

PHELPS COUNTY COMMISSION RECORD
March 1, 2016 Seventeenth day of the January term

Now at this the 1st day of March 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

**IN THE MATTER OF
NORTHWEY OUTER ROAD:**

Darin Pryor, P.E., with the City of Rolla discussed closure of the North Outer Road during construction of the Northwey Outer Road. Commissioner Stratman requested the residents of the area be taken into careful consideration as this would have a significant impact on them. Separating the bids for dirt work and asphalt were discussed.

**IN THE MATTER OF
ROAD 5350:**

Dennis Reese came to inquire about the width of the county's right-of-way in preparation for having land along the road surveyed. Superintendent of Roads Walter Snelson informed him that the county's right-of-way was usually twenty-five feet from the centerline. Commissioner Stratman moved and Commissioner Hicks seconded that the clerk provide Mr. Reese with a letter stating this as the county's requirements.

**IN THE MATTER OF
MDC CART FUNDS:**

Missouri Department of Conservation CART funds approved roads 2170 and 7550 for gravel, allowing approximately 1.5 miles for each. Commissioner Hicks moved and Commissioner Stratman seconded approval of the agreement involving 1.6 miles at 200 tons per mile and 1.5 miles at 100 tons per mile, for a total of 470 tons of gravel on the two roads.

**IN THE MATTER OF
FLOODPLAIN MANAGEMENT:**

Ronald Deimand, et al at 14511 Co. Rd. 7240 had a flood-damaged structure demolished with grading and seeding of the property; this was in compliance. Two other structures, that of Philip Cady at 11219 Pvt. Dr. 8507, Newburg and Jeff Cook, at 11223 Pvt. Dr. 8507, Newburg were each assessed at 51% and 63% damage, respectively; these were in compliance also with over 50% assessed value damage determined. On a motion by Commissioner Hicks, seconded by Commissioner Stratman, the letters submitted by MRPC were approved.

**IN THE MATTER OF
VARIOUS GRANTS:**

The Commission discussed the Neighborhood Assistance Program (NAP) grant for the St. James Caring Center, and a request for donated grant-writing hours to them from the 14 hours remaining for Phelps County with MRPC. Transportation Improvement

PHELPS COUNTY COMMISSION RECORD

March 1, 2016 Seventeenth day of the January term

VARIOUS GRANTS, Continued:

Generating Economic Recovery (TIGER) grant application was discussed. Hazard Mitigation Grant Program (HMGP) was also discussed.

IN THE MATTER OF
SURPLUS TAX SALE:

Property owned by Christiana Hammler, Collector's Account No. 574, having been sold on August 24, 2015 at the Collector's 2015 Surplus Tax Sale, for \$21,822.29 in excess of the taxes and costs due, the proceeds were to be distributed to the two remaining heirs by Treasurer Carol Green, as requested by them. As moved by Commissioner Hicks, seconded by Commissioner Stratman, Christiane H. Wilkinson, 2819 Barvilla Court, St. Louis, MO 63021 will receive \$10,905.64; Barbel Hoffmann, 122A N. Central Ave., St. Louis, MO 63104 will receive \$10,905.65.

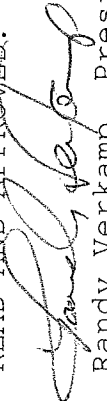
IN THE MATTER OF
NEW WORLD SYSTEMS:

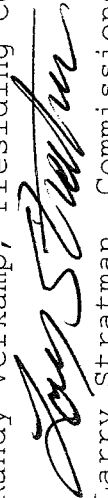
As moved by Commissioner Stratman, seconded by Commissioner Hicks, the contract with Tyler Technologies as successor-in-interest to New World Systems, Inc. for five days of training at a cost of \$6,000.00 plus travel and lodging was approved.

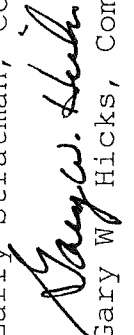
IN THE MATTER OF
CORONER:

Acting Coroner Andy Davis is in the process of retrieving coroner's office records from the former deputy coroner. He reported that he had received the records from the late Coroner Larry Swinford's home.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD
March 3, 2016 Eighteenth day of the January term

Now at this the 3rd day of March 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

**IN THE MATTER OF
FLOODPLAIN PERMITS:**

As moved by Commissioner Hicks, seconded by Commissioner Stratman, the permit for Delbert D. Phelps was approved. The permit for Philip Cady, as moved by Commissioner Stratman, seconded by Commissioner Hicks, was also approved.

