

## **PHELPS COUNTY COMMISSION RECORD**

**May 3, 2016 Ninth day of the April term**

Now at this the 9th day of May 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner  
Larry Stratman, Commissioner District 1  
Gary W. Hicks, Commissioner District 2  
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF  
PCRCM 2012 BONDS:

Scott Waller with Gilmore & Bell and Jana Cook, Interim Chief Financial Officer for Phelps County Regional Medical Center, came to discuss redemption of the 2012 Series PCRCM Bonds. The rate will decrease such that a savings total of approximately \$300,000 will be achieved. These bonds are backed by the revenue stream of the hospital; the hospital will have a Debt Service Coverage Ratio of 1.6. According to Waller, the bonds will be redeemed on May 30, 2016. On a motion by Commissioner Stratman, seconded by Commissioner Hicks, this was approved.

IN THE MATTER OF  
COURTHOUSE EMERGENCY MANAGEMENT:

Training for the Active Shooter scenario has been procured via the Rolla Police Department, and will occur at noon on May 10, 2016. The clerk will see that this is announced.

IN THE MATTER OF  
MOTOR VEHICLE SALES TAXES:

The Motor Vehicle Sales Tax issue having been on the ballot on April 5, 2016, Commissioner Hicks moved, and Commissioner Stratman seconded, the approval of the following order:

### **COMMISSION ORDER 2016-5-3 (1) MOTOR VEHICLE SALES TAX**

**AN ORDER CONTINUING COLLECTION OF LOCAL SALES TAXES AT TITLING OF MOTOR VEHICLES, TRAILERS, BOATS, AND OUTBOARD MOTORS PURCHASED FROM A SOURCE OTHER THAN A LICENSED MISSOURI DEALER, AT THE LOCAL SALES TAX RATE.**

**WHEREAS**, pursuant to Section 32.087 of the Revised Statutes of Missouri, the County Commission of Phelps County, as a local taxing jurisdiction, shall have placed on the ballot on or after the general election in November 2014, but no later than the general election in November 2016, whether to repeal application of the local sales tax to the titling of motor vehicles, trailers, boats, and outboard motors that are subject to state sales tax under Section 144.020 of the Revised Statutes of Missouri and purchased from a source other than a licensed Missouri dealer; and

**WHEREAS**, the County Commission did submit said question to the voters of Phelps County at the election on April 5, 2016; and

# PHELPS COUNTY COMMISSION RECORD

May 3, 2016 Ninth day of the April term

MOTOR VEHICLE SALES TAXES, Continued:

**WHEREAS**, the results of the election were not favorable in discontinuing the collection of the local sales tax as follows:  
YES votes - 1,552; NO votes - 2,486.

**NOW, THEREFORE, IT IS HEREBY ORDERED BY THE COUNTY COMMISSION OF PHELPS COUNTY, MISSOURI, AS FOLLOWS:**

**Section 1:** That all applicable local sales tax will continue to be collected at titling in Phelps County, of motor vehicles, trailers, boats, and outboard motors purchased from a source other than a licensed Missouri dealer.

**Section 2:** That this sales tax will be collected without interruption, and as directed by the Missouri Department of Revenue.

**APPROVED BY THE PHELPS COUNTY COMMISSION THIS 3<sup>RD</sup> DAY OF MAY, 2016.**

Randy Verkamp, Presiding Commissioner  
Larry Stratman, Commissioner District 1  
Gary W. Hicks, Commissioner District 2

ATTEST:

Pamela K. Grow, Phelps County Clerk

DATE: May 3, 2016

IN THE MATTER OF  
HAZARD MITIGATION:

Commissioner Hicks moved, and Commissioner Stratman seconded, the approval of the following resolution:

## RESOLUTION NO. 2016-5-3(2)

### A RESOLUTION TO ADOPT THE PHELPS COUNTY MULTI-JURISDICTION NATURAL HAZARDS MITIGATION PLAN

**WHEREAS**, Phelps County recognizes the threat that natural hazards pose to people and property within our community; and

**WHEREAS**, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

**WHEREAS**, the U.S. Congress passed the Disaster Mitigation Act of 2000 emphasizing the need for pre-disaster mitigation of potential hazards and made available hazard mitigation grants to state and local governments; and

**WHEREAS**, an adopted Multi-Jurisdiction Natural Hazards Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre-and post-disaster mitigation grant programs; and

# **PHELPS COUNTY COMMISSION RECORD**

May 3, 2016 Ninth day of the April term

HAZARD MITIGATION, Continued:

**WHEREAS**, the Phelps County fully participated in the FEMA prescribed mitigation planning process to prepare this Mitigation Plan; and

