

PHELPS COUNTY COMMISSION RECORD

February 2, 2016 Ninth day of the January term

Now at this the 2nd day of February 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
PUBLIC ADMINISTRATOR:

James T. Crump, Attorney, addressed the Commission regarding what was felt necessary for legal services for the clients of the public administrator. He mentioned two strategies, one a flat fee system and one a negotiated reduced rate for services to estates with limited assets. He stated that he wished to continue representing the Public Administrator's office, as with his 2 associated attorneys there is approximately 90 years of experience, much of it with probate. Commissioner Stratman asked about a bid threshold, and Presiding Commissioner Verkamp said this process typically would start with a statement of qualifications and then negotiations after a choice was made. No actions were taken.

IN THE MATTER OF
ROAD 1250:

Richard Hashagen came to request rock for his road.

IN THE MATTER OF
2015 BUDGET SEFA:

The Commission reviewed a letter of acceptance from Missouri DHSS for the Corrective Action Plan (CAP) for the Schedule of Expenditures of Federal Awards (SEFA) in the 2015 budget.

IN THE MATTER OF
ROLLA WEST TIF:

The Missouri Department of Revenue submitted a letter with a statement of no interest in the Rolla West TIF, germane because the state is one taxing district within the proposed development area.

IN THE MATTER OF
COLLEGE HILLS SUBDIVISION:

Steve Hargis, PE, of the City of Rolla Environmental Services Department discussed sewer repairs in the College Hills area. Because of the work, he estimates approximately 3500 square yards of chip and seal repair will be needed.

IN THE MATTER OF
APRIL 5, 2016 BALLOT ISSUES:

Commissioner Stratman opined that he believed the use tax issue was one of fairness to local merchants.

PHELPS COUNTY COMMISSION RECORD

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IN THE MATTER OF
ROADS:

Chester Crider discussed road work with the Commission.

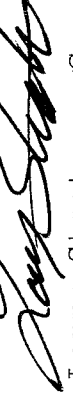
IN THE MATTER OF
ACCOUNTS PAYABLE:

Accounts Payable for 277 invoices, in the amount of \$332,877.55
was approved by the Commission.

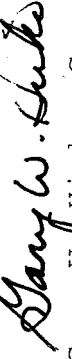
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD
February 4, 2016 Tenth day of the January term

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Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

**IN THE MATTER OF
FLOODPLAIN ORDINANCE:**

Tammy Snodgrass of Meramec Regional Planning Commission (MRPC) presented some suggested changes that could be made to the Phelps County Floodplain Ordinance. Under the "Cost of Compliance", Phelps County lacks the term "repetitive loss" and if that category were incorporated, the number of people qualifying would be expanded. Karen McHugh at SEMA recommended that the new rate maps be adopted. FEMA had some initial recommendations that were desired by them, though not required:

- 1) Critical facilities such as fire stations and hospitals would need to be constructed above the 500 year flood plain as would their access routes; 2) Hazardous materials and storage of same would not expand, that is, no additions could be made; 3) If a facility ceases to be used and lays vacant for a specified time, it cannot be used again for that purpose; and 4) Temporary structures such as construction trailers could be set up in the floodplain, though never for residential use. Snodgrass said the public hearing for the floodplain amendments would be 20 days after publication, during a Commission meeting.

**IN THE MATTER OF
FLOODPLAIN PERMITTING:**

Snodgrass discussed issues with an individual in Jerome wishing to rebuild a garage which had been completely demolished and swept away during the December 2015 flood. The property owner wishes to rebuild a garage over 400 square feet, and he cannot obtain a variance to rebuild unless it is less than 400 square feet. He needs no variance for a carport. Commissioner Hicks then asked if the Burlington Northern Railroad had obtained a permit to repair the railroad bridge across the Gasconade River at Jerome, questioning the possibility that the bridge causes more flooding upstream when debris is particularly heavy. Snodgrass will contact the railroad.

