

PHELPS COUNTY COMMISSION RECORD

June 1st, 2017 Eighteenth day of the April term

Now at this the 1st day of June 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
TRANSPORTATION ADVISORY
COMMITTEE:

On a motion by Commissioner Hicks, seconded by Commissioner Stratman, Darin Pryor, P.E., of the City of Rolla Public Works Department was appointed a primary member from Phelps County to the Transportation Advisory Committee with the Meramec Regional Planning Commission.

IN THE MATTER OF
BID AWARD, NORTHWYE OUTER
ROAD FENCE AND GUARDRAIL:

On motion by Commissioner Stratman, seconded by Commissioner Hicks, the bid for fence and guardrail was awarded to All-Type Fence Inc. of Steelville, MO; they were the lower of the two bids received.

IN THE MATTER OF
NORTHWYE OUTER ROAD
GRADING WORK:

Pryor stated that the work by Bloomsdale Excavating was sufficiently complete that the 5% retainage could be paid, as well as a final invoice for \$546.45 for grading work just prior to asphaltting. On a motion by Commissioner Hicks, seconded by Commissioner Stratman, this was approved.

IN THE MATTER OF
BIDS ON COUNTY LAND:

The bids were opened on schedule for the 5 acres, m/l, at the intersection of Road 1050 and Road 1080. The bids were received as follows:

BIDDER	AMOUNT
Tim Jones	\$ 12,501.00
Kenneth Parsons	\$ 2,500.00
Rudy Gorman	\$ 3,001.00

After discussion, the bids were taken under advisement.

IN THE MATTER OF
NEW WORLD SYSTEMS
FINANCIAL SOFTWARE:

Treasurer Carol Green came to give a report on her recent training with New World Systems (NWS), now a subsidiary of Tyler

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NEW WORLD SYSTEMS, Continued:

Technologies. Green said she shared with the NWS customer service representatives for Phelps County, Tim Brewer and Mark Dvorak, that the system was never set up correctly for the county, in that aspects of the system were established under an accrual system as opposed to cash basis. Additionally, even though it was available and purchased, she was never given any training on the bank reconciliation program; Director of Support Services Mark Brookshire was not given training on business analytics. Green felt as though her criticism was taken seriously by the company's representatives, and if for no other reason, that her training there was very beneficial.

IN THE MATTER OF
FLOOD DAMAGE ASSESSMENT
LETTERS:

The Commission reviewed and approved 6 flood damage assessment letters.

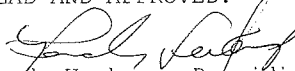
IN THE MATTER OF
PERSONAL PROPERTY
COURT ORDERS:

The Commission reviewed and approved multiple personal property court orders. Corrections for PCCO 1865 (October 2016 Add-on's for 2015) for omitted late assessment penalty bringing total assessed value to \$8,937.66 from \$7,257.66 and PCCO 1863 (October 2016 Add-on's for 2013) for omitted LAP bringing total assessed value to \$1,888.91 from \$1,598.91; PCCO's 1879, 1880, 1881, and 1882 for February 2017 Add-on's for 2013, 2014, 2015, and 2016, respectively; PCCO's 1883, 1884, and 1885 for March 2017 Add-on's for 2014, 2015, and 2016, respectively; PCCO's 1886, 1887, and 1888 for April 2017 Add-on's for 2014, 2015, and 2016, respectively.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment for 37 invoices for general expenses and contract pay in the amount of \$31,435.91 and 15 invoices for payroll deductions, garnishments, and the county employee medical insurance premiums in the amount of \$160,750.57.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

June 6th, 2017 Nineteenth day of the April term

Now at this the 6th day of June 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2

Deputy Clerk Tessa Piatt took minutes in the absence of the clerk.

IN THE MATTER OF
NORTHWYE OUTER ROAD
FENCE AND GUARDRAIL:

Darin Pryor, P.E., with the City of Rolla provided draft contracts with All-Type Fence, Inc. of Steelville for their review. As the head of the contractor is away on business, finalizing the contract will be delayed. The contractor estimates two weeks to complete the work, once started.

IN THE MATTER OF
FLOODPLAIN PERMIT:

On a motion by Commissioner Hicks, seconded by Presiding Commissioner Verkamp, the permit for Kristoffer High was approved.

