

PHELPS COUNTY COMMISSION RECORD

October 3, 2017 First day of the October term

Now at this the 3rd day of October 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
OZARK RIVERS SOLID
WASTE MANAGEMENT DISTRICT,
TOUGH ON TRASH:

The award for the Tough on Trash grant was received for \$8,555.00 On a motion by Commissioner Hicks, seconded by Commissioner Stratman, acceptance of the award amount was approved. Phelps County Focus Staff Writer Andrew Sheeley was also present.

IN THE MATTER OF
FLOODPLAIN BUYOUT:

On a motion by Commissioner Hicks, seconded by Commissioner Stratman, a commitment letter for the county's participation in the National Flood Insurance Program Buyout was approved. This letter conveyed that the county had no plans to develop buyout properties into parks or river access areas; that all the buyout properties were in unincorporated areas of the county where there were no ordinances governing mowing or other upkeep; that the county intended to allow these areas to return to their natural state and that county road crews would periodically monitor the lots to make sure that no illegal dumping was occurring.

IN THE MATTER OF
FLOODPLAIN ADMINISTRATION:

The Commission reviewed and approved payment of an MRPC invoice in the amount of \$9,362.25 for floodplain administration, including 6 hours clerical, 120 hours technical level one, 1.75 hours technical level two, 48 hours assistant director, and 1.5 hours director time.

IN THE MATTER OF
NATIONAL ASSOCIATION OF
COUNTIES DUES:

The annual dues invoice for NACo membership, in the amount of \$903.00, was approved for payment. NACo advocates for PILT (payment-in-lieu of taxes) payments, SCAAP (State Criminal Alien Assistance Program) payments, SRS (State Aid to Roads and Schools) payments, and USDA payments to counties.

IN THE MATTER OF
ROADS:

Michelle Bock of the Road Department discussed work on several roads.

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IN THE MATTER OF
SHARED SICK LEAVE:

Bock discussed the possibility of leave sharing between employees of the Road Department. One of the members is ill and will exhaust his sick leave soon. Commissioner Hicks was familiar with a program at the federal level which required a donation of leave to a pool prior to being considered to receive. Commissioner Stratman mentioned a dollar for dollar exchange, among employees paid at different rates, rather than donation of hours. At the state level there is a Share Leave Committee, which reviews application for leave; no donated leave can be designated to a specific recipient.

IN THE MATTER OF
TRANSPORTATION
DEVELOPMENT DISTRICT (TDD):

Presiding Commissioner Verkamp reported on the Move Rolla TDD Board of Directors. With the upcoming move out of the state of Rolla City member Walter Branson, Ted Ruth was sworn in as his replacement. Hochschild, Bloom and Co. of Washington, Missouri was hired as auditor for the TDD.

IN THE MATTER OF
SUPPORT SERVICES
EMPLOYEE VACATION:

The Commission elected to grant Hazel Shaw 120 hours of vacation time for 2016, and accrual of vacation to date consistent with her years of service. This employee could not be categorized as administrative or overtime-exempt; thus accrual would occur.

IN THE MATTER OF
MOCA/HEADSTART:

Commissioner Gary Hicks gave a report on the recent MOCA/Headstart meeting.

IN THE MATTER OF
NATIONAL RESOURCE
CONSERVATION SERVICE:

Commissioner Hicks gave an update on the two projects initially discussed on August 24; the Little Piney project along Road 7360 was declared ineligible by the NRCS. The project along Mill Creek at Road 7550 would entail emergency watershed protection, with 75% federal funding for a cost of \$270,100.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved Accounts Payable for the amount of three, twelve, and six invoices in the amounts of \$52,662.40, \$110,043.40, and \$1,313.43, respectively.

IN THE MATTER OF
INVENTORY:

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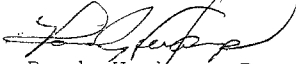
INVENTORY, Continued:

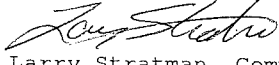
The clerk reminded the Commission of the need to review their inventory by October 10, 2017 to comply with statutes. Per County policy, items below a \$500.00 purchase price are not inventoried.