**IN THE MATTER OF
NORTHWEY OUTER ROAD:**

Tony Floid with Intercounty Electric, Jeff Kormann (MRPC) and Anne McClay and Darin Pryor (City of Rolla) discussed relocating utilities for the planned road construction. Pryor said utilities must go to the north side of the planned road, to avoid the I-44 right-of-way. Kormann said federal and state prevailing wage will be required, unless the work is donated, in which case it is unenforceable. Secondly, Pryor said that bids on excavation, if sought in April, would mean dirt work could begin in May. Bids for asphalt and fence work could be let in August 2016. On questioning by Presiding Commissioner Verkamp, Pryor said that he would use Mo DOT specifications for dirtwork. Suppliers of the necessary concrete pipes are limited to two in

PHELPS COUNTY COMMISSION RECORD

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NORTHWYE OUTER ROAD, Continued:

Missouri and one in Illinois; this will be advertised for bid by the clerk. Presiding Commissioner Verkamp inquired about combining the bid for rock and gravel for general county use with the rock and gravel bid for Northwye; Kormann will investigate this possibility.

**IN THE MATTER OF
BIDS ON GRADER BLADES:**

Commissioner Hicks moved and Commissioner Stratman seconded, the following bid solicitation for publication:

Phelps County is currently seeking bids on grader blades and snow plow blades for the 2016 year for use by the Phelps County Highway Department. Bid specifications are available in the Phelps County Clerk's Office, 200 N. Main St. Ste 102, Rolla, MO 65401. For questions, contact Walter Snelson, Road Superintendent at 573-426-3864. Bids will be accepted in the Phelps County Clerk's Office until 10:00 a.m. on Tuesday, February 23, 2016 at which time they will be opened. Phelps County reserves the right to reject any or all bids.

Done by the order of the Phelps County Commission, this 4th day of February, 2016.

s/s Pamela K. Grow, Phelps County Clerk

PUBLISH: Rolla Daily News - Saturday, February 6, 2016

**IN THE MATTER OF
BIDS ON ROCK AND GRAVEL:**

Commissioner Hicks moved and Commissioner Stratman seconded, the following bid solicitation for publication:

Phelps County is currently seeking bids on rock and gravel for use by the Phelps County Highway Department. For questions, contact Walter Snelson, Road Superintendent at 573-426-3864. Bid specifications are available in the Phelps County Clerk's Office, 200 N. Main St. Ste 102, Rolla, MO 65401. Bids will be accepted in the Phelps County Clerk's Office until 9:15 a.m. on Tuesday, February 23, 2016 at which time they will be opened. Phelps County reserves the right to reject any or all bids.

Done by the order of the Phelps County Commission, this 4th day of February, 2016.

s/s Pamela K. Grow, Phelps County Clerk

PUBLISH: Rolla Daily News - Saturday, February 6, 2016

**IN THE MATTER OF
BIDS ON ASPHALT PRODUCTS:**

Commissioner Hicks moved and Commissioner Stratman seconded, the following bid solicitation for publication:

PHELPS COUNTY COMMISSION RECORD

February 4, 2016 Tenth day of the January term

BIDS ON ASPHALT PRODUCTS, Continued:

Phelps County is currently seeking bids on asphalt products. For questions, contact Walter Snelson, Road Superintendent at 573-426-3864. All materials must meet specifications as described in section 401 through 402 of the 2011 Missouri Standard Specifications for Highway Construction and any revisions thereto. Bids will be accepted in the Phelps County Clerk's Office until 9:30 a.m. on Tuesday, February 23, 2016 at which time they will be opened. Phelps County reserves the right to reject any or all bids.

Done by the order of the Phelps County Commission, this 4th day of February, 2016.

s/s Pamela K. Grow, Phelps County Clerk

PUBLISH: Rolla Daily News - Saturday, February 6, 2016

IN THE MATTER OF BIDS ON A
TWO-YEAR MOTOR GRADER LEASE:

Commissioner Stratman moved and Commissioner Hicks seconded the following bid solicitation for publication:

Phelps County is currently seeking bids for the lease of one current model year Caterpillar 12M3 Motor Grader (with back-up cameras and front scarifier included) or equivalent. Bid specifications are available in the Phelps County Clerk's Office, 200 N. Main St., Ste 102, Rolla, MO 65401. For questions, contact Walter Snelson, Road Superintendent at 573-426-3864. Bids will be accepted in the Phelps County Clerk's Office until 10:15 a.m. on Tuesday, February 23, 2016 at which time they will be opened. Phelps County reserves the right to reject any or all bids.

