

# PHELPS COUNTY COMMISSION RECORD

March 2, 2017 Seventeenth day of the January term

Now at this the 2nd day of March 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner  
Larry Stratman, Commissioner District 1  
Gary W. Hicks, Commissioner District 2  
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF  
SHERIFF'S DEPARTMENT AUDIT:

Sheriff Rick Lisenbe shared his experiences with the A-133 audit and the companies he had dealt with. He said it was "not a type of work many accountants want to do."

IN THE MATTER OF  
1972 JAIL:

The Sheriff discussed the minor modifications being made to the plans for the renovation; capacity may increase from 52 to 62.

IN THE MATTER OF  
COURT ORDERS:

The Commission reviewed and approved PCCO-2016-0015, Account # 11855.00, for a parcel not included in the tax book with residential land value of \$26,000, building of \$74,410; this yielded an assessed value of \$19,080 at 19% of full market value.


IN THE MATTER OF  
ROLLA WESTSIDE MARKETPLACE:

Rolla City Administrator John Butz came to provide information on the time course for events with regard to this development. Transfer of property, assignment of funds to Menards in the event of default by the developer UTW, issuance of bonds, the increase in bond amount from \$7 million to \$8.45 million, the involvement of the Industrial Development Authority in the bond issue were all discussed. The IDA is chaired by Maria Bancroft. Butz confirmed that in addition to Menards, the four smaller stores would be Academy Sports, Ross Dress for Less, TJ Maxx, and PetSmart.

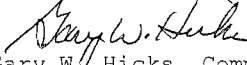
IN THE MATTER OF  
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 26 invoices in the amount of \$26,331.84 for general invoices and contract pay.

READ AND APPROVED:

  
Randy Verkamp, Presiding Commissioner

  
Larry Stratman, Commissioner District 1

  
Gary W. Hicks, Commissioner District 2

# PHELPS COUNTY COMMISSION RECORD

March 7, 2017 Eighteenth day of the January term

Now at this the 7th day of March 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner  
Larry Stratman, Commissioner District 1  
Gary W. Hicks, Commissioner District 2  
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF  
ROLLA WESTSIDE MARKETPLACE  
AND MOVE ROLLA TDD:

Mark Spykerman, an attorney from Gilmore and Bell, P.C., was in attendance as was Treasurer Carol Green. Several aspects of the Move Rolla Transportation Development District (TDD) and Rolla Westside Marketplace Tax Incentive Financing (TIF) were discussed. The primary commercial tenant, Menard's, hopes to open by 10/1/2017 and stock the store in advance of the holiday season. Subsequently, a needed order, Order No. 3-7-2017-(1), and attached exhibits were discussed. Exhibit A is the Finance Agreement; parties are the Industrial Development Authority of the City of Rolla, Missouri; the City of Rolla; the MoveRolla TDD; and the County. This stipulates that all proceeds except those within Rolla West TIF District will go to the TDD bonds, and Rolla West-generated proceeds go toward the TIF bonds. Spykerman explained that \$4.5 million of the TDD bond amount will fund road improvements from Rolla West to Sally Road, and outer road improvements, and the remainder would be devoted to other improvements including the 72 Extension, changes to Highway 63, and improvements to Kingshighway. The assistance from the TDD revenues being estimated at \$4.5 million, a maximum of \$17.5 million for the TIF coming from the TIF bonds was forecast. Within the Rolla West development, 50% of the TDD sales tax will be reclassified as TIF. Spykerman said that no more than 15% of all debt service on the TIF bonds can be paid from TDD revenues within the Rolla West area, and must be used solely for TDD purposes. The only County sales tax captured will be that within the TIF area. Exhibit B, the Intergovernmental Cooperation Agreement, is among the City of Rolla, the TDD, and the County. Exhibit C is the Administrative Services Agreement, between the City of Rolla and the County. It specifies that the City of Rolla will be responsible for the accounting for the project(s). Exhibit D is the consent to the Assignment from UTW Rolla Development, LLC, and UTW Rolla Project, Inc. to Menard, Inc. and stipulates that, in the event of default by UTW, Menard will have to opportunity to use the bond proceeds to complete the Rolla West project. Exhibit E constituted the Preliminary Official Statement. After further discussion, on a motion by Commissioner Hicks, seconded by Commissioner Stratman, the following order was approved:

ORDER NO. 3-7-2017(1)  
AN ORDER APPROVING VARIOUS AGREEMENTS AND ACTIONS IN  
CONNECTION WITH THE ROLLA WESTSIDE MARKETPLACE PROJECT.