**IN THE MATTER OF
PHELPS COUNTY JAIL SPACE:**

Sheriff Rick Lisenbe addressed the Commission about the increased number of prisoners being held in Phelps County. Nine federal prisoners in 2009 were compared to the 74 currently held. He inquired about upgrading the old jail facility for the purpose of holding non-federal prisoners. Prosecuting Attorney Brendon Fox appeared to discuss the possibility of moving his office to space over the lower level of the old jail. Lisenbe inquired about assessing the building for structural soundness and obtaining an estimate of plumbing and electric improvements.

**IN THE MATTER OF
PROSECUTING ATTORNEY CONTRACT:**

Fox presented an agreement between his office and the Prosecuting Attorney of Pulaski County, which had been discussed with Presiding Commissioners Randy Verkamp and Gene Newkirk (of Pulaski), for the purpose of making charges uniform in change of venue cases. The sending county would pay jury, mileage, food, lodging and bailiff overtime for sequestered juries, and \$35.00 per night for the defendant if the receiving jail is needed. Though there is less change of venue between Phelps County and Texas and Maries Counties, Fox suggested that perhaps in the future such an agreement would be circuit-wide. On a motion by Commissioner Hicks, seconded by Commissioner Stratman, the agreement was approved.

**IN THE MATTER OF
SEMA AND FEMA:**

As preparation for disaster funding for the December 2015 flooding, paperwork requirements were discussed.

**IN THE MATTER OF
CART FUNDS:**

Treasurer Carol Green presented the CART Funds report. Gas Tax, Motor Vehicle Sales Tax, and Motor Vehicle Fees were reported for February 2016 as \$56,599.36, \$10,814.82, and \$56,857.28 (respectively) which reflected the following changes in month-

PHELPS COUNTY COMMISSION RECORD

March 3, 2016 Eighteenth day of the January term

CART FUNDS, Continued:

to-month comparisons: increase of 2.32%, decrease of 0.15%, and increase of 5.25%, respectively.

IN THE MATTER OF
PACARS PAYMENTS:

Phelps County received notification that there would be, based on preliminary actuarial figures, an increase of as much as 50% the amount required to be paid into PACARS on a monthly basis, beginning with the September 2016 payment.

IN THE MATTER OF
ROLLA WESTSIDE TIF:

Heather Richards, a political science major from Washington University, came to inquire about public-private partnerships and the TIF process as it related to Phelps County, She was referred by Rolla city economic development director John Petersen.


IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed, approved, and signed an accounts payable batch in the amount of \$172,182.68.

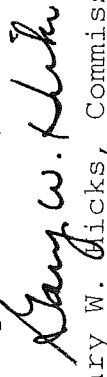
IN THE MATTER OF
THE OLD JAIL:

The Commission scheduled a walk-through of the old jail with Sheriff Rick Lisenbe, Prosecuting Attorney Brendon Fox, and other personnel on March 8, 2016 at 10:30 a.m.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Micks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD
March 8, 2016 Nineteenth day of the January term

Now at this the 8th day of March 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

**IN THE MATTER OF
CONCRETE PIPE BIDS:**

Bid opening for concrete pipe for project 2014-PF-12, the Northwe Outer Road, was held at 0900. Bids were received from Scurlock Industries, Springfield at \$6,538.45; County Materials Corp., St. Louis at 11,370.88; Fred Weber Reinforced Concrete Products Inc., Fulton, \$6,111.38. On a motion by Commissioner Stratman, seconded by Commissioner Hicks, the bids were electronically transmitted to Darin Pryor, P.E., engineer with the city of Rolla.

**IN THE MATTER OF
NORTHWE OUTER ROAD:**

Darin Pryor brought concerns from the Federal Highway Administration (FHWA) about the glare of oncoming headlights from the new road versus the Interstate-44 traffic. Plastic material may need to be woven into approximately two hundred of the 600 total feet of chain link fence along the roadbed. There was discussion of posting some of the new road as Route 66, as well as the duration of closure of the county road as the tie-in section was completed. The public hearing was set for April 21, 2016 at 5 p.m. Jeff Kormann with MRPC is investigating using the existing county bids for rock and asphalt.

**IN THE MATTER OF
COURTHOUSE SAFETY DRILLS:**

Sandy North, Emergency Management Director, provided some details about active shooter training and a fire drill.

**IN THE MATTER OF
PCSD COOLING TOWER:**

Bids for the Sheriff's Department cooling tower were opened at 0930. CSE Enterprises, LLC, Rolla was not able to submit a proposal due to time constraints; Integrated Facility Services, Columbia submitted a bid of \$155,500. The company was represented by Lee Tiberghien. On a motion by Commissioner Hicks, seconded by Commissioner Stratman, the bids were taken under advisement and will be forwarded to Lt. Matt Shults, Jail Administrator. Mr. Tiberghien will look into manufacturer's warranties on the equipment. He provided some background on his company, and an expected time line for the work.