Done by the order of the Phelps County Commission, this 4th day of February, 2016.

s/s Pamela K. Grow, Phelps County Clerk

PUBLISH: Rolla Daily News - Saturday, February 6, 2016

IN THE MATTER OF
BIDS ON CULVERTS:

Commissioner Hicks moved and Commissioner Stratman seconded, the following bid solicitation for publication:

Phelps County is currently seeking bids on culverts to be purchased at various lengths and quantities as specified for Phelps County Highway Department for the 2016 year. For questions, contact Walter Snelson, Road Superintendent at 573-426-3864. Bid specifications are available in the Phelps County Clerk's Office, 200 N. Main St. Ste 102, Rolla, MO 65401. Bids will be accepted in the Phelps County Clerk's Office until 9:45 a.m. on Tuesday, February 23, 2016 at which time they will be opened. Phelps County reserves the right to reject any or all bids.

HELPS COUNTY COMMISSION RECORD
February 4, 2016 Tenth day of the January term

BIDS ON CULVERTS, Continued:

Done by the order of the Phelps County Commission, this 4th day of February, 2016.

s/s Pamela K. Grow, Phelps County Clerk

PUBLISH: Rolla Daily News - Saturday, February 6, 2016

IN THE MATTER OF
COUNTY ROAD 7050 BRIDGE:

Commissioner Hicks discussed a possible extension on this bridge project; Kelly Wilson with Mo DOT had provided a letter outlining what was required. As moved by Commissioner Stratman, seconded by Commissioner Hicks, an 90 day extension will be requested by Hicks in writing.

IN THE MATTER OF
ROAD 3000:

The Commission heard concerns from Harold Bennish about the adherence of the new chip and seal surface.

IN THE MATTER OF
APRIL 5, 2016 BALLOT QUESTIONS:

Assessor Bill Wiggins spoke with the Commission about educating the public about Questions 1 and 2.

IN THE MATTER OF
ACA COMPLIANCE:

As prepared by Glenda Gibson, Payroll Clerk, forms 1094C and 1095C were signed by Presiding Commissioner Verkamp on a motion by Commissioner Stratman, seconded by Commissioner Hicks.

IN THE MATTER OF
ACCOUNTS PAYABLE:

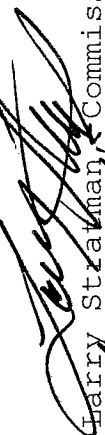
Accounts payable for contract labor and mileage reimbursement in the amount of \$19,673.05 was approved.


IN THE MATTER OF
PAYROLL:

Payroll for 2/16/16 in the amount of \$156,947.53 (net salaries), \$55,533.71 (federal taxes) and \$7,358.50 (state taxes) was approved.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Harry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD
February 9, 2016 Eleventh day of the January term

Now at this the 9th day of February 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

**IN THE MATTER OF
FLOODPLAIN ORDINANCE:**

The Commission further discussed amendments to the Floodplain Management Ordinance. In Article 2 General Provisions, Section A Lands to Which Ordinance Applies, and in Article 8 Definitions, where the term "Repetitive Loss" was inserted, the changes were met with no objection from the Commission, though public hearing will be needed. Additional standards recommended by FEMA Region VII, Commissioner Hicks noted that renumbering might be required. Commissioner Stratman suggested that nonconforming use between 18 and 24 months should be allowed; Commissioner Verkamp favored 18 months since that would encompass two construction seasons.

**IN THE MATTER OF
FLOODPLAIN PERMITS:**

On a motion by Commissioner Hicks, seconded by Commissioner Stratman, a permit to rebuild a garage from Ed and Rebecca Larson was denied for lack of compliance with the floodplain ordinance. Demolition permit for Norma Harris was signed by Presiding Commissioner Verkamp. Floodplain letters of substantial damage (over 50%) were approved by Commissioner Hicks, seconded by Commissioner Stratman, for Millard and Donna Roesner, Warren Turner, Sherry Pierce, David and Karen Rosenberg, Jeanette Clares, Wilbert and Loretta Phelps, and Bryan and Tami Sewell. Letters specifying less than 50% damage were sent to Gary Barr, Martel P. and Monika Goldman, Terry and Kim Sutton, Lee and Linda Hatfield, Larry Lehnhoff, and Donald and Tina Huff.

**IN THE MATTER OF
PHELPS COUNTY CORONER:**

The Commission acknowledged the service and expressed sympathy to the family of Larry Swinfard, Coroner from January 1, 1997 to his death on February 8, 2016. Commissioner Stratman moved, Commissioner Hicks seconded, that Deputy Coroner Andy Davis be able to receive the compensation of the Coroner, in compliance with RSMo 58.160. The Commission tasked the clerk with an inquiry of the Secretary of State's office regarding the vacancy.