IN THE MATTER OF
FLOOD DAMAGE ASSESSMENT
LETTERS:

The Commission reviewed six damage letters. Charles Windsor at 11211 Pvt. Dr. 8507, Newburg did not have a percentage of damage and this will be brought to the attention of Meramec Regional Planning Commission. On a motion by Commissioner Hicks, seconded by Presiding Commissioner Verkamp, the letters were approved.

IN THE MATTER OF
SALE OF LAND ON
ROAD 1050 BIDS REJECTION:

The Commission rejected all bids on the 5 acres, m/l, at the southwest corner of Roads 1050 and 1080. They will consider contacting the high bidder to negotiate.

IN THE MATTER OF
FLOODPLAIN ADMINISTRATION
CONTRACT AMENDMENTS:

Amendments to the Floodplain Administration agreement were reviewed. The 2016-17 grant, which expires at the end of June, 2017, would have additional activities numbered "n" through "r" to cover actions performed by MRPC to address the Spring 2017 flood. Additionally, the amount the contract is not to exceed was increased to \$9,000; MRPC had spent between \$4,300 and \$4,400 by mid-May. On a motion by Commissioner Hicks, seconded by Presiding Commissioner Verkamp, this was approved. The 2017-18 Contract will be reviewed at a later date.

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IN THE MATTER OF
TYLER-NEW WORLD
FINANCIAL SOFTWARE:

Treasurer Carol Green came to discuss renewal of the contract with New World. There have been significant concerns with customer support as well as the initial set-up for the county, which went "live" January 2013, and this will be discussed further at the next Commission meeting.

IN THE MATTER OF
NEW CONSTRUCTION:

Local resident Shawn Coverdell came to discuss the development of a new subdivision on County Road 3040 and the Commission informed him about county road specifications.

IN THE MATTER OF
HEALTH DEPARTMENT
ELECTRONIC PAYMENTS:

Phelps/Maries Health Department Director Michelle Steinkamp attended to inform the Commission that the electronic payment service used in the Health Department, Municipay, needs to have updates in the individuals authorized to utilize it. The only person remaining in the county employment with privileges is Presiding Commissioner Verkamp; Verkamp will contact them to see that this is changed to permit Ashley Wann and Cindy Wyss in the department to have access. This modality is used multiple times daily in the Health Department.

IN THE MATTER OF
HEALTH FAMILIES GRANT:

Steinkamp said the Health Families America grant was the one randomly picked for audit recently; the audit occurs today; results will be known in four to six weeks.

IN THE MATTER OF
HEALTH DEPARTMENT
DIRECTOR RESIGNATION:

Steinkamp notified the Commission unofficially of her resignation; she will stay for an indefinite time to train her replacement.

IN THE MATTER OF
SURVEY:

The Commission completed a survey regarding Alert Messaging Systems in the Meramec Region; the original will go to MRPC.

IN THE MATTER OF
PCESB TREASURER'S REPORT:

The Commission received and reviewed the May 2017 Phelps County Emergency Services Board treasurer's report.

IN THE MATTER OF
BIDS ON LP GAS:

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LP GAS BIDS, Continued:

The Commission approved the letting of bids for LP gas for a 12 month period, to be opened on June 29, 2017 at 9 a.m. The following was approved:


Phelps County is currently seeking bids on LP Gas for use at the Phelps County Courthouse, Rolla, MO; the Phelps County Highway Department facilities in Rolla, St. James and Edgar Springs, MO; and the new Phelps County Jail at 500 W. 2nd St., Rolla, MO. Please provide a bid for a 12 month period. Approximate annual quantity for the Phelps County Courthouse is 4000 gallons; approximate annual quantity for the Phelps County Highway Department is 5000 gallons; approximate annual quantity for the new Phelps County Jail is 26000 gallons. Bids in sealed envelopes clearly marked "LP BIDS" on the exterior will be received in the Phelps County Clerk's Office, 200 N. Main St., Rolla, MO 65401 until 9:00 a.m. on Thursday, June 29, 2017 at which time they will be opened. Phelps County reserves the right to reject any or all bids.


Done in my office in Rolla, Missouri, this 6th day of June, 2017.