**IN THE MATTER OF
FEMA:**

Superintendent of Roads Walter Snelson said that FEMA representatives had inquired about the county's procurement

PHELPS COUNTY COMMISSION RECORD

March 8, 2016 Nineteenth day of the January term

FEMA, Continued:

policy. Treasurer Carol Green spoke with Doug Denson, Auditor in Charge for the Office of Inspector General, Department of Homeland Security, Office of Emergency Management Oversight. He had warned the county to avoid putting FEMA monies into an interest-bearing account; Green said that since this money was always a reimbursement for funds spent by the county, this was immaterial.

IN THE MATTER OF
SALES TAX:

Green presented the sales tax report for March; County General Fund sales tax was \$272,071.33 and Law Enforcement Sales Tax (LEST) was \$204,067.15, an increase month to month of 10.13% and 10.14% respectively, and rolling twelve month increase for General Fund of 3.28%.

IN THE MATTER OF
DISASTER ASSISTANCE:

The application for federal/state public assistance (PL 93-288 as amended/RSMo Chapter 44) for Declaration Number Fema-4250-DR-MO, Dated 1/21/2016, was reviewed. On a motion by Commissioner Stratman, seconded by Commissioner Hicks, this was approved. Procurement policy letters from the past will be submitted to FEMA and SEMA.

IN THE MATTER OF
PCSD PARKING LOT:

Bid opening for surfacing and striping parking areas for the Sheriff's Department was held at 1000. Meyer Enterprise, Rolla submitted a bid of \$21,907.00 for 2 inch overlay; Rolla Asphalt LLC, Rolla submitted a bid of \$33,718.23 for wedge course and 3 inch overlay. Rolla Asphalt was represented by Tyler Smith. Commissioner Hicks moved, Commissioner Stratman seconded, to forward these bids to Lt. Matt Shults, Jail Administrator.

IN THE MATTER OF
ROLLA WEST TIF:

Phelps County resident Beth Pross came to speak about the Rolla West TIF, inquiring why the property shouldn't be developed in partnership with the University. She also expressed concern that if the hillside is denuded, there will be significant drainage problems. Concerned about needs for parking at PCRMC, requiring a good deal of horizontal space, she asked about vertical parking. Commissioner Hicks said that the engineering personnel at the city of Rolla had spent considerable time and effort accommodating storm water discharge, probably lessening it overall as received by Beaver Creek.

IN THE MATTER OF
WASTEWATER TREATMENT BOARD:

The three-year terms having neared an end for three members of the Phelps County On-Site Wastewater Treatment Systems Board of

PHELPS COUNTY COMMISSION RECORD

March 8, 2016 Nineteenth day of the January term

WASTEWATER TREATMENT BOARD, Continued:

Review, and the members expressing willingness to serve again, Sharlene Morgan, Justin Brown, and Randy James were reappointed for three-year terms beginning 3/12/16 on a motion by Commissioner Stratman, seconded by Commissioner Hicks.

IN THE MATTER OF
PUBLIC ADMINISTRATOR:

The Commission directed the clerk to publish the following request for qualifications:

The Phelps County Commission is seeking experience and qualifications for legal services to be provided to the Public Administrator's Office. These should be submitted in a signed, sealed envelope clearly marked on the outside "Qualifications for Legal Services" to the Phelps County Clerk's Office, 200 N. Main St., Suite 102, Rolla, MO 65401 by 10:00 a.m. Tuesday, March 29, at which time they will be opened.

s/s Pamela K. Grow, Phelps County Clerk

PUBLISH: Rolla Daily News - Friday, March 11, 2016

IN THE MATTER OF
GRANT HOURS DONATION:

On a motion by Commissioner Stratman which was seconded by Commissioner Hicks, half of the remaining 14 grant hours with MRPC were donated to the St. James Caring Center.

IN THE MATTER OF
HEALTH INSURANCE:

The Commission reviewed the benefit management reports provided by GBS.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved 76 accounts payable invoices totaling \$59,996.05.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

March 10, 2016 20th day of the January term

Now at this the 10th day of March 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
PAYROLL:

The Commission reviewed and approved payroll for 3/16/16 in the amount of \$159,654.57 net, \$57,531.91 federal withholding, \$7,614.50 state withholding.

IN THE MATTER OF
CORONER:

Acting Coroner Andy Davis inquired regarding budgeted amounts for his department. He discussed potentially arranging transport for coroner's cases through the PCSD.

IN THE MATTER OF
PCSD PARKING LOT:

Sheriff Rick Lisenbe recommended that the bid be awarded to Meyer Asphalt, Rolla; as moved by Commissioner Hicks, seconded by Commissioner Stratman, this was approved.

IN THE MATTER OF
PCSD COOLING TOWER:

Only one bid having been received, the bid was awarded to Integrated Facility Services, Columbia, on a motion by Commissioner Stratman, seconded by Commissioner Hicks.