**IN THE MATTER OF
COUNTY ROAD 6230:**

Superintendent of Roads Walter Snelson discussed the lack of CART fund credit for Road 6230, conveyed to the county in 1986. Mo DOT will send an agreement for the county to sign.

PHELPS COUNTY COMMISSION RECORD

February 9, 2016 Eleventh day of the January term

IN THE MATTER OF
FEMA DISASTER ASSISTANCE:

Mardi Millons, FEMA Liason for Elected Officials; Kathy Engel, Division Supervisor for FEMA; Brett Hendrix of Missouri SEMA; and Sandy North, Phelps County Emergency Management Director attended the meeting to discuss individual assistance which is available in 33 Missouri counties after the late December, 2015 flooding. Millons distributed information packets to the Commission. Individual Assistance process was reviewed. People are encouraged to register within 60 days of the disaster declaration, which was 1/21/2016. Applicants are encouraged to read any denial letters carefully, as occasionally this is only for an easily-corrected technicality. Discussion of assistance for Public Infrastructure followed; North says the application has been made and is pending. Hendrix stated that the damage in Phelps from this event far exceeded \$200,000.00. North said 8 families were left homeless: 7 in Jerome, one in Beaver Manor. Plans to set up a FEMA assistance application center in the Phelps County Courthouse multipurpose room were discussed.

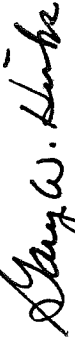
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Strachman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

February 11, 2016 Twelfth day of the January term

Now at this the 11th day of February 2016 the Commission did not meet due to their attendance at required annual training.

READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Leroy Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

February 16, 2016 Thirteenth day of the January term

Now at this the 16th day of February 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OFG
NORTHWEY OUTER ROAD:

Darin Pryor, PE, of the City of Rolla and Jeff Kormann, MRPC, came to discuss the concrete pipe for the Outer Road Restoration, and possible matching funds for the paving of a stretch along Old Route 66.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment in the amount of \$117,952.55 for 154 invoices, as well as \$3,872.34 for 13 invoices for contract labor.

IN THE MATTER OF
MISSOURI S&T STUDENTS:

Jim Dipardo reported two Missouri S&T students had appeared in a local business wearing t-shirts emblazoned with the phrase "Al-Qaeda" on the back. He was very concerned about this display and shared his concerns with the Commission, after having discussed it with University of Missouri Curator David Steelman and State Senator Dr. Dan Brown.


IN THE MATTER OF
ROLLA PUBLIC HOUSING:

Rolla City Administrator John Butz and St. James City Administrator Harold Selby came to discuss tax exemption for property in Rolla. No action was taken.

IN THE MATTER OF
EMERGENCY MANAGEMENT DIRECTOR:

On a motion by Commissioner Hicks, seconded by Commissioner Stratman, the annual agreement for the Emergency Management Director was approved.

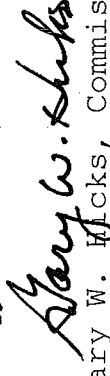
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

February 18, 2016 Fourteenth day of the January term

Now at this the 18th day of February 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
PROSECUTING ATTORNEY CAFA:

Linda Morris of the Phelps County Prosecuting Attorney's office presented a copy of the CAFA report for the Commission to review. On a motion by Commissioner Stratman, seconded by Commissioner Hicks, this was approved.

IN THE MATTER OF
PCSD COOLING TOWER:

Phelps County Sheriff Rick Lisenbe and Jail Administrator Matt Schults came to discuss the cooling tower of the jail having reached the end of its useful life. Stop-gap maintenance has been done for the past 8 years. A new tower and some plumbing work will resolve the issues. The cost was discussed. The Department of Justice may approve use of forfeiture funds. Commissioner Stratman moved, and Commissioner Hicks seconded, that the following bid solicitation be approved for publication:

Request for Design/Build Proposals Mechanical
Improvements/Repairs

The Phelps County Sheriff's Department is soliciting bids for repair or replacement of specific items within the HVAC and Plumbing systems at the Phelps County Jail Facility. Bids will be received from reputable Design/Build Contractors serving the Rolla area. Said contractors will be licensed within the state of Missouri to provide services and shall maintain professional Errors and Omissions insurance as required for Phelps County.