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WHEREAS, the County has approved The Westside Marketplace Redevelopment Plan (the "Plan") and a redevelopment project (the "RPA 1 Redevelopment Project") for the portion of the

## PHELPS COUNTY COMMISSION RECORD

March 7, 2017 Eighteenth day of the January term

ROLLA WESTSIDE MARKETPLACE AND MOVE ROLLA TDD, Continued:

redevelopment area described in the Plan as "RPA 1," all pursuant to the Real Property Tax Increment Allocation Redevelopment Act, Sections 99.800 to 99.865 of the Revised Statutes of Missouri, as amended; and

WHEREAS, The Industrial Development Authority of the City of Rolla, Missouri (the "Authority") intends to issue its Tax Increment and Special District Revenue Bonds (Westside Marketplace Redevelopment Project - RPA 1), Series 2017A (the "Series 2017A Bonds") and Subordinate Taxable Tax Increment and Special District Revenue Notes (Westside Marketplace Redevelopment Project - RPA 1), Series 2017B (the "Series 2017B Notes" and together with the Series 2017A Bonds, the "Series 2017 Obligations") to finance a portion of the RPA 1 Redevelopment Project; and

WHEREAS, the Move Rolla Transportation Development District (the "District") intends to issue its Transportation Sales Tax Revenue Bonds, Series 2017 (the "TDD Bonds") to finance a portion of the RPA 1 Redevelopment Project and other transportation projects located in the County; and

WHEREAS, the County Commission hereby finds it is advisable, necessary and in the best interests of the County to approve (a) the issuance of the Series 2017 Obligations by the Authority, (b) the execution of a Financing Agreement (the "Financing Agreement") among the County, the Authority, the City of Rolla, Missouri (the "City") and the District pursuant to which certain revenues will be pledged to the repayment of the Series 2017 Obligations, and (c) other documents and actions in connection with the Series 2017 Obligations, the administration of tax increment financing for the RPA 1 Redevelopment Project, the TDD Bonds, and the other transportation projects to be undertaken by the District;

NOW, THEREFORE, BE IT ORDERED BY THE COUNTY COMMISSION OF PHELPS COUNTY, MISSOURI, AS FOLLOWS:

Section 1. Consent to the Issuance of the Series 2017 Obligations and approval of Indenture. The County hereby approves the execution and delivery of the Trust Indenture (the "Indenture") between the Authority and UMB Bank, N.A., as trustee (the "Trustee") and the sale of the Series 2017 Obligations.

Section 2. Approval of County Documents. The County is hereby authorized to enter into the documents listed below (collectively, the "County Documents") in substantially the forms attached hereto, with such changes therein as shall be approved by the officers of the County executing the same and as may be necessary or desirable to carry out and comply with the intent of this Order, such officers' signatures thereon being conclusive evidence of their approval thereof:

(a) Financing Agreement among the Authority, the County, the City and the District, in substantially the

Form attached hereto as Exhibit A (the "Financing Agree-

## **PHELPS COUNTY COMMISSION RECORD**

**March 7, 2017 Eighteenth day of the January term**

ROLLA WESTSIDE MARKETPLACE AND MOVE ROLLA TDD, Continued:

ment");

(b) Intergovernmental Cooperation Agreement Among the County, the City and the District, in substantially the form attached hereto as Exhibit A;

(d) Administrative Services Agreement between the County and the City, in substantially the form attached hereto as Exhibit C; and

(e) a consent to the Assignment from UTW Rolla Development, LLC and UTW Rolla Project, Inc. to Menard, Inc., in substantially the form attached hereto as Exhibit D.

Section 3. Execution of County Documents. The Presiding Commission is hereby authorized and directed to execute the County Documents on behalf of the County. The Clerk of the County Commission is hereby authorized and directed to attest to the County Documents and to affix the seal of the County thereto.

Section 4. Preliminary Official Statement. The County hereby approves (a) the Preliminary Official Statement respecting the Series 2017A Bonds (the "Preliminary Official Statement") in substantially the form presented to and reviewed by the County Commission at this meeting and attached hereto as Exhibit E and (b) the final Official Statement respecting the Series 2017A Bonds in substantially the form of the Preliminary Official Statement with such changes and additions thereto as are necessary to conform to and describe the transaction. The public distribution of the same by Stifel, Nicolaus & Company, Incorporated (the "Underwriter") is hereby approved for use in connection with the sale of the Series 2017A Bonds. For the purpose of enabling the Underwriter to comply with the requirements of Rule 15c2-12(b)(1) of the Securities and Exchange Commission (the "Rule"), the County hereby deems the information contained in the Preliminary Official Statement to be "final" as of its date, except for the omission of such information as is permitted by Rule 15c2-12(b)(1) and the information contained under the captions "THE AUTHORITY," "THE CITY," "THE DISTRICT," "THE SHOPPING CENTER," "RETAILERS WITHIN RPA 1," "LITIGATION - Authority," "LITIGATION - City" and "LITIGATION - District." The Presiding Commissioner is hereby authorized, if requested, to provide the Underwriter a letter or certification to such effect and to take such other actions or execute such other documents as such officer in his reasonable judgment deems necessary to enable the Underwriter to comply with the requirements of the Rule.

