:

Newly-reelected Public Administrator Kathy Oliver was sworn in by the county clerk for her new term to begin January 1, 2017.

IN THE MATTER OF
AUTOPSY COSTS:

The County received news from the University of Missouri Department of Pathology and Anatomical Sciences, School of Medicine, that autopsy costs in 2017 would increase 3% to \$1,675.00. This will be taken into account in the Coroner's budget.

IN THE MATTER OF
ASSESSOR'S BUDGET:

Assessor Bill Wiggins presented his 2017 budget to the Commission. Presiding Commissioner Verkamp inquired whether overtime would be required in the coming year. The Assessor's expenditures in 2015 included a significant amount--\$16,000--of overtime pay; a field assessor put in many long hours re-mapping the agricultural land in the county. Though there is a similar project of remapping all residential and commercial parcels under an acre in size, much less overtime is anticipated. Commissioner Hicks queried the Assessor about overages on travel and meetings. Program expenses were then discussed.

IN THE MATTER OF
COURTHOUSE SECURITY:

Director of Support Services Mark Brookshire came to discuss the changes in access to the Courthouse that will ensue once the Sheriff's Department assumes full responsibility for security. The expense of replacing cores in the door locks was discussed.

IN THE MATTER OF
ROLLA MUNICIPAL UTILITIES:

Tom Parker, Operations Manager for Rolla Municipal Utilities, came to say goodbye to the Commission after 34 years at RMU.

IN THE MATTER OF
COUNTY CREDIT CARD:

On a motion by Commissioner Hicks, seconded by Commissioner Stratman, an additional \$6,000.00 was added to the Health Department's card limit.

PHELPS COUNTY COMMISSION RECORD

December 27, 2016 Twenty-fifth day of the October term

IN THE MATTER OF
COUNTY PAYROLL:

The Commission reviewed and approved payroll in the amount of \$195,624.04 (net) with \$85,684.50 (federal withholding) and \$11,075.50 (state withholding.)

IN THE MATTER OF
COUNTY MEDICAL INSURANCE:

Effective January 1, 2017, the Employee Benefit Plan through GBS, Section 14.07, will be amended to include the Phelps County Regional Medical Center benefits schedule including USA Radiology and Medical Laboratory Services, Inc. at the same level of benefits as the Technical Component (Modifier TC). On a motion by Commissioner Hicks, seconded by Commissioner Stratman, this was approved.

IN THE MATTER OF
COUNTY BUDGET:

Preliminary discussions of the 2017 county budget were continued.

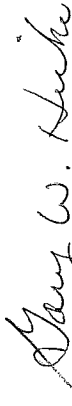
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD
December 29, 2016 Twenty-sixth day of the October term

Now at this the 29th day of December 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
OATHS OF OFFICE:

The county clerk administered the oaths of office to District 1 Commissioner Larry Stratman, District 2 Commissioner Gary W. Hicks, Sheriff Rick Lisenbe, Assessor William Thomas "Bill" Stoltz, Coroner D. Andrew "Andy" Davis, and Surveyor Terris L. Cates.

IN THE MATTER OF
PHELPS/MARIES HEALTH DEPARTMENT:

Incoming Health Department Director Michelle Steinkamp came to discuss restaurant inspection and VAXCare reimbursement issues. Stating that Medicaid will pay the health department \$5.00 per immunization component as an administration fee; she hopes to increase the revenue from this. The Commission recommended that Steinkamp set her administration fee as she thought best considering her budgetary needs, taking care not to charge more for Medicaid patients than any other patients. She inquired about an ordinance to allow her department to charge for inspection of septic systems. The federal training guidelines allow for standardization of the procedures followed.

IN THE MATTER OF
ROADS:

Superintendent of Roads Walter Snelson came to discuss CART funds and the county line roads, such as 8400, 8360, and 2160. He states that almost 3 miles of chip and seal was completed by Phelps County on 8400, and CART pays only about \$1,000 per mile; Maries county receives all the funding for 8400. Phelps actually includes the first 1.5 miles in its road inventory.

IN THE MATTER OF
TRANSPORTATION DEVELOPMENT DISTRICT:

On a motion by Commissioner Hicks, seconded by Commissioner Stratman, appointment of Hospital CEO Ed Clayton to the TDD Board was approved.

READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2