The intent of this project is to provide permanent solutions to longstanding mechanical issues with the Jail Facility. Submitting Contractors will have direct Single Point Responsibility for all improvements made and will guarantee the performance, equipment, and workmanship.

Design/build contractor will provide all drawings and engineering calculations, signed by contractor's resident engineer, necessary for applications and receipt of building local permits. Drawings will be updated throughout the construction period to maintain an As-Built document of work completed. An electronic version will be provided to the Owner at completion of the project as part of the IOM manual in addition to equipment submittals, engineering calculations, and equipment IOMs from the manufacturers.

Sealed bids must be mailed, and marked as "Sheriff's Department Cooling Tower" to the Phelps County Clerk's Office at 200 North Main St., Suite 102, Rolla, MO 65401 before 9:30 a.m. on Tuesday, March 8th, 2016, at which time they will be opened.

PHELPS COUNTY COMMISSION RECORD
February 18, 2016 Fourteenth day of the January term

PCSD COOLING TOWER, Continued:

Please contact Lt. Matt Shults at the Phelps County Sheriff's Department for details, Monday through Friday, between 8 a.m. and 4 p.m. at 573-426-3810.

Done by order of the Phelps County Commission, this 16th day of February, 2016.

s/s Pamela K. Grow, Phelps County Clerk

PUBLISH: Rolla Daily News - February 20, 2016

IN THE MATTER OF
PCSD PARKING LOT:

As moved by Commissioner Stratman, seconded by Commissioner Hicks, the following bid solicitation be approved for publication:

BIDS

The Phelps County Sheriff's Department is seeking proposals to surface and stripe the parking lot on the Southeast corner of 2nd Street and Park street. Also, to resurface/seal and stripe the lot on the Southwest corner of 2nd Street, and to resurface/seal and stripe the main Sheriff's Department parking lot on the North side of 2nd Street.

Sealed bids must be mailed, and marked as "Sheriff's Department Parking Lot Paving", to the Phelps County Clerk's Office at 200 North Main St., Suite 102, Rolla, MO 65402 before 10:00 a.m. on Tuesday, March 8th, 2016, at which time they will be opened.

Please contact Lt. Matt Shults at the Phelps County Sheriff's Department for details, Monday through Friday, between 8 a.m. and 4 p.m. at 573-426-3810.

Done by order of the Phelps County Commission, this 16th day of February, 2016.

s/s Pamela K. Grow, Phelps County Clerk

PUBLISH: Rolla Daily News - February 20, 2016

IN THE MATTER OF
FEMA MOU:

As moved by Commissioner Hicks, seconded by Commissioner Stratman, the Memorandum of Understanding for the use of the multipurpose room by FEMA was approved.

IN THE MATTER OF
COURT ORDERS:

Personal Property Court Orders numbered 1825, 1826, 1827, and 1828 were approved.

PHELPS COUNTY COMMISSION RECORD

February 18, 2016 Fourteenth day of the January term

IN THE MATTER OF
FLOODPLAIN ORDINANCE:

The amendments to the floodplain ordinance were discussed via speakerphone with Tammy Snodgrass, MRPC. She confirmed the 18 month window for nonconforming use as specified by the Commission and asked about FEMA's recommendation regarding cumulative improvements of over 50% of the assessed value, requiring elevation of structures. Presiding Commissioner Verkamp stated the logistics of tracking cumulative improvements would be prohibitive.

IN THE MATTER OF
CONCRETE PIPE BIDS FOR NORTHWYE:

Darin Pryor called and was put on the speakerphone. He will email the bid specifications to the three manufacturers. On a motion by Commissioner Hicks, seconded by Commissioner Stratman, the bid was approved for publication.

IN THE MATTER OF
RREC DUES:

RREC annual dues of \$4,100.00 were approved for payment by the Commission.

IN THE MATTER OF
ACCOUNTS PAYABLE:

Contract pay of 5 individuals totaling \$2,305.51 was approved.

IN THE MATTER OF
PHELPS/MARIES HEALTH DEPARTMENT:

At the request of Director Jodi Waltman, the Public Health Mutual Aid Agreement signed June 2014 was rescinded.

READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

February 23, 2016 Fifteenth day of the January term

Now at this the 23rd day of February 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF RECORDER'S SOFTWARE LICENSE AGREEMENT:

Recorder of Deeds Robin Kordes says her software provider is requiring her office to move to a higher quality software. Said software is made available as modules to be added on once or twice in a year's time and upgrading allows her to save on final costs. She will need to expend \$5,000 on it this year and \$5,000 next year; the contract that the Fidler company provided her has been reviewed by the prosecuting attorney. On a motion by Commissioner Hicks, seconded by Commissioner Stratman, the contract was approved. On a related note, she reported that one fourth of her documents are electronically recorded now.