Section 5. Further Authority. The officers of the County are hereby authorized and directed to execute all documents and take such actions as they may deem necessary or advisable to carry out and perform the purposes of this Order and to make ministerial alterations, changes or additions to the documents herein approved, authorized and confirmed which they

# PHELPS COUNTY COMMISSION RECORD

March 7, 2017 Eighteenth day of the January term

ROLLA WESTSIDE MARKETPLACE AND MOVE ROLLA TDD, Continued:

may approve, and the execution of such action shall be conclusive evidence of such necessity or advisability.

Sectin 6. Effective Date. This Order shall be in full force and effect from and after its adoption.

ORDERED by the County Commission of Phelps County, Missouri, this 7<sup>th</sup> day of March, 2017.

Randy Verkamp, Presiding Commissioner

Larry Stratman, Commissioner District 1

Gary W. Hicks, Commissioner District 2

s/s Pamela K. Grow, Phelps County Clerk

Treasurer Carol Green commented on the TDD sales tax on the five commercial properties on Twitty Drive; she will not see this 1% sales tax revenue as Missouri Department of Revenue will remit this directly to the TDD Account.

IN THE MATTER OF THE  
PUBLIC ADMINISTRATOR:

Public Administrator Kathy Oliver came to discuss hourly wages of employees in various county offices.

IN THE MATTER OF  
PHELPS COUNTY EMERGENCY  
SERVICES BOARD:

The Commission reviewed the February 2017 PCESB Treasurer's Report. Opening Balance for February was \$1,191,988.24; closing balance was \$914,272.95.

IN THE MATTER OF  
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 3 invoices for AFLAC disability premiums and the county employee medical insurance plan in a total of \$105,299.68. Payment of 54 invoices totaling \$300,854.21 was reviewed; this included MO PERM premiums of \$56,526.00 (property) and \$199,900.00 (liability)

IN THE MATTER OF  
HEALTH DEPARTMENT:

Phelps/Maries Health Department Director Michelle Steinkamp presented a contract for Teen Pregnancy and Prevention Training for staff, which was approved on a motion by Commissioner Hicks, seconded by Commissioner Stratman. She also discussed the multiple grant contracts managed by her department and the need for careful documentation of and accountability for the hours her staff members spend with each grant.

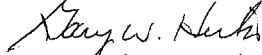
**PHELPS COUNTY COMMISSION RECORD**

March 7, 2017 Eighteenth day of the January term

READ AND APPROVED:

  
Randy Verkamp, Presiding Commissioner

  
Larry Stratman, Commissioner District 1

  
Gary W. Hicks, Commissioner District 2

# PHELPS COUNTY COMMISSION RECORD

March 9, 2017 Nineteenth day of the January term

Now at this the 9th day of March 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner  
Larry Stratman, Commissioner District 1  
Gary W. Hicks, Commissioner District 2  
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF  
NORTHWEY OUTER ROAD  
ASPHALT BIDS:

Bidding asphalt for completion of the road was discussed with Darin Pryor, P.E., City of Rolla. The bid specifications and publication needed approval by the Missouri Department of Economic Development, since a major share of the funding is a Community Development Block Grant. If hauling is included, then there will not be an in-kind match afforded by the use of Road and Bridge personnel and equipment for hauling. On a motion by Commissioner Hicks, seconded by Commissioner Stratman, the following bid solicitation was approved for publication:

## INVITATION TO BID

The Phelps County Commission, an equal opportunity employer, hereby requests bids for the following project: **North Outer Road Asphalt 2014-PF-12.**

Bids will be accepted until 9:00 a.m., on April 11<sup>th</sup>, 2017, in the office of the Phelps County Clerk, 200 N. Main St. Suite 101, Rolla, Missouri, at which time they will be opened. Bids shall be submitted in a sealed envelope and clearly marked "**North Outer Road Asphalt 2014-PF-12.**"

Project consists of providing Asphalt for a new North Outer Road. **This is a material/delivery only bid.**

All bidding Contractors shall be expected to review the scope of the work with a representative of the City of Rolla Public Works Department prior to bidding. All bids shall be on the proposal form provided and shall be accompanied by submittals.

The Phelps County Commission hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement Disadvantaged Business Enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award.

Payment shall be based on actual measured quantities.