**WHEREAS**, the Missouri State Emergency Management Agency and Federal Emergency Management Agency officials have reviewed the Phelps County Multi-Jurisdictional Natural Hazards Mitigation Plan and approved it contingent upon this official adoption of the participating governing body; and

**WHEREAS**, the Phelps County Commission desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the Phelps County Multi-Jurisdiction Natural Hazards Mitigation Plan; and

**WHEREAS**, adoption by the governing body of the Phelps County demonstrates the jurisdiction's commitment to fulfilling the mitigation goals and objectives outlined in this Mitigation Plan; and

**WHEREAS**, adoption of this legitimizes the plan and authorizes responsible agencies to carry out their responsibilities under the plan;

**NOW, THEREFORE BE IT RESOLVED**, that the Phelps County Commission adopts the Phelps County Multi-Jurisdictional Natural Hazards Mitigation Plan as an official plan and will submit this Adoption Resolution to the Missouri Emergency Management Agency and the Federal Emergency Management Agency officials to enable the plan's final approval.

Randy Verkamp, Presiding Commissioner

Larry Stratman, Commissioner District 1

Gary W. Hicks, Commissioner District 2

IN THE MATTER OF  
FEMA:

Superintendent of Roads Walter Snelson discussed the insistence by FEMA Compliance Auditors that there be a procurement policy for the county including measures taken to ensure the inclusion of disadvantaged business enterprises (DBE's). Snelson said that the Administrative Charges on DR 4238, the disaster declaration aid for the spring-summer floods in 2015, were going to be denied on this basis.

IN THE MATTER OF  
FARM NAMES:

Local resident John Maben, of Morrell Ave. in Rolla, came in to inquire about naming farms per RSMo 417.240.1.

IN THE MATTER OF  
FLOODPLAIN PERMITS:

The property at 22596 Private Drive 9002, Jerome, Missouri, owned by Edward & Sandra Anderson Trust of 251 Co. Rd. 4200, Salem, MO 65560 having been assessed at 41% damage, a letter stating the need for a permit and the permit application was approved on a motion by Commissioner Hicks, seconded by Commissioner Stratman.

# PHELPS COUNTY COMMISSION RECORD

May 3, 2016 Ninth day of the April term

IN THE MATTER OF  
ROAD 8000:

Dan Neill came to discuss the condition of this road with the Commission. The chip and seal is deteriorating near an elbow in the road.

IN THE MATTER OF SOUND  
SYSTEM IN THE MULTIPURPOSE ROOM:

Commissioner Stratman said that some improvements could be made to the multipurpose room sound system, and these would fall below the bid threshold.

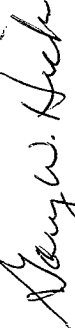
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

## **PHELPS COUNTY COMMISSION RECORD**

**May 5, 2016 Tenth day of the April term**

Now at this the 5th day of May 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner  
Larry Stratman, Commissioner District 1  
Gary W. Hicks, Commissioner District 2  
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF  
TRANSPORTATION DEVELOPMENT DISTRICT:

The map of properties to be included in the proposed Transportation Development District having been adjusted, the Commission was asked to consider a resolution authorizing amendment of the petition for the creation of the Move Rolla Transportation Development District. Local resident Ray Schweikhardt and Rolla Daily News Editor John Buckner were in attendance. Commissioner Stratman said that the Rolla City Council had passed the amended resolution on May 2, 2016. The clerk asked if the TDD sales tax would be imposed on the three grocery stores within the TDD boundary; Commissioner Stratman said that there was already an additional one cent sales tax on food at the remaining fourth grocery store within the separate Community Improvement District (CID). Buckner asked Schweikhardt whether those he spoke to about the TDD wanted to see a public vote; Schweikhardt replied that everyone he had ever talked to about the proposed district was against it. Commissioner Hicks said the locally paid taxes would be spent locally; Commissioner Stratman said that if the Highway 72 extension had been under the direction of Mo DOT, that perhaps the tax revenue would have been used outside the county. On a motion by Commissioner Stratman, seconded by Commissioner Hicks, the following resolution was passed:

**RESOLUTION NO. 2016-5-5(1)**

**A RESOLUTION AUTHORIZING THE FILING OF AN  
AMENDED PETITION FOR THE CREATION OF THE  
MOVE ROLLA TRANSPORTATION DEVELOPMENT  
DISTRICT.**

WHEREAS, on November 3, 2015, the County Commission adopted Resolution No. 2015-11- 2(1) authorizing the joint filing by the City of Rolla and Phelps County of a petition to create the Move Rolla Transportation Development District (the "TDD"); and

WHEREAS, the petition to create the TDD (the "Petition") was filed in the Phelps County Circuit Court on November 13, 2015; and