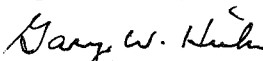
s/s Pamela K. Grow, Phelps County Clerk

PUBLISH: Rolla Daily News - Thursday, June 15, 2017

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

June 8th, 2017 Twentieth day of the April term

Now at this the 8th day of June 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
DECEMBER 2015
FLOOD DISASTER:

Michelle Bock of the Road & Bridge Department came to discuss deadlines on work and paperwork completion for DR 4250, the federally declared disaster following the late December 2015 flooding. On a motion by Commissioner Stratman, seconded by Commissioner Hicks, the project worksheets numbered 124, 231, 251, 335, 385, and 545 were approved. Decision on acceptance of the offer from the Central Workforce Investment Board was deferred until Superintendent of Roads Walter Snelson returned.

IN THE MATTER OF
PUBLIC MEETINGS:

Local resident Faith Barnes came to ask why the Commission meetings were not announced on the county's website. She also asked when there would be department head meetings. The clerk will have the website administrator post the weekdays and times of the meetings on the Commissioner's page. Presiding Commissioner Verkamp told Barnes that the department head meetings were scheduled quarterly.

IN THE MATTER OF
LITTLE OAKS ROAD:

Local resident Ray Schweikhardt came to ask whether Little Oaks Road was within the city limits of Rolla or not, with respect to which entity should maintain the road. Commissioner Hicks stated that the entire road was within the city limits of Rolla.

IN THE MATTER OF
SENIOR COMPANIONS:

Director of Senior Companions Jan Wiggins came to discuss the recognition luncheon to be held June 13, 2017. The Corporation for National Community Service oversees Senior Companions, RSVP Programs, and Foster Grandparents; there is some doubt on the federal level regarding continuation of these programs.

IN THE MATTER OF
TRANSPORTATION ADVISORY
COMMITTEE:

Responding to the clerk's request for clarification, the Commission said that Darin Pryor, P.E., of the City of Rolla was appointed as a primary member, and Rolla City Administrator John Butz would be an alternate member. This arrangement was agreeable to Meramec Regional Planning Commission.

PHELPS COUNTY COMMISSION RECORD

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IN THE MATTER OF
JUVENILE OFFICERS:

With the new Judicial Order permitting designated members of the 25th Judicial Circuit Juvenile Division to carry weapons on duty, the risk management arrangements for this circumstance were discussed.

IN THE MATTER OF
TREES IN THE
INTERSTATE MEDIAN:

Local businessman Gary Heavin came to discuss what he perceived to be a hazard to the traveling public due to foliage from trees in the Interstate 44 median along Martin Springs Drive.

IN THE MATTER OF
TYLER-NEW WORLD SYSTEMS
FINANCIAL SOFTWARE:

Treasurer Carol Green reported that a one-year contract for support with the county's financial software vendor, Tyler-New World, was prepared. On a motion by Commissioner Hicks, seconded by Commissioner Stratman, this was approved.

IN THE MATTER OF
NORTHWYE OUTER ROAD
FENCE AND GUARDRAIL:

On a motion by Commissioner Hicks, seconded by Commissioner Stratman, the low bid of two received for the fence and guardrail at the Northwye Outer Road, that being from All-Type Fence of Steelville for \$59,503.21, was approved.

IN THE MATTER OF
FLOODPLAIN ADMINISTRATION
CONTRACT:

The contract for floodplain management administration for 2017-18 with Meramec Regional Planning Commission was approved on a motion by Commissioner Hicks, seconded by Commissioner Stratman.

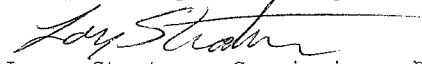
IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 64 invoices for a total of \$635,933.74.

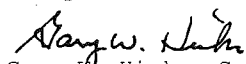
REVIEWED AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

June 13th, 2017 Twenty-first day of the April term

Now at this the 13th day of June 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF FEMA ASSISTANCE:

In attendance were Emergency Management Director Corporal Mike Kirn, Michelle Bock of the Road & Bridge Department, Rolla Daily News Editor John Buckner, FEMA Intergovernmental Affairs Representative Brenda Gustafson, Small Business Administration Representative John Frederick, and FEMA Voluntary Agency Liason (VAL) Mary Ellis. Gustafson reported that Disaster Survivor's Assistance (DSA) teams would be in the Jerome area today; FEMA employees always present badges and never ask for credit cards or money; the toll-free number to call is 1-800-621-FEMA; the Disaster Recovery Center (DRC) will be open in the Phelps County Courthouse Multipurpose Room from June 15 through 20, 2017; individuals will have until August 1, 2017 (60 days post-disaster declaration) to apply for assistance, which is limited to first homes or renters with household content damage; 500 personnel from FEMA are already working in Missouri. Gustafson, replying to a query from Presiding Commissioner Verkamp, stated that there is a requirement for flood insurance adjuster report on property; it must be presented at the DRC. Ellis said that appeals of denials are encouraged; if someone had registered too early with FEMA, this could result in a denial. Gustafson stressed the importance of dated photographs and receipts for repairs. Flood buy-out arrangements are under the state's jurisdiction. Frederick related some details of the low-interest loans through SBA; even if there is insurance, the proceeds of a claim made can be assigned to pay off an SBA loan. If an SBA loan is denied, an individual will be referred to FEMA for Other Needs Assistance (ONA.) The SBA number is 1-800-659-2955. Presiding Commissioner Verkamp inquired about a means-test; Frederick said there wasn't one per se, but assistance would not be duplicated. Agricultural damages are under the Department of Agriculture. Ellis coordinates with what she referred to as tertiary levels of assistance, or Coordinating Agencies in Disaster (COAD's).

IN THE MATTER OF NEW DUMPTRUCKS:

Bock had four new title applications; on a motion by Commissioner Stratman, seconded by Commissioner Hicks, these were completed.

IN THE MATTER OF SALES TAX REPORT:

Treasurer Carol Green reported receipts for June, 2017 of \$220,368.59 and \$165,277.18 for the 0.5% County Revenue and 0.375% Law Enforcement Sales Tax (LEST), respectively. These

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June 13th, 2017 Twenty-first day of the April term

SALES TAX, Continued:

amounts are down 21.45% for month-to-month, down 3.55% year to date, and down 3.11% in the rolling twelve month comparisons.

IN THE MATTER OF COURTHOUSE SECURITY:

Sheriff Lisenbe was present for clarification on when and by whom the front doors of the Courthouse would be opened on business days. Since offices are not conducting business prior to 8:00 a.m., the doors will open at that time; Court Bailiffs will have primary responsibility for this but if they are detained the responsibility devolves onto the County Clerk's office.

IN THE MATTER OF SITE SURFACE MINING:

The Commission received notice by certified mail of an application for a new site addition to the Department of Natural Resources Permit #0358T held by Melrose Quarry and Asphalt Supply, LLC. This related to mining rock on five acres of land located in Phelps County, Section 21, Township 37N Range 8W, operations being conducted during the approximate dates of 7/1/2017 to 6/30/2030. Notice to the governing body of the county in which a proposed surface mine plan boundary is located is required by RSMo 444.772.10. The Commission made no comment.

IN THE MATTER OF PAYROLL:

The Commission reviewed and approved payroll of \$166,226.76 net salaries, \$59,215.48 federal withholding and \$7,623.50 state withholding.

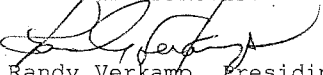
IN THE MATTER OF ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 34 invoices for a total of \$38,347.10.

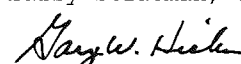
IN THE MATTER OF SALLY ROAD:

Local resident Jim McBride came to express a concern about sight line obstruction by tree limbs at the intersection of Meadow Lane and Sally Road, which becomes County Road 8110.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

June 15th, 2017 Twenty-second day of the April term

Now at this the 15th day of June 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
FLOODING:

Emergency Management Director Mike Kirn came to review progress made so far with the flood damage assessments and recovery efforts.

IN THE MATTER OF
CLOSED SESSION:

At 0901 on a motion by Commissioner Stratman, seconded by Commissioner Hicks, the meeting entered closed session with Kirn to review a personnel matter. The meeting returned to open session at 0910 on a motion by Commissioner Stratman, seconded by Commissioner Hicks. No actions were taken.