The project will be awarded to the lowest, responsive, responsible bidder.

The Commission reserves the right to reject any and all bids. All work shall be done in adherence to the Missouri Standard Specifications for Highway Construction (2016).

The 2016 Missouri Standard Specifications for Highway Construction as well as updates to the specifications can be viewed at:

[http://www.modot.state.mo.us/business/standards\\_and\\_specs/highwayspecs.htm](http://www.modot.state.mo.us/business/standards_and_specs/highwayspecs.htm). The updates can be found in the supplemental Specifications and the General Provisions and Supplemental Specifications at the MoDOT site.

PHELPS COUNTY COMMISSION RECORD  
March 9, 2017 Nineteenth day of the January term

NORTHWYE OUTER ROAD ASPHALT BID, Continued:

Bid documents, specifications and map showing job site may be reviewed in, or purchased for \$20.00 from the Rolla Public Works Department, Rolla City Hall, 4<sup>th</sup> Floor, 901 North Elm Street, Rolla, Missouri 65401. Electronic copies of the bid document are available at no cost. Bid documents are available now and can be picked up Monday through Friday, 8:00 a.m. to 5:00 p.m.

Done by the order of the Phelps County Commission, this 9<sup>th</sup> day of March, 2017.

s/s Pamela K. Grow, Phelps County Clerk

PUBLISH: Rolla Daily News - Saturday, March 18, 2017

IN THE MATTER OF  
TELECOMMUNICATIONS AUDIT:

Spyglass Sales Representative Martin Fitz came to discuss a service his company provides, that being examination of one to two months of telecommunications bills for billing errors and potential cost savings. The Commission instructed the clerk to contact departments that might have confidentiality issues, those being Health Department, Prosecuting Attorney, Phelps County Sheriff's Department and Juvenile Division regarding any concerns they might have.

IN THE MATTER OF  
SALE OF COUNTY PROPERTY  
ON ROAD 1050:

The county owns property at the southwest corner of the intersections of Roads 1050 and 1080. This parcel, 5 acres m/l, has been used by the Road and Bridge Department for surface storage of gravel, culverts, dirt and occasionally equipment. Presiding Commissioner Verkamp called Ex-officio Land Commissioner Dick Elgin about a survey, the rights-of-way adjacent to the parcel, and preparations necessary to ready the land for sale.

IN THE MATTER OF  
PWSD #1 GRANT CLOSE-OUT:

The Commission reviewed the close-out letters from the Missouri Department of Economic Development (Mo DED) for this CDBG-funding public infrastructure project upgrading the water supply system for the City of Edgar Springs. CDBG # 2009-PF-49, in the amount of \$182,194.36, and CDBG # 2010-PF-63, in the amount of \$314,293.64 left \$3,072.00 for final expenses.

IN THE MATTER OF NATIONAL  
SERVICE RECOGNITION DAY:

Senior Companions Director Jan Boatright came to discuss an upcoming event.



**PHELPS COUNTY COMMISSION RECORD**

March 9, 2017 Nineteenth day of the January term

IN THE MATTER OF  
ROADS:

Local resident Larry Taylor came to discuss road issues.

IN THE MATTER OF  
COUNTY GOVERNMENT MONTH:

County Government Month will be recognized in April and the Commission discussed the dates for the evening County Commission Outreach meetings.

IN THE MATTER OF  
ACCOUNTS PAYABLE:

The Commission reviewed and approved the payment of 91 invoices in the amount of \$161,820.22.

IN THE MATTER OF  
PAYROLL:


The Commission reviewed and approved payroll in the amount of \$159,337.10 (net), with \$56,128.88 federal withholding and \$7,242.50 state withholding.

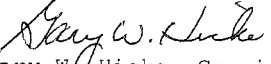
IN THE MATTER OF  
MISSOURI ASSOCIATION  
OF COUNTIES:

Treasurer Carol Green had attended a MAC conference and gave a summation of legislative bills of interest to county governments.

READ AND APPROVED:

  
Randy Verkamp, Presiding Commissioner

  
Larry Stratman, Commissioner District 1

  
Gary W. Hicks, Commissioner District 2

# PHELPS COUNTY COMMISSION RECORD

March 14, 2017 Twentieth day of the January term

Now at this the 14th day of March 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner  
Larry Stratman, Commissioner District 1  
Gary W. Hicks, Commissioner District 2  
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF  
PROPANE:

Ferrellgas, the low bidder at the time of propane bid opening on February 14, 2017, had reviewed prior charges outside of their October 2015 bid which increasingly exceeded that bid price. Retroactive to November 1, 2016, Ferrellgas agreed to credit the county across the Courthouse, Road and Bridge Department, and Phelps County Jail for any charges over their newest bid price of \$1.244 per gallon. On a motion by Commissioner Hicks, seconded by Commissioner Stratman, this contract was approved. This will be in effect through June 30, 2017.