WHEREAS, to correct certain discrepancies in the description of the TDD's boundaries set forth in the Petition, the County desires to authorize the filing of an amended petition reflecting the boundaries described in Exhibit A attached hereto;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY  
COMMISSION OF PHELPS COUNTY, MISSOURI, AS FOLLOWS:**

Section 1. The Prosecuting Attorney is hereby authorized and directed, on behalf of the County, to execute an amended petition in substantially similar form

# PHELPS COUNTY COMMISSION RECORD

May 5, 2016 Tenth day of the April term

TRANSPORTATION DEVELOPMENT DISTRICT, Continued:

to the Petition, as amended to include the boundaries described in Exhibit A attached hereto, and to file such amended petition with the Phelps County Circuit Court. The Prosecuting Attorney, Gilmore & Bell, P.C. and County staff are further authorized and directed to take such other steps as are necessary to create and implement the TDD in accordance with Chapter 238 of the Revised Statutes of Missouri, as amended, and the intent of this Resolution.

Section 2. This Resolution shall be in full force and effect after its passage. PASSED this 5<sup>TH</sup> DAY OF May, 2016.

Randy Verkamp, Presiding Commissioner

ATTEST:

Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF  
RETIREE HEALTH COVERAGE:

With the new health coverage plan effective January 1, 2015, consideration was given to reaffirming to Group Benefits Services, as third party administrator for the partially self-insured medical coverage, the county's policy regarding retiree health insurance coverage. Commissioner Hicks moved to approve the statement regarding these benefits, but withdrew his motion after discussion. The Commission reaffirmed that the following was the county's policy regarding retirees' health coverage:

1. A retiree and his/her dependents will not be eligible for retiree insurance coverage when the retired employee turns 65 years old and is Medicare eligible. The employee will terminate his/her coverage and the dependents will have COBRA rights.
2. If an employee becomes eligible for Medicare before age 65 he will terminate his/her insurance coverage and his/her dependents will have COBRA rights.
3. Retirees will have the same rights as active employees as to adding and terminating dependents.
4. Any employee of Phelps County, who has attained 25 years of service with Phelps County, upon retirement from Phelps County, may elect to be carried on the Phelps County health insurance policy. Said employee must elect to continue coverage immediately upon leaving employment with Phelps County. Said employee must pay, in advance, the employee portion of the insurance premiums and the county will pay the County's portion of the premium.
5. Any employee who has attained 15 years of service with Phelps County and retires from Phelps County may elect to be carried on the Phelps County health insurance policy. Said employee must elect to continue coverage immediately upon

# PHELPS COUNTY COMMISSION RECORD

May 5, 2016 Tenth day of the April term

RETIREE HEALTH COVERAGE, Continued:

leaving employment with Phelps County. If coverage is not selected, the employee forfeits the right to retiree coverage. Said employee must pay both the employee and County's share of the premium in advance.

6. This language replaces any previous language regarding these issues.

7. These changes were effective 1-1-09 but did not affect those retired as of 12-30-08.

IN THE MATTER OF  
TRANSPORTATION DEVELOPMENT DISTRICT:

Rolla resident Tom Sager came to speak to the Commission about the TDD. In his opinion, the electorate should decide whether or not there will be a tax to build roads. He said the tax would be levied on food; people in the county should not have "to choose between medicine and food." He voiced his opinion about the major business expected to benefit from the TDD revenues, Menard's, stating that he felt it did not have a good environmental or employer record. Competitors to Menard's already operating in the Rolla market do not have this sort of bad press, he said. Commissioner Hicks said that larger companies would always draw more negative press; in his opinion, the Menard's employees were very happy.

IN THE MATTER OF  
PUBLIC ADMINISTRATOR:

Public Administrator Kathy Oliver reported that a client had an outburst in her office; a clock fell off the wall and broke.

IN THE MATTER OF  
CART FUNDS:

Treasurer Carol Green reported CART funds as follows: Gas Tax \$50,638.72, MV Sales Tax \$17,079.58, and MV Fees of \$9,341.27, increases of 4.87%, 4.96%, and 13.75% over one year previous, respectively.


IN THE MATTER OF  
ACCOUNTS PAYABLE:

The Commission reviewed and approved Accounts Payable in the amount of 124 invoices for a total of \$142,645.03.

READ AND APPROVED:

  
Randy Verkamp, Presiding Commissioner

  
Larry Stratman, Commissioner District 1

  
Gary W. Hicks, Commissioner District 2

# PHELPS COUNTY COMMISSION RECORD

May 10, 2016 Eleventh day of the April term

Now at this the 10th day of May 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner  
Larry Stratman, Commissioner District 1  
Gary W. Hicks, Commissioner District 2  
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF  
PCSD PARKING LOT:

Sheriff Rick Lisenbe spoke with the Commission about paving and lighting improvements, as well as a crosswalk.