IN THE MATTER OF
NORTHWYE OUTER ROAD:

Request for Funds #5 for the Northwye Outer Road Project was reviewed. The grant award had originally totaled \$437,300.00; \$412,300 for street construction, \$10,000 for electrical distribution, and \$15,000 for administration. This request for funds encompassed \$13,062.73 for street construction and \$1,250.00 for grant administration. Funds remaining are \$205,568.32

Plans for a public hearing for the Community Development Block Grant on the Northwye Outer Road were discussed. On a motion by Commissioner Stratman, seconded by Commissioner Hicks, a public hearing on the CDBG was scheduled for 6/27/17 at 0900. A week's advance notice is required for the publication advertisement. The following was approved for publication:

Phelps County will hold a public hearing at 9:00 a.m. at the regular meeting of the Phelps County Commission on June 27, 2017 at the Phelps County Courthouse, 200 N. Main St., Suite 105, to discuss the past performance by the County in carrying out the extension of County Road 2000. Approximately 0.562 miles of road was constructed to create an outer road for Interstate 44, connecting Highway V to Highway 63 at Northwye. All interested citizens and groups are encouraged to attend the scheduled hearing. For more information, or if anyone requires special accommodations at the hearing, please contact the office of the Phelps County Clerk at 573-458-6115.

s/s Pamela K. Grow
Phelps County Clerk

PUBLISH: Rolla Daily News - Tuesday, June 20, 2017

PHELPS COUNTY COMMISSION RECORD

June 15th, 2017 Twenty-second day of the April term

IN THE MATTER OF
FLOODPLAIN PERMITS:

On a motion by Commissioner Hicks, seconded by Commissioner Stratman, two floodplain permits were approved. They were for the property of Ed Larson and the property of Wilbert D. and Loretta S. Phelps.

IN THE MATTER OF
MEDICAL LEAVE POLICY:

The Commission discussed medical leave policy for employees.

IN THE MATTER OF
MERAMEC REGIONAL
DEVELOPMENT CORPORATION:

Commissioner Gary Hicks provided some recent updates about a "smart review" that had been done of MRDC. The information obtained argued for less, rather than more, involvement in small business loans. Commissioner Hicks is Vice Chair of the MRDC at present.


IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of two invoice batches, one of 7 invoices in the amount of \$5,181.52 and one of 63 invoices in the amount of \$103,495.82.

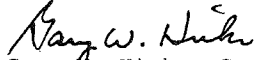
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

June 20th, 2017 Twenty-third day of the April term

Now at this the 20th day of June 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
CITIZEN INPUT:

Local resident Greg Wheeler of Doollittle came to relate an issue he had with his residential mailbox.

IN THE MATTER OF
NORTHWYE OUTER ROAD:

Darin Pryor, P.E., of the City of Rolla delivered the signed contract for the fence and guardrail between All-Type Fence of Steelville and the County. Also discussed were the breakdown of responsibilities for striping the road, seeding the margins, and planning the opening of the road.

IN THE MATTER OF
BOARD OF EQUALIZATION:

The Commission appointed Mr. Steve Kirkbride and Mr. Gene Gaddy to the 2017 Board of Equalization, pending their availability for the July 17, 2017 hearing date. The clerk will contact them.

IN THE MATTER OF
CITY OF ROLLA:

Local resident and businessman Dale Wands came to discuss the plans by the City of Rolla regarding a dog park and the city's prior requirements for park land donation prior to development, now revised to payment from the developer.

IN THE MATTER OF
CERTIFICATES OF
DEPOSIT:

Sheriff Rick Lisenbe attended and shared his thinking on the county obtaining bids for its funds held in certificates of deposit.

IN THE MATTER OF
1972 JAIL RENOVATION:

Lisenbe discussed some planning regarding staffing the 1972 jail, once returned to use. He believes eight more jailers will be required for staffing; their rate of pay was discussed.

IN THE MATTER OF
COURTROOM IN
NEW JAIL:

The use of the courtroom in the New Jail was discussed.

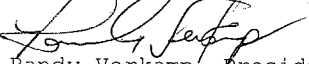
PHELPS COUNTY COMMISSION RECORD

June 20th, 2017 Twenty-third day of the April term

IN THE MATTER OF
ACCOUNTS PAYABLE:

Payment of 33 invoices in the amount of \$29,270.74 was reviewed
and approved.

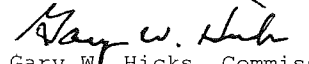
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1.