IN THE MATTER OF ROADS:

Superintendent of Roads Walter Snelson discussed culvert replacement and reporting to the Corps of Engineers. Mr. and Mrs. Irvin Mathis came to discuss roads in Coolbrook Estates, expressing appreciation for prompt snow removal but concern regarding infrequent maintenance of the chip and seal.


IN THE MATTER OF
ACCOUNTS PAYABLE:

Commissioners reviewed and approved A/P for 100 invoices totaling \$66,586.81.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

March 15, 2016 21st day of the January term

Now at this the 15th day of March 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2

Minutes were kept by Commissioner Hicks until the clerk arrived.

IN THE MATTER OF ROADS:

Superintendent of Roads Walter Snelson presented an agreement with Benton and Associates to provide engineering services for culvert analysis. As moved by Commissioner Hicks, seconded by Commissioner Stratman, this was approved. Further discussion of general road maintenance ensued. The clerk entered at 0935.

IN THE MATTER OF MASS NOTIFICATION:

Commissioner Stratman presented letters to be sent to past and potential additional subscribers to the Everbridge Mass Notification system, with cost share included. The subscription fee remains unchanged at \$14,950.00 for the year.

IN THE MATTER OF JAIL DETENTION LOCKS:

Jail Administrator Lt. Matt Shults presented data regarding lock maintenance and repair needs for the jail. Of approximately 65 doors, 30 are thought to have some deficiency; these locks are special enough that options for service and maintenance are limited. Integrity Steel Works of Tyler, TX had given him an estimate of their cost for work to be done; Commissioner Hicks noted that this amount was above the bid threshold. Presiding Commissioner Verkamp stated that such a large geographic area would surely hold another potential provider; bids to be sought.


IN THE MATTER OF ACCOUNTS PAYABLE:

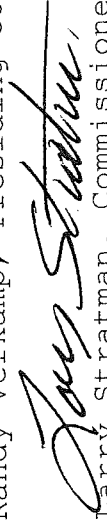
The Commission reviewed and approved A/P in the amount of \$77,967.01 for 106 invoices.

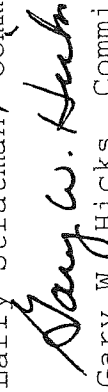
IN THE MATTER OF PCRCM HOSPITAL BOARD:

Candidate for Hospital Trustee Mike Monaldi and an employee, Kayla Wimmel, visited with the Commission.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

March 17, 2016 22nd day of the January term

Now at this the 17th day of March 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF FLOODPLAIN ORDINANCE HEARING:

Public Hearing was held at 9:00 a.m. for the amendments proposed to the Phelps County Floodplain Ordinance, 208-1-22-(1). Paul D. Smith, Don Riley, as well as Tammy Snodgrass from MRPC were present. As moved by Commissioner Stratman, seconded by Commissioner Hicks, the following is a list of amendments which were made.

1) After Article 4, Section A(4) a new section (5) was added as follows:

5. *Critical Facilities*

- a. All new or substantially improved critical nonresidential facilities including, but not limited, to governmental buildings, police stations, fire stations, hospitals, orphanages, penal institutions, communication centers, water and sewer pumping stations, water and sewer treatment facilities, transportation maintenance facilities, places of public assembly, emergency aviation facilities, and schools shall be elevated above the 500-year flood level or together with attendant utility and sanitary facilities, be floodproofed so that below the 500-year flood level the structure is water tight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy. A registered professional engineer or architect shall certify that the standards of this subsection are satisfied. Such certification shall be provided to the Floodplain Administrator as set forth in the National Flood Insurance Program (NFIP) regulations.
- b. All critical facilities shall have access routes that are above the elevation of the 500-year flood.

2) Article (5), *Storage, material, and equipment*, was renamed Article (6).

3) Article (7) was inserted as follows:

7. *Hazardous Materials*

All hazardous material storage and handling sites shall be located out of the floodplain.

4) Subsequent pre-existing Articles were renumbered as needed.

5) A New Article (10), *Nonconforming Use*, was added as follows:

10. *Nonconforming Use*

PHELPS COUNTY COMMISSION RECORD

March 17, 2016 22nd day of the January term

FLOODPLAIN ORDINANCE HEARING, Continued:

A structure, or the use of a structure or premises that was lawful before the passage or amendment of the ordinance, but which is not in conformity with the provisions of this ordinance, may be continued subject to the following conditions:

- a. If such structure, use, or utility service is discontinued for 18 consecutive months, any future use of the building shall conform to this ordinance.
- b. If any nonconforming use or structure is destroyed by any means, including flood, it shall not be reconstructed if the cost is more than 50 percent of the pre-damaged market value of the structure. This limitation does not include the cost of any alteration to comply with existing state or local health, sanitary, building, safety codes, regulations or the cost of any alteration of a structure listed on the National Register of Historic Places, the State Inventory of Historic Places, or local inventory of historic places upon determination.