IN THE MATTER OF  
HAZARDOUS MATERIAL FLOW STUDY:

The Meramec Regional Emergency Planning Committee was applying for a sub-grant for a Hazardous Material Flow Study, and sought presiding commissioner authorization from the counties of Crawford, Dent, Gasconade, Maries, Osage, Phelps, and Washington. On a motion by Commissioner Stratman, seconded by Commissioner Hicks, this was approved.

IN THE MATTER OF  
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 84 invoices in the amount of \$68,402.18.

IN THE MATTER OF  
PAYROLL:

The Commission reviewed and approved payroll for the Senior Companions and their accounts payable in the total amount of \$21,237.30.

IN THE MATTER OF  
PERSONAL PROPERTY COURT ORDERS:

The Commission reviewed and signed court orders numbered 1833, 1834, 1835, and 1836 increasing the assessed valuation for years 2012, 2013, 2014 and 2015 (respectively) for personal property in the amounts of \$1,530, \$14,380, \$122,070, and \$638,955.

READ AND APPROVED:

  
Randy Verkamp, Presiding Commissioner

  
Larry Stratman, Commissioner District 1

  
Gary W. Hicks, Commissioner District 2



## **PHELPS COUNTY COMMISSION RECORD**

**May 12, 2016 Twelfth day of the April term**

Now at this the 12th day of May 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner  
Gary W. Hicks, Commissioner District 2  
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF  
COUNTY ROAD 3600:

County resident Corky Stack came to address the Commission about the junction of County Road 3600 with Missouri Highway 8. Mo DOT being engaged in removing rock from the north side of the highway, and the junction of the county road with the highway making a very acute angle on the west side, there was a desire to see the county road widened by the addition of rock on either side of its terminus with the highway, but most especially on the west side. Long vehicles and vehicles pulling trailers such as boat trailers encounter problems making the acute angle turn from eastbound Highway 8 onto Road 3600. The subcontractor removing and hauling away rock from the highway was willing to deposit this rock where it was desired, at no cost to the county. Mo DOT would retain the responsibility for the paving of the last sixty feet of every county road abutting a state highway. Stack stated that Mo DOT would be responsible for paving the wider strip at the end of Road 3600. Commissioner Hicks moved to send written communication to Mo DOT conveying that the Phelps County Commission was in support of Mo DOT and its contractor placing rock/fill on "either or both sides of County Road 3600 at its junction with MO Hwy. 8." The Commission, via this letter, gave their "approval for work to take place on the Phelps County roadway and right-of-way, with the understanding that Phelps County bears no financial responsibility for the cost of these improvements." Contacted by phone during the meeting, Commissioner Stratman gave his approval. Clerk will send the letter to the Meramec Area Engineer for Mo DOT, Preston Kramer, PE, PMP, and forward a copy to the Road Department.

IN THE MATTER OF  
PAYROLL:

The Commission reviewed and approved payroll for May 16, 2016 in the amount of \$161,604.88 (net salaries), \$57,5981.21 federal withholding, and \$7,621.50 state withholding.

IN THE MATTER OF  
COURT ORDER:

At the request of Collector Davis Haas, personal property account number 2010-12977, owner name IFC Credit Corporation (A1) AKA First Portland Corporation, was added back to the rolls under tax code 310R00 due to bankruptcy. The value of the business equipment was \$6,200, with tax plus penalty of \$301.64.

IN THE MATTER OF  
COURTHOUSE EMERGENCY RESPONSE:

# PHELPS COUNTY COMMISSION RECORD

May 12, 2016 Twelfth day of the April term

COURTHOUSE EMERGENCY RESPONSE, Continued:

Training for courthouse employees under the active shooter scenario having been held, the link to the short video used in the instruction will be forwarded to all employees by the clerk.

IN THE MATTER OF  
ACCOUNTS PAYABLE:

The Commission reviewed and approved 49 invoices in the total amount of \$102,356.95.

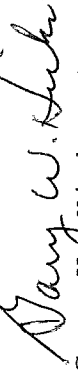
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W Hicks, Commissioner District 2

## **PHELPS COUNTY COMMISSION RECORD**

**May 17, 2016 Thirteenth day of the April term**

Now at this the 17th day of May 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner  
Gary W. Hicks, Commissioner District 2  
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF  
NORTHWEY OUTER ROAD:

Terry Lewis with Intercounty Electric, Darin Pryor, P.E., with the city of Rolla attended to discuss easements from private property owners for the outer road construction. Placement of new power poles and guidewires was discussed. Pryor stated that Fidelity would coordinate the movement of their lines with Intercounty. Clearing brush in preparation of sighting for pole and line placement was discussed. Ordering concrete pipe and construction of property entrances, if any, were discussed.