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

June 22nd, 2017 Twenty-fourth day of the April term

Now at this the 22nd day of June 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
ROLLA AREA SHELTERED
WORKSHOP CDBG:

A Community Development Block Grant close-out hearing was held as advertised and scheduled at 0900. Present were Kelly Sink-Blair of Meramec Regional Planning Commission and Joan Nadolski, Administrator for the Sheltered Workshop which now is known as Phelps County Industrial Solutions. Nadolski began with an overview of the activities at the Sheltered Workshop; some of these are funded by the Department of Elementary and Secondary Education and the SB40 Board. Recently the workshop prepared pet kits for the Royal Canin pet food plant; this provided a large amount of work for the participants in the workshop; they also handle the boxes used by the Wal Mart Distribution Center, covering unwanted barcode data with labels and so on. The DC allows them to sell damaged boxes for recycling. There are 63 disabled employees and 10 staff members; they are at capacity now and cannot hire more disabled individuals. The workshop has about 12 janitorial contracts; roughly ten of the 63 are usually out daily on janitorial services. Nadolski has seen three employees move to competitive employment in her last 18 months; this is always a goal. Transportation is definitely the largest problem even their higher-functioning clients face. Recently the workshop, with CDBG funds, purchased the large building adjacent for expansion of their activities; its roof was replaced and the fence was repaired. At 0920 Crawford County Presiding Commissioner Leo Sanders, Michelle Bock of the Phelps County Road & Bridge Department, and Phelps County Emergency Management Director Mike Kirn arrived. Sink-Blair said that MRPC was waiting for the workshop to reach the match threshold of approximately \$66,000; of the original \$250,000.00 grant allotment, only the \$2,000 for grant administration has not been requested from Mo DED. Commissioner Hicks asked where matching funds would be found; Nadolski said they would come from cash flow. There being no further public comment to record, Presiding Commissioner Verkamp closed the hearing.

IN THE MATTER OF
ROADS:

Bock reported that approximately 200 cubic yards of concrete had been required to repair the bridge on County Road 1280, damaged by flooding in late April. FEMA had rejected the Project Worksheet for Road 7530 and has asked for a second appeal. This is an area that had dangerous subsidence of the steep right of way, requiring reinforcement prior to any attempt at restoring the driving surface to its original width. Bock informed the Commission that she expected no further payments on DR4250, the December 2015 flood-related disaster, until closeout.

PHELPS COUNTY COMMISSION RECORD

June 22nd, 2017 Twenty-fourth day of the April term

IN THE MATTER OF BIDS ON CERTIFICATES OF DEPOSIT:

Treasurer Carol Green came to discuss bids on the county funds held in Certificates of Deposit. These CD's mature 7/3/17 and the bids have been requested of the banking institutions; they will be opened on June 29, 2017 at 10:30 a.m. Green will send letters to the banks. Fund 410, which is the Law Enforcement Sales Tax fund, may be large enough now that it is violating the banking agreement currently in place with Phelps County Bank. Phelps County's General Fund checking account is with PCB; Green contemplated the need to move some Fund 410 money into CD.

IN THE MATTER OF BIDS FOR DEPOSITORY INSTITUTION:

The Depository Institution bid was awarded in 2015. Pursuant to RSMo 110.130, the Commission must bid every fourth year thereafter, but has the option of requesting a bid in each odd-numbered year. The next depository bid will be in 2019, with bids to be received on or before the first Monday in July.

IN THE MATTER OF TRUCK ACCIDENT ALONG INTERSTATE 44:

Local resident Chester Crider came to ask about the tractor-trailer which ran off I-44 and down a steep embankment near the Vichy Road overpass. Mo DOT had replaced the guardrail very expeditiously and this complicated the recovery efforts.

IN THE MATTER OF ROAD 4330:

Dent County Associate Commissioners Dennis Purcell and Gary Larson stopped in to inquire whether Phelps County would cede Road 4330, a county-line road, and its CART funds to Dent County. This seemed agreeable to the Phelps County Commission.

IN THE MATTER OF FLOOD PLAIN BUY-OUTS:

A letter to property owners interested in floodplain buy-out was received from Tammy Snodgrass, Assistant Director of MRPC and Phelps County Floodplain Coordinator. Snodgrass requested Commission review and comment. An hand-out to accompanying the letter suggested that the county would attempt to obtain a 25% match from other grant sources; the Commission did not feel this was the impression they wished to convey. On a motion by Commissioner Hicks, seconded by Commissioner Stratman, use of the letter alone was approved.


IN THE MATTER OF ACCOUNTS PAYABLE:

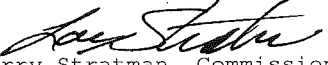
The Commission reviewed and approved payment of 31 invoices in the amount of \$27,945.76.