IN THE MATTER OF  
SALES PRESENTATION:

Dan Arell with USI Insurance Services Brokers came to discuss his company's offerings with respect to reduction of employer's benefit costs. Staffing at his company, fee structures, interaction with the county's third party administrator, references and the programs offered were discussed.

IN THE MATTER OF  
CITIZEN INPUT:

Local residents Chester Crider and Curt Voss visited with the Commission.


IN THE MATTER OF  
TOUGH ON TRASH:


The Commission approved the Tough on Trash phone bill on a motion by Commissioner Hicks, seconded by Commissioner Stratman.


IN THE MATTER OF  
PHELPS COUNTY PHA:

The year ended financial report, dated 2/28/17, was received by the Commission.

READ AND APPROVED:

  
Randy Verkamp, Presiding Commissioner

  
Larry Stratman, Commissioner District 1

  
Gary W. Hicks, Commissioner District 2

# PHELPS COUNTY COMMISSION RECORD

March 16, 2017 Twenty-first day of the January term

Now at this the 14th day of March 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Larry Stratman, Commissioner District 1  
Gary W. Hicks, Commissioner District 2  
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF  
ACTING PRESIDING COMMISSIONER:

The county clerk appointed Commissioner Stratman as Acting Presiding Commissioner in the absence of Presiding Commissioner Verkamp.

IN THE MATTER OF  
ROAD STRIPING:

Darin Pryor, P.E. of the City of Rolla, came to discuss chip and sealing by the county in exchange for road striping. He stated that administration in Rolla was not amenable to an arrangement unless there was a per-foot price for striping and a per-square foot price for chip sealing.

IN THE MATTER OF  
INSURANCE PRESENTATION:

Sheran Ashby with Covenant Insurance came to present an opportunity with a company offering a level funded plan, three year rate cap, personal representative for every employee, shopping surgery and/or expensive procedure with enrollee permission resulting in the deductible being waived and full integration within the company. This company may present to the Commission.

IN THE MATTER OF  
PUBLIC ADMINISTRATOR:

Public Administrator Kathy Oliver shared some concerns regarding employee wages.

IN THE MATTER OF  
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 48 invoices in the amount of \$19,548.65.

IN THE MATTER OF APPORTIONMENT OF  
SURPLUS TAX FUNDS FOR THE YEAR 2016:

Now at this day the County Clerk takes up the matter of apportioning the Surplus Tax Funds for the year 2016, as credited to the Principal School Fund for Phelps County as provided in the Revised Statutes of Missouri, and the County Clerk hereby apportions said funds among the school districts with territory in Phelps County.

The amount to be apportioned is \$887.50

# PHELPS COUNTY COMMISSION RECORD

March 16, 2017 Twenty-first day of the January term

SURPLUS TAX FUNDS, Continued:

District	Membership	Total
Dent/Phelps R-3	1.00	\$0.14
St. James R-1	1,625.43	\$231.28
Newburg R-2	411.00	\$58.48
Rolla 31	3,943.54	\$561.14
Phelps County R-3	239.29	\$34.05
Dixon R-1	15.00	\$2.13
Licking R-8	2.00	\$0.28
Totals	6,237.26	\$887.50

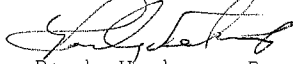
IN THE MATTER OF APPORTIONMENT OF  
SURPLUS TAX INTEREST  
FUNDS FOR THE YEAR 2016:

Now at this day the County Clerk takes up the matter of apportioning the Surplus Tax Funds Interest for the year 2016, as credited to the Principal School Fund for Phelps County as provided in the Revised Statutes of Missouri, and the County Clerk hereby apportions said funds among the school districts with territory in Phelps County.

The amount to be apportioned is \$54.43

District	Membership	Total
Dent/Phelps R-3	1.00	\$0.01
St. James R-1	1,625.43	\$14.18
Newburg R-2	411.00	\$3.59
Rolla 31	3,943.54	\$34.41
Phelps County R-3	239.29	\$2.09
Dixon R-1	15.00	\$0.13
Licking R-8	2.00	\$0.02
Totals	6,237.26	\$54.43

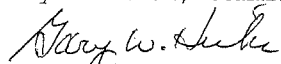
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Harry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

# PHELPS COUNTY COMMISSION RECORD

March 21, 2017 Twenty-second day of the January term

Now at this the 21st day of March 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner  
Larry Stratman, Commissioner District 1  
Gary W. Hicks, Commissioner District 2  
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF  
BID OPENING FOR  
CONTRACT HAULING:

The bids for contract hauling were opened as scheduled at 9 a.m. Bids were received from the following:

<u>Bidder</u>	<u>Rate</u>
FF Exteriors of Newburg, Missouri	\$77.25/hr
Yoakum Trucking, LLC, Rolla, Missouri	\$75.00/hr
Daniels Construction, Rolla, Missouri	\$77.25/hr
Triple C Trucking, St. James, Missouri	\$75.00/hr

On a motion by Commissioner Hicks, seconded by Commissioner Stratman, the bids were taken under advisement.