IN THE MATTER OF  
PUBLIC ADMINISTRATOR LEGAL COUNSEL:

James T. Crump, having been the sole respondent for the request for qualifications for legal services with the public administrator's office, presented several service options for consideration. He said that his firm could keep track of time spent, billing at a rate which would be lower than the normal rate for his firm. Alternatively, the probate judge could set a flat reimbursement rate for estates lacking resources. These might be combined with a third option, he said, to set a flat amount for routine things that are done at regular intervals, and flat amounts for incidental services. Crump stated that the Public Administrator has 62 cases with no funds whatsoever, each averaging \$110 to \$120 in required legal services annually. For most of the clients, Social Security, SSI, or SSDI and some Medicaid funds are their only income. Crump said that if Public Administrator Kathy Oliver does not spend these incomes exactly as directed by their programs, she is legally liable. Presiding Commissioner Verkamp said it was a great advantage to the county to have someone on retainer. With Crump's indulgence, Verkamp said the Commission would work out a contractual agreement with Oliver.

IN THE MATTER OF  
ROAD 5350:

Dennis Reese came to speak about acquisition of the right of way along Road 5350 from Mo DOT. The land has been surveyed. Verkamp said that the next step would be to transfer the deed for the property from Phelps County to Mr. Reese; once the deed is prepared, the county land commissioner will have to review and sign.

IN THE MATTER OF  
ROAD 5080:

Local Resident Phil Eudaly spoke with the Commission about poor visibility from Road 5080 when approaching State Highway "O"

# PHELPS COUNTY COMMISSION RECORD

May 17, 2016 Thirteenth day of the April term

ROAD 5080, Continued:

from the west. He said that on the opposite side of the highway, grading had been done to elevate the roadbed such that the view to the south on the highway was much improved. The Commission informed him that the last 60 feet of 5080 would be under the control of Mo DOT.

IN THE MATTER OF  
1972 JAIL:

There were no responses to the requests for qualifications for the 1972 jail renovation. The Sheriff notified the Commission that he would now seek a feasibility study from the firm of his choice.

IN THE MATTER OF  
SUNSHINE LAW REQUEST:

The clerk notified the Commission and the Sheriff that she had received a request for records relating to any cooperative agreement between the South Central Drug Task Force and the PCSD, and any payments made from January 1, 2014 forward to the SCDTF. A copy of the request was provided to the Sheriff.

IN THE MATTER OF  
ACCOUNTS PAYABLE:

The Commission reviewed and approved the payment of 52 invoices in the amount of \$23,883.39.

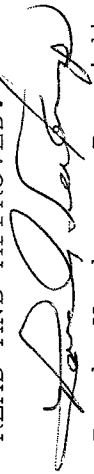
IN THE MATTER OF  
PROSECUTING ATTORNEY:

Mrs. Crystal Cox spoke with the Commissioners about the State Services to Victim's Fund grant; she had been approved to work 40 hours but wanted 8 of these hours to be worked by Missy Dillon within her office. On a motion by Commissioner Hicks, seconded by Commissioner Stratman, this was approved.

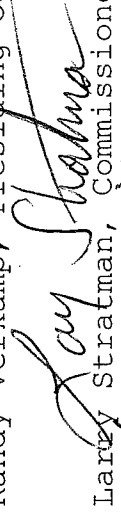
IN THE MATTER OF  
ROAD 7050 BRIDGE:

Commissioner Hicks moved, Commissioner Stratman seconded, that the invoice for inspection of the bridge beams from Archer-Elgin Engineering for \$2,214.22 be approved.

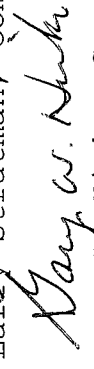
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

## **PHELPS COUNTY COMMISSION RECORD**

**May 19, 2016 Fourteenth day of the April term**

Now at this the 19th day of May 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner  
Larry Stratman, Commissioner District 1  
Gary W. Hicks, Commissioner District 2  
Pamela K. Grow, Phelps County Clerk

### **IN THE MATTER OF HAULING CONTRACT FOR FEMA WORK:**

Michelle Bock with the Phelps County Road and Bridge Department addressed the Commission regarding FEMA's contractual requirements for rock hauling on the flood damage repair for DR 4250, the flood disaster declared after the late December, 2015 flooding. FEMA Compliance Auditor Doug Denson had been in additional phone contact with the Department of Roads. Bock said it was unclear whether the threshold for the additional requirements was \$150,000 per disaster or per contract; her contact at State Emergency Management Agency (SEMA) had said it was per contract. Disadvantaged Business Entity (DBE) clauses would be required beyond the threshold. Presiding Commissioner Verkamp left a message with Mo DOT. Commissioner Hicks commented that literature available from FEMA stated that the signatory would be required to agree to all applicable federal laws; he also said that the state was charged with providing technical assistance for contracting under federal procurement regulations. SEMA had informed the county that DBE coverage was what was being sought by FEMA.