The Commission declined to amend the Floodplain Ordinance for Cumulative Improvement. With no further comment, the hearing was closed at 9:16 a.m.

IN THE MATTER OF ROADS IN DOOLITTLE:

Doolittle Mayor Paul Smith came to inquire about FEMA assistance with repair of flood-damaged roads, as well as strategies for increasing the payment rate on the sewer bills for the city. Presiding Commissioner Verkamp called Prosecuting Attorney Brendon Fox and asked him to research whether cities were permitted tax bill attachment for these outstanding balances, as had been done with public water supply districts.

IN THE MATTER OF PCSD DETENTION LOCK WORK:

Jail Administrator Lt. Matt Shults informed the Commission of the need for detention lock maintenance at the new jail. The Commission directed the clerk to publish the following advertisement:

SUMMARY:

The Phelps County Jail is seeking proposals for a certified, insured and bonded detention lock specialist to service and maintain approximately sixty-five (65) detention area locks annually.

SCOPE:

Vendor will provide the following work, with the exception of security electronics system, and all other electrical work:

1. Clean, adjust and lubricate all detention locks.
2. Calibrate and adjust limit switches to insure proper lock indication.
3. Re-adjust doors to proper alignment.
4. Troubleshoot all detention hardware (locks, hinges, food pass doors, etc.)
5. Tighten/replace missing screws on all detention hardware (locks, hinges, food pass doors, etc.)
6. Verify manual release.
7. Verify electrical operation.
8. Advise personnel of any additional deficiencies.

PHELPS COUNTY COMMISSION RECORD

March 17, 2016 22nd day of the January term

PCSD DETENTION LOCKS, Continued:

Sealed bids must be submitted to the Phelps County Clerk's Office at 200 N. Main St., Suite 102, Rolla, MO 65401 up until 9:00 a.m. Tuesday, April 5, 2016, at which time they will be opened. Bids must be marked clearly on the outside of the envelope, "Phelps County Jail Detention Doors" on the outside. Phelps County reserves the right to reject any and all bids.

PUBLISH: Rolla Daily News - March 19, 2016.

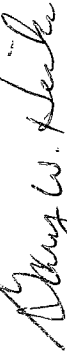
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

March 22, 2016 23rd day of the January term

Now at this the 22nd day of March 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF TIGER GRANT:

A discussion of the Transportation Investment Generating Economic Recovery (TIGER) grant was held. Present were Darin Pryor, P.E., Steve Hargis, P.E., and Anne McClay, of the city of Rolla; Preston Kramer of MoDOT; Kelly Sink-Blair from MRPC. Kramer said applications outnumbered available funds by 100 to one. The scope of this grant for the Northweye Outer Road project would include road construction, overlayment on the county as well as the MoDOT side, the "leg" to HyPoint Industrial, and signaling. Kramer made some recommendations on how to present the expenditures in the project for the grant application and warned that the program is extremely competitive. Don Riley, Phelps County resident, and Captain Rick Hope of the Sheriff's Department then joined the meeting. Presiding Commissioner Verkamp initiated a discussion about signals and roundabouts, and it was explained that a roundabout at the U.S. Highway 63 end of the outer road would belong to MoDOT. The truck stop at the eastern, or Highway V, end was opposed to a roundabout and the grant funding available at that time was directed to signaling. Sink-Blair reported some of the requirements and the deadline for the TIGER grant, April 29.

IN THE MATTER OF PCSD GRANTS:

Captain Rick Hope presented two state-funded grants for impaired drivers, of \$9,000 and \$5,000 each. On a motion by Commissioner Hicks, seconded by Commissioner Stratman, these were approved.

IN THE MATTER OF CORONER:

Acting Coroner Andy Davis announced that he now had all files belonging to the coroner's office.

IN THE MATTER OF CART FUNDS:

Treasurer Carol Green provided the monthly gas tax, motor vehicle sales tax, and the motor vehicle fees which were \$50,852.13, \$15,127.65, and \$6,105.92, respectively.

IN THE MATTER OF FEMA:

Green related a call she had had with the capacity auditor for FEMA, Doug Denson, for flash flooding and resultant road damage in December 2015, being called Disaster 4250. No project

PHELPS COUNTY COMMISSION RECORD

March 22, 2016 23rd day of the January term

FEMA, Continued:

worksheets (PW's) have as yet been turned in by the roads department for this disaster. PW's for the May-July flooding disaster, DR-4238-MO, have all been redone at FEMA's request for roads numbered in the one to five thousands; Michelle Bock of the Roads Department reported via speakerphone that the six through nine thousand roads the repeat PW's are in progress. Contacted by speakerphone during the meeting by Presiding Commissioner Verkamp, Denson discussed the timing of his visit to the county.