IN THE MATTER OF  
TELECOMMUNICATIONS  
AUDITING FIRM:

Due to concerns regarding privacy issues, the Phelps/Maries Health Department, the Phelps County Sheriff's Department and the Prosecuting Attorney's Office all declined to participate in the audit by Spyglass, which would require at least an entire month of all the bills for local and long distance telephone and internet services.

IN THE MATTER OF  
CONSTITUENT ROAD CONCERN:

Local resident Donna Beckering, of Road 7050, expressed concerns about dump truck traffic on her gravel road.

IN THE MATTER OF  
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 30 general invoices and employee reimbursements in the amount of \$23,017.29.

IN THE MATTER OF  
SENIOR COMPANIONS:

Director of Senior Companions Jan Boatright came to discuss her need of a credit card, as when she has used her own credit card she experiences finance charges while waiting for reimbursement. Her nonfederal account has a daily cap and is thus unsuitable for travel and training expenses. The Director was approved for the use of a credit card on a motion by Commissioner Stratman, seconded by Commissioner Hicks.

**PHELPS COUNTY COMMISSION RECORD**

March 21, 2017 Twenty-second day of the January term

IN THE MATTER OF  
PWSO #4:

Board members Dennis Cullen and Curt Voss and water supply district resident Noah Wills came to discuss the disruption of the district's infrastructure by the work for the Connect America Act, CenturyTel in expanding access to broadband.

IN THE MATTER OF  
CITIZEN INPUT:

Local resident Linda Hance came to discuss the operation and functions of the Newburg Soup Bowl.

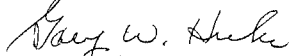
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

# PHELPS COUNTY COMMISSION RECORD

March 23, 2017 Twenty-third day of the January term

Now at this the 23rd day of March 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner  
Larry Stratman, Commissioner District 1  
Gary W. Hicks, Commissioner District 2  
Pamela K. Grow, Phelps County Clerk

## IN THE MATTER OF CONTRACT HAULING:

John Buckner, Editor of the Rolla Daily News attended as did Stacy Yoakum and Randy Wagner of Yoakum Trucking. The Contract hauling bids were discussed; Commissioner Hicks discussed oversight of the invoiced hours by Superintendent of Roads Walter Snelson. Yoakum discussed some of the standard and non-standard equipment on his dump trucks, his wish to conform welded attachments to the equipment to be used from the County, the number of trucks he had available, and his company's insurance. Mine Safety Health Administration (MSHA) certification was discussed; Yoakum said all his drivers are expected to work in quarries, and thus are MSHA-certified; they complete 8 hours of annual training.

## IN THE MATTER OF COUNTY EMPLOYEE MEAL ALLOWANCES:

Deputy Clerk Shell Howard, Accounts Payable, discussed the meal reimbursement allowances for county employees. This was established January 5, 2017 as the same as the Sheriff's Department: \$7.50, \$10.00, and \$20.00 each for breakfast, lunch, and supper, respectively. She will email this schedule to office holders and department heads.

## IN THE MATTER OF PAYROLL:

The Commission reviewed and approved payroll for 3/31/17 in the amount of \$162,254.64 net salaries, \$56,578.37 federal withholding and \$7,252.50 state withholding.

## IN THE MATTER OF EMERGENCY OPERATIONS PLAN:

The Courthouse Emergency Operations Plan having been updated, the clerk was instructed to email the EOP to the elected officials and department heads.

## IN THE MATTER OF 1972 JAIL:

Sheriff Rick Lisenbe came to discuss developments in the renovation of the 1972 jail.

## IN THE MATTER OF LAW ENFORCEMENT TRAINING:

**PHELPS COUNTY COMMISSION RECORD**

March 23, 2017 Twenty-third day of the January term

LAW ENFORCEMENT TRAINING, Continued:

Sheriff Lisenbe discussed eight new categories of training in POST certification now required for law enforcement officers.

IN THE MATTER OF  
CART FUNDS:

Treasurer Carol Green presented a report on the CART funds received for the month of March, 2017. Gas Tax, motor vehicle sales tax, and motor vehicle fees were \$50,942.48, \$13,886.21, and \$6,880.35, respectively.