### **IN THE MATTER OF SPEED LIMITS:**

Review of the speed limit ordinances passed to date showed that Road 700 was 35 mph set on 9/20/2001 and that Road 7100 was set at 35 mph on 9/28/1989, increased to 45 mph on 4/19/1990. The limit on Road 7140 was set at 35 mph on 7/30/2013. Superintendent of Roads Walter Snelson stated that he had lost 6 speed limit signs in 3 weeks, and felt it was a wasted effort at times.

### **IN THE MATTER OF FEMA PAYMENTS:**

Snelson said that FEMA auditors were gone. Payments for DR 4238, the summer 2015 flood disaster, were almost finished; almost \$777,000 was submitted. Snelson reported that administrative charges from work in the immediate aftermath of the flooding were being contested by FEMA; however, road inspections were vital early on after the disasters, to permit timely interventions and to accurately document damage before further rains occurred. He said that estimates for December 2016 damages were approximately \$1.9 million.

### **IN THE MATTER OF SALES PRESENTATION:**

Laverne Vaughn of Combined Insurance presented her company's products to the Commission.

## PHELPS COUNTY COMMISSION RECORD

May 19, 2016 Fourteenth day of the April term

IN THE MATTER OF  
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of five invoices representative of payroll deductions and garnishments in the amount of \$50,097.61 and, separately, 19 invoices for a total of \$12,951.73.

IN THE MATTER OF  
SENIOR COMPANIONS:

Jan Boatright, Senior Companions Director, provided an update on the fortieth anniversary celebration for the Phelps County Senior Companions program, to be held June 23, 2016.

IN THE MATTER OF  
PUBLIC ADMINISTRATOR LEGAL SERVICES:

Public Administrator Kathy Oliver discussed legal services for her office to be billed by James T. Crump, with fixed fees remaining \$500.00 per month.

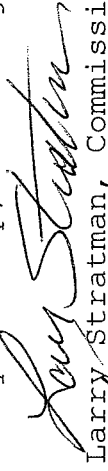
IN THE MATTER OF  
COUNTY EMPLOYEE VACATION POLICY:

The Commission asked the clerk to send vacation and sick time accrual reports to the department heads and office holders, along with the minutes of the 12/17/2009 office holders meeting where agreement was reached on the recommendation for accumulation of vacation hours by employees.

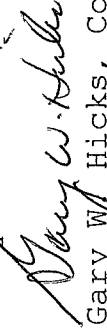
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

## PHELPS COUNTY COMMISSION RECORD

May 24, 2016 Fifteenth day of the April term

Now at this the 24th day of May 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner  
Larry Stratman, Commissioner District 1  
Gary W. Hicks, Commissioner District 2  
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF  
ROLLA WEST TIF:

Rolla resident Tom Sager addressed the Commission regarding the proposed Rolla Westside Marketplace and potential TIF financing. Also present were John Buckner, Editor of the Rolla Daily News, and Phelps County residents Don Riley and Corky Stack. Sager expressed his opinion that the county would lose tax revenue due to the housing markets being saturated; he also objected to businesses collecting sales taxes for businesses that would compete with them. He raised the topic of blight; he said that in 2009, to create the EEZ, the entire city of Rolla and part of the county (including that under the courthouse) was declared blighted; the proposed TIF area is not blighted in the same sense. People can build nice things without "going on the public dole" to build. He was concerned, he said, over the decrease in area from 154 to approximately 60 acres, because the alteration would potentially result in a court challenge. Commissioner Stratman said that the acreage had been partitioned into three redevelopment areas, and not reduced. Sager also expressed, again, his opinion that the potential major tenant, Menard's, was not an ideal corporate citizen. After stating he thought increased infrastructure needs would stress resources, he closed by saying he wished the Commission not to approve the TIF.

IN THE MATTER OF  
ROAD 3600:

Local resident Corky Stack came to discuss the placement of a culvert extension on the south side of an existing culvert under Missouri Highway 8 in the event that the junction of Road 3600 and the highway was modified. He felt that 48 feet of 24" corrugated metal pipe would be required. Stack had assurances from the Mo DOT contractor working on the highway that the pipe could be placed if it were supplied. Presiding Commissioner Verkamp stated that Superintendent of Roads Walter Snelson would have to order this item, as it was not in his inventory currently, and Verkamp also added that this would be on the state right of way. Stack said the pipe would cost \$1,000 is purchased locally; the Commission declined to purchase it. A discussion of various strategies for modifying the junction of Road 3600 with the highway followed. Commissioner Stratman asked about school buses having access issues and said he would visit the area.