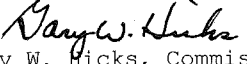
PHELPS COUNTY COMMISSION RECORD

June 22nd, 2017 Twenty-fourth day of the April term

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

June 27th, 2017 Twenty-fifth day of the April term

Now at this the 27th day of June 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
NORTHWYE OUTER ROAD
CDBG HEARING:

In attendance were Gary O'Day, Meramec Regional Planning Commission (MRPC); Darin Pryor, P.E., City of Rolla; local residents Archie Spencer, Linda Rush, and Don Wilson; Rolla Daily News Editor John Buckner; Phelps County Superintendent of Roads Walter Snelson. The public hearing on the Community Development Block Grant (CDBG) began as scheduled at 0900. The scope and current state of the project were discussed; there being no public comments, Presiding Commissioner Verkamp closed the hearing at 0902. On a motion by Commissioner Hicks, seconded by Commissioner Stratman, Request for Funds #6 for the Northwye Outer Road project was approved. This request was for \$121,653.87 for street construction, bringing the total requested in this category to \$341,385.55, leaving \$70,914.45 in CDBG funds for this component.

IN THE MATTER OF
ROAD 8030:

Local resident Don Wilson came to discuss Road 8030 and drainage problems. He shared his concerns with the Superintendent of Roads as well as the Commission.

IN THE MATTER OF
CEDAR GROVE ROAD:

Local resident Linda Rush came to consult the Commission about a land access dispute. A lengthy discussion ensued about the impropriety of land-locking a resident, the size and location of the county right of way in the vicinity, and possible alternatives she might have.

IN THE MATTER OF
COLLEGE HILLS WEST
SEWER DISTRICT:

Pryor from the City of Rolla Department of Public Works reported that a new sewer use agreement and new bylaws for the district had been developed; the City of Rolla will be installing new lines and laterals to facilitate residents having sewer service provided by the City. The boundaries of the district have been changed slightly, to include some properties being served already, and exclude others receiving service from PWS #2. Documents will be provided at the next meeting.

IN THE MATTER OF
FLOOD PERMIT:

PHELPS COUNTY COMMISSION RECORD

June 27th, 2017 Twenty-fifth day of the April term

FLOOD PERMIT, Continued:

The flood permit application for Jim Reagan was approved on a motion by Commissioner Hicks, seconded by Commissioner Stratman.

IN THE MATTER OF
CART FUNDS:

Treasurer Carol Green came to report on the June, 2017 CART funds, which comprised \$53,794.19 in gas taxes, \$16,662.43 in motor vehicle sales tax, and \$9,740.81 in motor vehicle fees.

IN THE MATTER OF
HEALTH DEPARTMENT
DIRECTOR SEARCH:

Phelps/Maries Health Department Director Michelle Steinkamp supplied four resumes she had received for the director position to date; the deadline is June 30. The job description was discussed.

IN THE MATTER OF
PAYROLL:

Payroll for 6/30/17 in the amount of \$154,437.99 net salaries, \$53,580.57 federal withholding, and \$6,799.50 state withholding was approved.

IN THE MATTER OF
ACCOUNTS PAYABLE:

Payment of 4 invoices in the amount of \$1,112.58 was approved.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

June 29th, 2017 Twenty-sixth day of the April term

Now at this the 29th day of June 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
BID OPENING ON LP GAS:

Bids for LP Gas were opened as scheduled at 0900. The bids were for one year, an approximate amount of 35,000 gallons, and were as follows:

Poe's Rural and City Gas Co., Inc, Rolla	\$0.969/gallon
Ferrellgas, St. Peters, MO	\$1.14 /gallon

The bids were taken under advisement on a motion by Commissioner Stratman, seconded by Commissioner Hicks, and were referred to Building and Grounds Department Director Mark Brookshire.

IN THE MATTER OF
ROADS:

Local resident Crystal Wilson came to discuss paving roads 2110, 2120, and 2130 with her Commissioner, Larry Stratman.