IN THE MATTER OF  
EMPLOYEE HEALTH INSURANCE:

The TelaDoc service, allowing 24 hour, 7 day per week consultation with a physician for enrolled participants will be emphasized to the county's employees as an opportunity to potentially save the pool of insured county employees a more expensive emergency room visit. The Commission acknowledged that telephone consultation would not always be appropriate, but that the employees need to be made aware that this service is available.

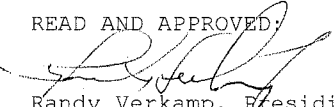
IN THE MATTER OF  
ACCOUNTS PAYABLE:

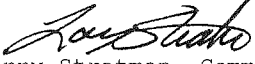
The Commission reviewed and approved the payment of 18 invoices in the amount of \$11,651.66.

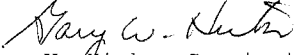
IN THE MATTER OF  
CITIZEN INPUT:

Local resident Bob Kraus came to visit with the Commission.

READ AND APPROVED:

  
Randy Verkamp, Residing Commissioner

  
Larry Stratman, Commissioner District 1

  
Gary W. Hicks, Commissioner District 2



# PHELPS COUNTY COMMISSION RECORD

March 28, 2017 Twenty-fourth day of the January term

Now at this the 28th day of March 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner  
Gary W. Hicks, Commissioner District 2  
Pamela K. Grow, Phelps County Clerk

District 1 Commissioner Larry Stratman was absent.

IN THE MATTER OF  
AWARD OF CONTRACT  
HAULING BID:

Walter Snelson, Superintendent of Roads, and John Buckner, Editor of the Rolla Daily News, were in attendance. Snelson suggested that none of the four bidders had chipper bars installed on the trucks yet. Commissioner Hicks discussed aspects of the contract, including the need for an hour audit, timeliness and completing work. Snelson knows how many round trips should be made on any particular job, and if a trucker makes too few trips, they can be kept home the next day. Snelson said he favored awarding the bid to the two lower bidders from the opening on March 21; they bid \$75.00 per hour with a truck & driver, which would be Yoakum and Triple C Trucking. On a motion by Commissioner Hicks, seconded by Presiding Commissioner Verkamp, the bid was awarded to Triple C Trucking and Yoakum Dump Trucking.

IN THE MATTER OF  
ROADS 1330 AND 1300:

Snelson discussed a box culvert failing on Road 1330 and a creek crossing on the west end of Road 1300, over the Bourbeuse River, moving progressively northward as the river was too deep at the original crossing site.

IN THE MATTER OF  
ROAD STRIPING:

Commissioners discussed with Snelson the exchange of striping county roads by Rolla City in exchange for their having the county chip and seal locations within the city.

IN THE MATTER OF  
BIDS ON COUNTY LAND:

On a motion by Commissioner Hicks, seconded by Presiding Commissioner Verkamp, the advertisement of bids for the sale of 5 acres m/l at the southwest corner of the intersections of Road 1050 and Road 1080, Township 38N, Range 6 W, was approved:

## PROPERTY FOR SALE

The Phelps County Commission is selling 5 acres, m/l, at the southwest corner of the intersection of County Roads 1050 and 1080. The property will be conveyed in accordance with RSMo 49.280. Bids will be accepted in sealed envelopes clearly marked "Land Sale" on the outside until 9:15 a.m. on Thursday, April 20, 2017 at which time they will be opened. Phelps

**PHELPS COUNTY COMMISSION RECORD**

March 28, 2017 Twenty-fourth day of the January term

BIDS ON COUNTY LAND, Continued:

County reserves the right to reject any or all bids. For further information about the parcel, contact the Phelps County Clerk's Office at 200 N. Main St., Suite 102, Rolla, MO 65401, 573-458-6115.

Done by the order of the Phelps County Commission in my office, March 28, 2017

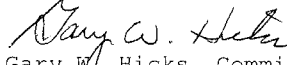
s/s Pamela K. Grow, Phelps County Clerk

PUBLISH: Rolla Daily News - Thursday, April 6, 2017

READ AND APPROVED:

  
Randy Verkamp, Presiding Commissioner

  
Larry Stratman, Commissioner District 1

  
Gary W. Hicks, Commissioner District 2

# PHELPS COUNTY COMMISSION RECORD

March 30, 2017 Twenty-fifth day of the January term

Now at this the 30th day of March 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner  
Gary W. Hicks, Commissioner District 2  
Pamela K. Grow, Phelps County Clerk

District 1 Commissioner Larry Stratman was absent.

IN THE MATTER OF  
LAND SALE:

Local resident Faith Barnes came to discuss land for sale on Road 8110 and development, real estate markets in general.