IN THE MATTER OF  
1972 JAIL:

The Sheriff gave the Commission an update on the plans for the 1972 jail. Bids, prevailing wage, and a feasibility study were

# PHELPS COUNTY COMMISSION RECORD

May 24, 2016 Fifteenth day of the April term

1972 JAIL, Continued:  
discussed.

IN THE MATTER OF  
FLOODPLAIN PERMIT:

On a motion by Commissioner Stratman, seconded by Commissioner Hicks, a letter to Jeff Cook of 12 Algonquin Lane, St. Louis, MO 63119 for an address at 11223 Pvt. Dr. 8507, Newburg, MO 65550 which was judged to be in compliance with the floodplain ordinance, was signed.

IN THE MATTER OF  
PUBLIC ADMINISTRATOR:

Phelps County Public Administrator Kathy Oliver came to discuss the fingerprinting required for background checks on her employees. She said that the Sheriff's Department might no longer do this for her; Jan Boatright, Director of Senior Companions, has an originating agency interface (ORI) number, but for an elected official to obtain this an ordinance would be required. Presiding Commissioner Verkamp stated that the Sheriff's Department should still be involved, because if a positive result were obtained, the sheriff would have some jurisdiction. Commissioner Hicks suggested she contact the Missouri State Highway Patrol.

IN THE MATTER OF  
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 17 invoices for the total amount of \$11,692.24.

READ AND APPROVED:

  
Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W Hicks, Commissioner District 2



## PHELPS COUNTY COMMISSION RECORD

May 26, 2016 Sixteenth day of the April term

Now at this the 26th day of May 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner  
Larry Stratman, Commissioner District 1  
Gary W. Hicks, Commissioner District 2  
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF  
NORTHWEYE OUTER ROAD:

The conveyance of the right of way needed for road construction at Northweye was discussed. Tamara Gregory at Mo DOT did not feel that the land conveyance needed to be presented at the June meeting. The survey for the conveyance has been recorded with the Phelps County Recorder, Robin Kordes.

IN THE MATTER OF  
LOCAL MANUFACTURING:

Commissioner Larry Stratman discussed the 70<sup>th</sup> anniversary celebration for Tacony Manufacturing in St. James, MO, which employs 119 people. The history of the company was discussed.

IN THE MATTER OF  
SALES TAXES:

Treasurer Carol Green presented the sales tax report for the month of May, 2016. Sales tax revenue for the County 0.5% sales tax was \$169,534.26 and for the Law Enforcement 0.375% sales tax was \$127,151.12, down 6.5% from one year prior, up 5.41% rolling twelve months, and up 4.17% year-to-date compared with the first five months of 2015.

IN THE MATTER OF  
FEMA:

Presiding Commissioner Verkamp made some suggestions regarding the procurement policy being requested by the FEMA Compliance Auditors.

IN THE MATTER OF  
ROAD 8140:

Lois Greenwald Schramm came to discuss her concerns about Road 8140, which was hard top when first deeded from the state to the county, but now has deteriorated to the quality of a gravel road. She asked if the road, which is in the Doolittle City Limits, would ever be hard topped again.

IN THE MATTER OF  
ROAD 3600:

Corky Stack came to speak with the Commission regarding placement of a culvert extension near the junction of Road 3600 and Highway 8. Chester Crider, a local resident, was also present. Verkamp reported that the area MoDOT engineer said MoDOT would not cover the cost of the culvert; furthermore, the

# PHELPS COUNTY COMMISSION RECORD

May 26, 2016 Sixteenth day of the April term

ROAD 3600, Continued:

county could not assume an expense that would properly be the state's, since this was on the state right of way. A discussion about access for school buses was held.

IN THE MATTER OF  
PAYROLL:

The Commission reviewed and approved net payroll for 5/31/16 of \$156,233.11, federal taxes withheld of \$54,709.68, and state taxes withheld \$7,159.00.

IN THE MATTER OF  
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 65 invoices in the amount of \$61,241.06.

READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W Hicks, Commissioner District 2

**PHELPS COUNTY COMMISSION RECORD**  
**May 31, 2016 Seventeenth day of the April term**

Now at this the 31st day of May 2016 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner  
Larry Stratman, Commissioner District 1  
Gary W. Hicks, Commissioner District 2  
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF  
CART FUNDS:

Treasurer Carol Green came to present the CART funds received for May, 2016. Gas tax, motor vehicle sales tax, and motor vehicle fees received were \$55,175.77, \$15,406.17, and \$8,454.64, respectively; these were increases of 1.39%, 5.30%, and a decrease of 31.40% over the figures of one year earlier.

IN THE MATTER OF  
COUNTY CREDIT CARD USE:

Due to increased use of the credit card, increase of the limits on the various cards was discussed. The county maintains a credit card with US Bank, as does the Phelps County Sheriff's Department. When used to reserve lodging for travel of elected officials and their staff, the limits have occasionally been insufficient. PCSD has its own limit of \$10,000. Building and Grounds has a limit of \$7,500; Card 1 and Card 2 for other county use each have a limit of \$1,500. Commissioner Stratman mentioned that monitoring a more restrictive limit did increase the workload for the accounts payable clerk, who had also mentioned that it might be good for the Health Department to have its own card, since staff members there had to travel more frequently. Increasing the total limit of the courthouse card to \$15,000 was discussed; no action taken.

IN THE MATTER OF  
1972 JAIL:

Sheriff Lisenbe attended to inform the Commission that three engineering firms would perform a feasibility study on refurbishing the 1972 jail to return it to service. The sheriff plans to increase the salaries for jailers, which he says is needed to improve retention.

IN THE MATTER OF  
ROLLA HOUSING PILT:

Now at this day a check in the amount of \$19,536.07 for payment due for the year 2015 was received from the US Department of Housing and Urban Development Low Rent Income Housing, Rolla Housing Authority, for distribution of money in lieu of taxes. The County Clerk hereby distributes same giving each political subdivision their proportionate share.

TAXING DISTRICT

2015 APPORTIONMENT

County Revenue

\$ 661.12

# PHELPS COUNTY COMMISSION RECORD

May 31, 2016 Seventeenth day of the April term

ROLLA HOUSING PILT, Continued:

Road & Bridge	\$	405.55
Developmentally Disabled	\$	318.14
State	\$	133.12
Rolla School District 31	\$	14,667.70
City of Rolla	\$	3,350.44
TOTAL	\$	19,536.07

IN THE MATTER OF  
JOINT CLOSED SESSION WITH ROLLA CITY:

The Commission made plans to hold a joint closed session meeting pursuant to RSMo 610.021 (12) on Monday, June 6, 2016 at 5:00 p.m. in the Rolla City Council Chambers, for the purpose of discussing a negotiated contract. This was to be posted by the clerk and the prosecuting attorney would be notified.

IN THE MATTER OF  
ACCOUNTS PAYABLE:

The Commission reviewed and approved accounts payable of 14 invoices in a total amount of \$28,775.80.

IN THE MATTER OF  
FLAP GRANT:

The Commission considered a supplement to the agreement dated November 25, 2014 between the County of Phelps and Benton & Associates, Inc. for design and construction inspection of project FLAP-9900(597). The purpose of the supplemental agreement would be to utilize SCI Engineering, Inc. as a subconsultant for construction material testing services, estimated to cost \$2321.40; this would be included in the original agreement amount for the construction phase services. The total construction phase services cost kept at its original maximum of \$6,346.00. On a motion by Commissioner Hicks, seconded by Commissioner Stratman, this was approved.

IN THE MATTER OF  
COURT ORDERS:

The Commission reviewed personal property court orders numbered 1837, 1838, 1839, and 1840 for years 2012, 2013, 2014, and 2015, respectively. These increased property assessed values by \$378.65, \$1070.59, \$4,118.39, and \$31,216.13, respectively.

IN THE MATTER OF  
PCSD PORTABLE IMAGING DEVICE:

The Sheriff having the desire to obtain a hand-held portable x-ray imaging device for the purpose of conducting searches for contraband, advertisement for bids on this device were approved on a motion by Commissioner Stratman, seconded by Commissioner Hicks. This advertisement will be published June 6, 2016 with bid opening June 21, 2016 at 10:00 a.m.

**PHELPS COUNTY COMMISSION RECORD**

May 31, 2016 Seventeenth day of the April term

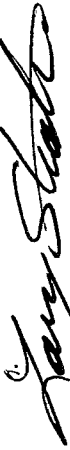
IN THE MATTER OF  
TECHNICAL SERVICES CONTRACT:

A professional engineering and technical services contract for twelve recently replaced culverts was approved on a motion by Commissioner Hicks, seconded by Presiding Commissioner Verkamp.

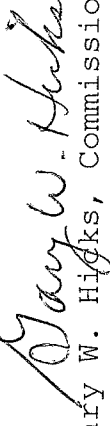
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2