IN THE MATTER OF BIDS ON ROCK:

The Commission received bids on various types of rock from: Melrose Quarry and Asphalt, Rolla; Capital Quarries Company of Rolla; and Willard Quarries, Lebanon. On a motion by Commissioner Stratman, seconded by Commissioner Hicks, the bids were referred to Superintendent of Roads Walter Snelson.

IN THE MATTER OF BIDS ON ASPHALT PRODUCTS:

The Commission received bids on asphalt products from N.B. West Contracting Co, Sullivan; and Asphalt Products, Inc., Jefferson City. NB West quoted BP-1, FOB at \$41.00/ton, \$266,500 per 6500 tons to follow the MoDOT Asphalt Index. There would be a 200 ton minimum if the plant was not already running other jobs. They also quoted UPM, FOB of \$130.00/ton, \$78,000 per 600 tons. Asphalt Products Inc. quoted BP-1, FOB at \$48.00/ton, \$312,000 per 6500 tons; UPM FOB was quoted at \$135.00/ton, \$81,000 per 600 tons. On a motion by Commissioner Stratman, seconded by Commissioner Hicks, the bids were taken under advisement and referred to Superintendent of Roads Walter Snelson.

IN THE MATTER OF CULVERT BIDS:

The Commission received bids on metal culverts in assorted gauges and sizes. Metal Culverts, Inc., Jefferson City, represented by Greg Brauner, bid \$45,046.34 total. Viebrock Sales & Service LLC, Sedalia, represented by Charlie Thomas, bid \$49,624.54 total. On a motion by Commissioner Stratman, seconded by Commissioner Hicks, the bids were referred to Superintendent of Roads Walter Snelson and were taken under advisement.

PHELPS COUNTY COMMISSION RECORD

February 23, 2016 Fifteenth day of the January term

IN THE MATTER OF
FLOODPLAIN PERMIT:

On a motion by Commissioner Hicks, seconded by Commissioner Stratman, a permit for William Stewart to repair less than 50% damage to a structure was approved and will be forwarded to Lyle Thomas at MRPC.

IN THE MATTER OF
GRADER BLADE BIDS:

The Commission received bids on various grader blades in various sizes and lengths from Dowd Supply Co., Poplar Bluff; Viebrock Sales & Service LLC, Sedalia; and Fabick Caterpillar, represented by Steve Horstman, of Fenton. Dowd's bid totaled \$13,833.20; Viebrock's totaled \$17,618.00; Fabick's totaled \$15,168.30. These were taken under advisement on a motion by Commissioner Stratman, seconded by Commissioner Hicks.

IN THE MATTER OF
MOTOR GRADER BID:

The Commission received one Motor Grader lease bid, from Fabick Caterpillar of Fenton, MO, in the amount of two annual payments in advance of \$23,677.33 each, for 12 month, 1,000 hour maximum. Superintendent of Roads discussed the need for a fourth grader, the charges for over hours being cost-prohibitive at times. Two years ago the three graders had between 1200 and 1500 hours on them in a year's use. On a motion by Commissioner Stratman, seconded by Commissioner Hicks, the bid was taken under advisement.

IN THE MATTER OF
ROAD 2110:

The Commission heard from resident Jim Drennan about repairs needed to his road.

IN THE MATTER OF
PCSD EQUITABLE SHARING:

The Commission reviewed the PCSD Equitable Sharing agreement; on a motion by Commissioner Hicks, seconded by Commissioner Stratman, this was approved.

IN THE MATTER OF
SKYROOM RESERVATION:

Deputy Clerk Peter Cook reported that the Phelps County Democratic Committee requested the use of the third floor skyroom on the evening of Thursday, April 7. The Commission was agreeable.

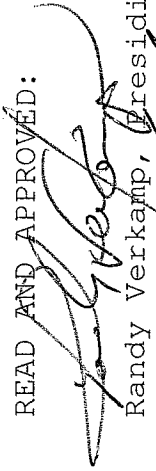
IN THE MATTER OF
SOLID WASTE BOARD:

Commissioner Hicks moved and Commissioner Stratman seconded, placing Rex Watson on the Solid Waste Management Board. Rex is employed as the Tough on Trash Coordinator.