IN THE MATTER OF
NORTHWYE OUTER ROAD:

The land to be donated by Monte and Teresa Willy for this road project was discussed. Assessor Bill Wiggins provided data on comparable sales. Commissioner Hicks explained that the owners desire a justification for a given sum reported as a donation for income tax purposes. The Assessor discussed market values. Commissioner Stratman suggested that public domain information regarding valuation of the property could be made available, but that the donor and his personal accountant could proceed on from that point. After Mr. Willy's arrival, Commissioner Stratman moved, Commissioner Hicks seconded, moving into closed session pursuant to RSMo 620.021 (2) at 10:45 a.m. With no action taken, Commissioner Hicks moved, Commissioner Stratman seconded, to return to open session at 11:30 a.m.

IN THE MATTER OF
TIGER GRANT:

A letter to David T. Silvester, P.E., Mo DOT Central District Engineer, expressing the county's desire to receive funding through a TIGER Grant, was approved on a motion by Commissioner Stratman, seconded by Commissioner Hicks.

READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

March 24, 2016 24rd day of the January term

Now at this the 24th day of March 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

In the absence of the Presiding Commissioner, Commissioner Hicks motioned to have Commissioner Stratman preside.

IN THE MATTER OF
ROAD 7020:

A county resident had asked about a speed limit not being posted on this gravel road. Commissioner Stratman mentioned that local roads take on the speed limit that the posted road diverges from; this road comes from Bridge School Road, so the speed limit is 35 mph.

IN THE MATTER OF
HEALTH DEPARTMENT LEASE AGREEMENT:

Director of the Phelps/Maries Health Department Jodi Waltman presented a lease agreement with Your Community Health Center of \$800.00 per month for rent of space in the health department. This will be referred to the Prosecuting Attorney for review. She presented some ominous news regarding the threat of Zika virus moving into the Northern Hemisphere, detailing its mode of transmission and the early prevention efforts underway. Waltman also discussed plans for finding her replacement.

IN THE MATTER OF
TIF:

Assessor Bill Wiggins discussed the prior evening's TIF Commission meeting, in light of manufacturing situations existing in Sullivan, Lebanon, and Springfield, Missouri. He pointed out that without inclusion of eminent domain in the dialogue, the discussion narrows to the marked change of tax revenue anticipated. Additionally, he said commercial assessments are set at the 2013 level currently, with commercial reassessment not planned until 2017.

IN THE MATTER OF
NATIONAL DAY OF PRAYER:

Gwen Hicks came to discuss the National Day of Prayer to be observed May 5. Informational handouts were provided.

IN THE MATTER OF
PWSD #2:

The County Clerk inquired about the election deputy finding residential parcels which seemed erroneously excluded from PWSD #2 political subdivision.

IN THE MATTER OF
SENIOR COMPANIONS:

PHELPS COUNTY COMMISSION RECORD

March 24, 2016 24rd day of the January term

SENIOR COMPANIONS, Continued:

Jan Boatright, Director of Senior Companions, came to discuss her grant which has changed from a fixed- to a cost reimbursement-type. Her reporting requirements will increase. For many years, the grant required a ten percent match; it may change to twenty percent. She inquired regarding apportioning part of the cost of the county audit, rent expenses in the courthouse, and financial services from the county clerk's office as expenditures for her match.

IN THE MATTER OF
CLOSED SESSION:

On a motion by Commissioner Stratman, seconded by Commissioner Hicks, the meeting entered closed session at 10:25 a.m. pursuant to RSMo 610.022 (5) with Public Administrator Kathy Oliver. After discussion only, on a motion by Commissioner Hicks, seconded by Commissioner Stratman, the meeting returned to open session at 10:50 a.m.

IN THE MATTER OF
PWSD #4:

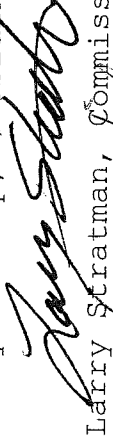
Curt Voss and Dennis Culler attended the commission meeting to inquire about individual members of the district with delinquencies, paying bills but then lapsing again into arrears.


IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and authorized the payment of 101 invoices in the amount of \$126,719.82.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

March 29, 2016 25th day of the January term

Now at this the 29th day of March 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
FEMA:

John Polledo, Audit Manager for the Central Region-North, Office of Inspector General, U.S. Department of Homeland Security and Doug Denson with Department of Homeland Security, FEMA, came to perform the Public Capacity Audit on Phelps County in preparation for the county receiving flood assistance payments for the December 2015 flooding. Polledo discussed the process of creating the needed report and forwarding it to Washington, DC, which might span four months. He queried Walter Snelson, Superintendent of Roads, as to whether FEMA and/or SEMA had helped yet on DR 4250, the flood disaster following torrential rain 12/26-28/2015. Michelle Bock of the Road Department said that a site assessment and applicant briefing was all that had been completed so far. Snelson confirmed the damage estimate currently stood at \$1.9 million. Polledo explained that the inquiry they would be making was more like a capacity, or capability, review; this was done early; would be based on the ability to meet requirements for procurement and force account labor. He emphasized that this was best done at the outset. The county's policies and procedures would be examined. Snelson then pointed out, on the county map, the locations of the worst flooding. Denson inquired whether the subgrant agreement with the state had been signed; Bock replied that only the subgrant application had been signed. Denson asked if damage repair would be handled with contracts; Snelson said normally that only trucking and hauling of rock was done under contract, and that the hauling was done at the FEMA rate. Denson then discussed the movement in the small project threshold, that being \$67,000 during the DR 4238 work after the 2013 flooding, now \$120,800 during the DR 4250 work forthcoming. Polledo added that below \$150,000, the procurement requirements were significantly reduced; a FEMA Public Assistance Coordinator will be the one who will work with Road and Bridge and the county to group tasks into project worksheets. Presiding Commissioner Verkamp asked about the procurement requirements. Polledo said that all procurement above the small acquisition threshold needed full and open competition; certain clauses were sought in contracts with attention to small and/or minority- or women-owned businesses. Denson said some state procurement procedures would be different from federal ones and FEMA would look at the compliance. Denson asked if there was insurance on the roads and was told no. Polledo said sometimes the financial statements for the political subdivision included the opinion relating to risk assessment. Snelson and Denson discussed procurement of rock being done on an as-needed basis for the most part. Bock pointed out that rock tickets were separated by road number. Commissioner Hicks then discussed potential re-bidding of contracts, outside the exigency period.

HELPS COUNTY COMMISSION RECORD

March 29, 2016 25th day of the January term

IN THE MATTER OF PUBLIC ADMINISTRATOR:

Requests for Qualifications for Legal Services for the Public Administrator were opened at 10:00 a.m. A single one was received from the Crump Law Offices. Commissioner Hicks moved, Commissioner Verkamp seconded, to take the information under advisement. Terms will be discussed.

IN THE MATTER OF 2012 PCRMC HOSPITAL BONDS:

Jana Cook, Interim Chief Financial Officer of PCRMC and Ed Clayton, Chief Operating Officer of PCRMC came to present the reissuance of the 2012 series bonds, in the amount of approximately \$9.8 million. The original interest rate had been 3.1%, but they would be refinanced to a rate of 1.9%. This would permit a net savings of some \$330,000 for the hospital. All other covenants would remain the same. On a motion by Commissioner Hicks, seconded by Commissioner Verkamp, the redemption of the 2012 series bonds was approved. Subsequently the progress on the Delbert Day Cancer Institute and physician recruitment was discussed. It was reported that of the approximately 125 hospital physician staff members, 80-85 are employed by the hospital.

IN THE MATTER OF SENIOR COMPANIONS:

Jan Boatright, Director for Senior Companions, discussed an opening in her office and her work on her new grant application and budgetary forms.

IN THE MATTER OF FLOODPLAIN DAMAGE:

A floodplain damage repair permit for Perry Dixon of Salem, who had incurred 53% damage, was approved on a motion by Commissioner Hicks, seconded by Commissioner Verkamp.

IN THE MATTER OF HEALTH DEPARTMENT CONTRACTS:

On a motion by Commissioner Hicks, seconded by Commissioner Verkamp, the lease agreement between Your Community Health Center and the Phelps/Maries Health Department was given preliminary approval, pending counsel review and approval. The second amendment to the WIC agreement was approved on a motion by Commissioner Hicks, seconded by Commissioner Verkamp.

IN THE MATTER OF PAYROLL:

The Commission reviewed and approved payroll of \$154,809.65 (net) with federal tax withholding of \$54,057.39 and state tax withholding of \$7,096.50.

PHELPS COUNTY COMMISSION RECORD

March 29, 2016 25th day of the January term

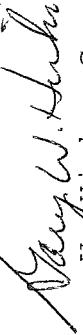
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

March 31, 2016 26th day of the January term

Now at this the 31st day of March 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
FEMA CAPACITY AUDIT:

Presiding Commissioner Verkamp discussed the FEMA rate for hauling, that being \$77.50 per hour.

IN THE MATTER OF
WASTEWATER REVIEW BOARD:

Three members of the Phelps County Wastewater Treatment Review Board were reappointed. They are Randy James, Justin Brown, and Sharlene Morgan.

IN THE MATTER OF
SENIOR COMPANIONS:

Jan Boatright, Director of Senior Companions, introduced her new employee, Yvonne Leuthauser.