IN THE MATTER OF
COLLEGE HILLS WEST
SEWER DISTRICT:

Steve Hargis, P.E., and Darin Pryor, P.E., with the City of Rolla came to discuss the plans for this sewer district. Systems in the district have had difficulty for some years now; though the land is outside the Rolla City limits, the Public Works Department has determined that rebuilding the sewer lines and laterals and servicing of the properties in the district by the City of Rolla, is feasible. Boundaries of the district have been slightly changed to draw out those parcels not being served by the district at this time, and draw in those not within the district but with connections. The bylaws of the district have been rewritten, and a sewer use agreement has been laid out. The cost to rebuild the system will be under \$3,000.00 per household, as estimated by Pryor; sewer bills are estimated in the \$30.00 range monthly. Rolla City's Finance Department will take over the billing. A Resolution was introduced, as follows:

RESOLUTION NO. 2017-6-29(1)

A RESOLUTION REGARDING THE COLLEGE HILLS WEST SEWER DISTRICT.

WHEREAS, the Phelps County Commission established the College Hills West Sewer District on June 25, 1985.

AND WHEREAS a public hearing was held in the City of Rolla on June 26, 2107, after notice thereof by publication and at such

PHELPS COUNTY COMMISSION RECORD

June 29th, 2017 Twenty-sixth day of the April term

COLLEGE HILLS WEST SEWER DISTRICT, Continued:

hearing, the College Hills West Sewer District heard from its members and approved as shown on the attached:

"Exhibit A": Sewer use agreement with the City Of Rolla and

"Exhibit B": Bylaws for the College Hills West District and

"Exhibit C": District boundaries for the College Hills West Sewer District.

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSION OF PHELPS COUNTY, MISSOURI AS FOLLOWS:

SECTION 1: The presiding Commissioner of the County of Phelps is hereby authorized to enter into the sewer use agreement with the City of Rolla and the College Hills West Sewer District.

SECTION 2: The Commissioners of the County of Phelps hereby approve the attached "Exhibit B" Bylaws for College Hills West Sewer District.

SECTION 3: The Commissioners of the County of Phelps hereby approve the sewer district boundaries of the College West Sewer District as modified and shown on the attached "Exhibit C".

So moved and seconded, passed unanimously by the Phelps County Commission this 29th day of June, 2017.

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2

(SEAL)

Attest:
Pamela K. Grow, Phelps County Clerk

Date:
6/29/2017

IN THE MATTER OF
SENIOR COMPANIONS:

Senior Companions Director Jan Wiggins provided the Commission with her Notice of Grant Award, for the performance period 7/1/2016-6/30/2019, budget period 7/1/2017-6/30/2018 or the second year of the award, in the amount of \$339,849.00.

IN THE MATTER OF
ROAD 1290:

Resident concerns regarding excessive speed on County Road 1290 where it makes a "T" intersection with Road 1280, potentially endangering westbound traffic on Road 1280 entering 1290, was discussed. A stop sign had been requested.

PHELPS COUNTY COMMISSION RECORD

June 29th, 2017 Twenty-sixth day of the April term

IN THE MATTER OF OPENING BIDS ON CERTIFICATES OF DEPOSIT:

Treasurer Carol Green attended for the opening of CD bids scheduled for 1030. One bid was received:

First State Community Bank 6 month 0.75%, 12 month 0.95% rate

Discussion was held regarding the amounts currently held in CD from various funds. Due to the ongoing HVAC work on the entire courthouse, it was felt prudent to increase the liquidity and reduce the CD principal in the Courthouse Sales Tax fund from \$600,000 to \$500,000. The Jay White fund CD principal was increased from \$150,000 to \$200,000. The balance of the Law Enforcement Sales Tax fund may be larger than would comply with the depository agreement for the General Fund checking account, and the Treasurer will discuss with the Sheriff moving LEST funds into CD; this was approved on a motion by Commissioner Hicks, seconded by Commissioner Stratman.

IN THE MATTER OF ACCOUNTS PAYABLE:

The Commission reviewed and approved two batches of invoices, one of 48 invoices for a total of \$66,666.52 and one of 1 invoice for employee garnishments of \$915.50.


IN THE MATTER OF EMPLOYEE MEDICAL LEAVE POLICY:

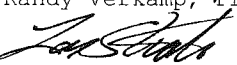
The Commission reviewed and approved the following statement regarding Family and Medical Leave:

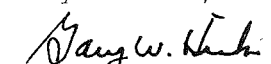
The County follows the Family & Medical Leave Act.

At employees request, leave without pay may be granted to an employee up to a maximum of 3 months.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2