PHELPS COUNTY COMMISSION RECORD

February 23, 2016 Fifteenth day of the January term

READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD
February 25, 2016 Sixteenth day of the January term

Now at this the 23rd day of February 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

**IN THE MATTER OF
MONTHLY COURTHOUSE MEETING:**

Recorder of Deeds Robin Kordes, Collector Davis Haas, Assessor Bill Wiggins, Director of Senior Companions Jan Boatright, Treasurer Carol Green, Support Services Director Mark Brookshire, Missouri Extension Director Chantae Alfred, Superintendent of Roads Walter Snelson, Circuit Clerk Sue Brown, and resident Faith Barnes were in attendance. Green presented the sales tax report, which showed month-to-month increase of 14.67%, though increasing 0.54% YTD. County government outreach dates were discussed by Commission Stratman. Commissioner Hicks related the dates and times of the Home and Business Expo, those being March 11, 2016 from 3 to 8 p.m. and March 12, 2016 from 9 a.m. to 4 p.m. at the Highway 72 Event Center. Presiding Commissioner Verkamp discussed meeting with the Chamber of Commerce Board regarding upcoming April ballot issues, Question 1 and Question 2. Commissioner Stratman briefed the attendees on the TIF Commission meeting held 2/24/16. The scale of the project and the projected revenue expenditures are being modified. Active shooter and workplace violence trainings were discussed. Brookshire discussed CCW training with the Sheriff's Department. Other topics included parking, training on the financial software and promotion of personal saving through the Extension.

**IN THE MATTER OF
MOTOR GRADER BID:**

On a motion by Commissioner Hicks, seconded by Commissioner Stratman, the Fabick Caterpillar Motor Grader bid for a two year least with annual payment of \$23,766.33 was approved.

**IN THE MATTER OF
BIDS ON ROCK:**

On a motion by Commissioner Stratman, seconded by Commissioner Hicks, the rock and gravel bids received from Melrose Quarry and Asphalt, Rolla; Capital Quarries Company, Rolla; and Willard Quarries, Lebanon were awarded jointly.

**IN THE MATTER OF
BIDS ON ASPHALT PRODUCTS:**

UPM bid was awarded to NB West, Sullivan; BP-1 bid was awarded to Rolla Asphalt, Rolla on a motion by Commissioner Stratman seconded by Commissioner Hicks.

**IN THE MATTER OF
CULVERT BIDS:**

PHELPS COUNTY COMMISSION RECORD

February 25, 2016 Sixteenth day of the January term

CULVERT BIDS, Continued:

Culvert bids were awarded to Metal Culverts, Jefferson City, on a motion by Commissioner Stratman seconded by Commissioner Hicks.

IN THE MATTER OF
GRADER BLADE BIDS:

Pursuant to Missouri statute found in RSMo 50.660, stating that "All contracts and purchases shall be let to the lowest and best bidder after due opportunity for competition," the bid for grader blades was awarded to Fabick Caterpillar, Fenton, on a motion by Commissioner Hicks which was seconded by Commissioner Stratman.

IN THE MATTER OF
PROSECUTING ATTORNEY GRANT:

Prosecuting Attorney Brendon Fox and Crystal Cox addressed the Commission regarding the Office on Violence against Women grant funds. Letters needing the signature of Presiding Commissioner Randy Verkamp included those certifying that the perpetrator of sex crimes, once indicted, would be HIV tested within 48 hours; the funds awarded by said grant would not supplant existing nonfederal funds appropriated for the services to victims; Phelps County would maintain eligibility by mandatory arrest of domestic violence offenders based on probable cause and whenever valid protection orders were violated, and victims would not be required to submit to polygraph examination; the funding would be sought to dedicated assistant prosecutor work and specialized advocate position; laws requiring confidentiality and privacy would be observed. These were executed on a motion by Commissioner Stratman, seconded by Commissioner Hicks.

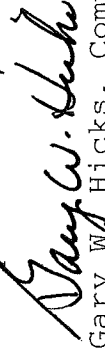
IN THE MATTER OF
CLOSED SESSION:

On a motion by Commissioner Hicks, seconded by Commissioner Stratman, the meeting entered closed session at 11:45 a.m. pursuant to RSMo 620.021(1). No actions were taken. Meeting returned to open session at 11:46 a.m.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2