IN THE MATTER OF  
SHERIFF'S CYBERSECURITY  
GRANT:

Corporal Mike Kirn and Detective Scott Jarrett from the PCSD came to discuss the grant relating to cybercrimes, especially in connection with Internet Crimes Against Children (ICAC). Kirn stated that the grant would completely reimburse the salary and benefits for Jarrett. Investigation as well as prosecution of crimes will be involved; Jarrett's office will need to be lockable and secured. All the funding will be from the state. Responding to Presiding Commissioner Verkamp Jarrett replied he would cover Phelps, Pulaski, Iron, Washington, Texas, Reynolds, Crawford, Dent and one other county. The grant is due next Wednesday, April 5, 2017, by close of business. Commissioner Hicks moved, Presiding Commissioner Verkamp seconded the motion to participate in the grant.

IN THE MATTER OF  
PHELPS/MARIES HEALTH  
DEPARTMENT:

Health Department Director Michelle Steinkamp came to discuss some issues with the Commission. Her department will be closed to walk-ins on Thursdays to permit training of her staff, starting May 1, 2017. She will have this announced in the media. Adjustments are being made to staff time if they are overcommitted to any of their contracts. Environmental Health charges are being adjusted for inflation. She discussed protecting privileged information in her department when non-county employees work there; confidentiality agreements would be for building contractors or subcontractors who may inadvertently see privileged information. A more rigorous agreement, the business associate agreement (BAA), might be indicated for someone with direct access to confidential information such as an auditor. Fee structure for food inspections was reviewed; Steinkamp thinks that charges should be correlated with the risk of communicable disease at the business and not the revenues. The Hancock Amendment's limitation on increasing fees was discussed, as was the possibility of inspecting vending machines, which Presiding Commissioner Verkamp felt would require a great deal of labor. The statutory obligations on the county to provide inspection services was discussed by Commissioner Hicks.

# PHELPS COUNTY COMMISSION RECORD

March 30, 2017 Twenty-fifth day of the January term

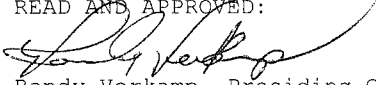
IN THE MATTER OF  
PINE HILL CEMETERY:


Local resident Chester Crider came to discuss the Pine Hill Cemetery, where native Americans who died during the Trail of Tears exodus are believed to be buried. In the past, personnel from Fort Leonard Wood helped clear underbrush and there were plans to use ground-penetrating radar to investigate unmarked graves thought to be in the back of the cemetery.

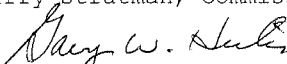
IN THE MATTER OF  
MISSOURI FARMERS CARE:

Carley Esser, Ron Hammond, Tom Strain, Taylor Strain, and Bob Thompson came to present information about Missouri Farmers Care (MFC), which came into being in the aftermath of the Proposition B "Puppy Mill Bill." Currently the members of the MFC Executive Committee are FCS Financial; MFA, Inc; MFA Oil; Missouri Cattlemens Association; Missouri Corn; Missouri Farm Bureau; Missouri Pork Association; Missouri Soybean Association and the Missouri Soybean Merchandising Council. Members providing financial support, include but are not limited to Cargill; Monsanto; MoFed; Mo-Ag; Missouri Vocational Agriculture Teachers Association; Missouri Dairy Association; Missouri Beef Industry Council; Association of Missouri Electric Cooperatives; Missouri Association of Meat Processors; JBS Live Pork Purchasing Co.; Lathrop & Gage LLP and the Missouri Livestock Marketing Association. Esser discussed the Race-to-the-Plate Program, Radio, and Ag Education on the Move. The latter provides programs in elementary schools including those in urban areas. A fourth program, the Agri-Ready County Program (ARC) now includes 25 designated counties and 7 counties which are in the approval process. Acceptance for the designation of ARC requires a review of county ordinances and other activities to "determine a county's willingness and intent to support agriculture" and promote growth of farming, ranching, agribusiness and agricultural processing in the county. There are seven stipulations for Agri-Ready designation; included are the requirement that the county not have any health or zoning ordinances that discourage, limit, or restrict agricultural operations or agricultural processing facilities; that the county defer to the Missouri Dept. of Agriculture and DNR for all environmental permitting of agricultural operations; no imposition of additional agricultural bonding, permit fees, or insurance requirements; no definitions applied to agricultural operations more stringent than state laws or regulations. The Agri-Ready program is voluntary, and not statutorily mandated.

READ AND APPROVED:

  
Randy Verkamp, Presiding Commissioner

  
Larry Stratman, Commissioner District 1

  
Gary W. Hicks, Commissioner District 2