IN THE MATTER OF APPORTIONMENT OF
NATIONAL FOREST SERVICE RECEIPTS
FOR THE PERIOD ENDING SEPTEMBER 2015:

Now at this day the County Clerk apportions the National Forest Receipts for Phelps County - 25% being distributed to the County Road & Bridge Fund and 75% being distributed to the School Districts within the National Forest area. The Road and Bridge Fund received \$23,914.61 and the School Districts received \$71,743.83.

The School Districts are Rolla 31, Phelps County R-3, Newburg R-2, and a portion of Texas County R-8. Total acres in the National Forest area as of June 30, 2015: 63,871.72 acres.

This makes each acre \$1.12324.

SCHOOL DISTRICT	ACRES	TOTAL
Rolla 31	663.96	\$ 745.78
Newburg R-2	33,590.65	37,730.65
Phelps County R-3	27,485.48	30,873.02
Texas Co. 81/R-8	2,131.63	2,394.38
TOTAL	63,871.72	\$71,743.83

IN THE MATTER OF APPORTIONMENT OF
NATIONAL FOREST MINERAL RECEIPTS FOR
THE PERIOD ENDING DECEMBER 2015:

Now at this day the County Clerk apportions the National Forest Mineral Receipts for Phelps County - 25% being distributed to the County Road & Bridge Fund and 75% being distributed to the School Districts within the National Forest area. The Road and Bridge Fund received \$24,072.73 and the School Districts received \$72,218.20.

PHELPS COUNTY COMMISSION RECORD

March 31, 2016 26th day of the January term

NATIONAL FOREST MINERAL RECEIPTS, Continued:

The School Districts are Rolla 31, Phelps County R-3, Newburg R-2, and a portion of Texas County R-8. Total acres in the National Forest area as of June 30, 2015: 63,871.72 acres.

This makes each acre \$1.13068.

SCHOOL DISTRICT	ACRES	TOTAL
Rolla 31	663.96	\$ 750.71
Newburg R-2	33,590.65	37,980.13
Phelps County R-3	27,485.48	31,077.15
Texas Co. 81/R-8	2,131.63	2,410.21
TOTAL	63,871.72	\$ 72,218.20

IN THE MATTER OF NORTHWYE OUTER ROAD CONCRETE PIPE:

Commissioner Hicks moved, Commissioner Verkamp seconded, that the bid on concrete pipe for the Northwye Outer Road Restoration be awarded to Fred Weber Reinforced Concrete Products. Their bid was the low bid at \$6,111.38.

IN THE MATTER OF PCSD:

Local resident Gene Deluca attended the remainder of the meeting, joined by Sheriff Rick Lisenbe who discussed the DEA releasing forfeiture funds to the local Law Enforcement Agencies. He discussed the separation of funds from crimes with, and without, victims. Without forfeiture funds, task forces will disappear. Typically 10% goes to the prosecutor, 20% to the Department of Justice, 10% to a task force, and 70% would be the maximum fraction going to the PCSD. He discussed the 1972 jail; its suitability for a return to occupancy will be evaluated by a consultant who is yet to be selected. He is considering the use of drug forfeiture funds for some of the expense he anticipates. Lisenbe said the new jail's capacity is between 150 and 160 inmates, but now holds 190; 40 extra cots have been added in the gymnasium. Federal prisoners must be held in a federally-compliant facility.

IN THE MATTER OF NORTHWYE:

Resident Neil Jocsing came to discuss the plans for this road. He predicts the road will cause the city to annex in the area. Commissioner Hicks mentioned the difficulty of providing sanitary sewer there. Jocsing also complained of the clutter and disorder at the intersection of the Road 2030 and Road 2020 intersection.

IN THE MATTER OF FEMA CAPACITY AUDIT:

Doug Denson with FEMA performed a field exit, emphasizing that 1) Contracts need to contain provisions for small, minority, and women-owned business opportunity, and 2) Contract provisions for Equal Employment Opportunity and compliance with labor laws are needed.

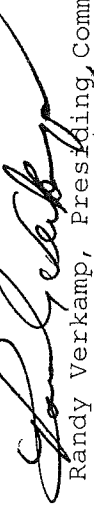
IN THE MATTER OF 7050 BRIDGE:

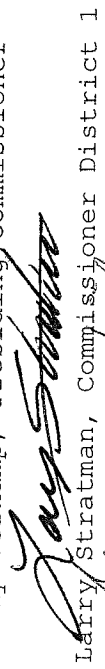
This bridge, a BRO project denoted BRO-B081(02), will receive a 90 day extension from 6/1/2016 to 8/30/2016 due to county flooding.

PHELPS COUNTY COMMISSION RECORD

March 31, 2016 26th day of the January term

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2