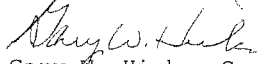
IN THE MATTER OF
PHELPS COUNTY EMERGENCY
SERVICES BOARD:

The Commission received and reviewed PCESB board minutes for September, 2017.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

October 5, 2017 Second day of the October term

Now at this the 5th day of October 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
WORKER'S COMPENSATION:

The Commission received some details of a worker's compensation claim incurred, billed, and received by the coverage provider prior to their termination date of August 1, 2017 which they declined to pay. Phelps County Focus staff writer Andrew Sheeley was also present.

IN THE MATTER OF
SPENCER ROAD:

Local resident Anthony Sanchez came to discuss a dispute over the use of this road. He related a recent news report of an individual in the Doolittle area arrested for trespassing, but what he felt was a similar situation was not treated similarly when he had complained to a Phelps County Sheriff's Department deputy. Presiding Commissioner Verkamp contacted the Sheriff and Mr. Sanchez will speak with the Sheriff this morning.

IN THE MATTER OF
NORTHWYE OUTER ROAD:

Request for funds #8, in the amount of \$4,440.30 to Bloomsdale Excavating, was approved. This was their retainage.

IN THE MATTER OF
CITIZEN INPUT:

Local resident Bill Feeler and his daughter visited with the Commission. Local resident Chester Crider also attended.

IN THE MATTER OF
SENIOR COMPANIONS:

Senior Companions Director Jan Wiggins reported on her responses to the recent federal audit. Her volunteer handbook had expanded significantly, from approximately 12 to 38 pages. Aside from the volunteer policies recommended, a nepotism policy had been suggested; other findings were briefly discussed. The Commissioners discussed a quarterly review of Wiggins' performance. The auditors requested care plans for people being served in the hospital; these are already prepared for those in nursing homes. Handicap accessibility documentation was requested by the auditors; on a motion by Commissioner Hicks, seconded by Commissioner Stratman, Wiggins' check list for this was approved.

IN THE MATTER OF
ROADS:

PHELPS COUNTY COMMISSION RECORD

October 5, 2017 Second day of the October term

ROADS, Continued:

Michelle Bock of the Road Department came to report on progress with chip and seal work. A shared sick leave policy was discussed.

IN THE MATTER OF INSURANCE:

Mike Scott and Tonya Greven from the Employee Benefit Division of Barker Phillips Jackson (BPJ) Insurance came to speak with the Commission about partially self-funded insurance options. A lengthy discussion was held about options, networks, and structuring deductibles. BPJ would not, according to Scott, serve as the third party administrator (TPA); they would realize profit from reinsurance. Commissioner Stratman pointed out that partial dependent coverage was possible through the partially self-insured model in use now; Scott said many employers pay 75% of employee coverage costs and none of the dependent costs. When asked if it was considered discriminatory to pay a different percentage for dependent spouses as for children, Scott said that the Affordable Care Act made it legal to exclude 100% of spouses. He cited FedEx Corporate as an example; they exclude all spouses and cover all dependent children. BPJ serves the Rolla 31 Public School District. State law requires all school retirees to be allowed to stay on their school health plan, because up until 1996 school retirees had the option to opt out of Medicare. Scott will forward a solicitation for bids to the clerk.

IN THE MATTER OF COUNTY EMPLOYEE RETIREMENT FUND (CERF):

Robert Eastburn, with CERF Savings 457, the employee contribution, and 401A, the match, came to speak with the Commissioners between visits with employees. Briefly, the match is up to the first 6% of pay to \$0.50 for every \$1.00 of salary contributed. Since Phelps County is also a LAGERS county, county employees are not required to contribute a mandatory 0.7% into their 401A. Eastburn reported that 457 plans have no penalty on distribution at any age, though there is a 10% penalty for distribution from the 401A at 59.5 years. Employees have significant autonomy over the investment vehicles used by their funds. Currently 21% of county employees participate in CERF savings; the fee is 0.45 of 1% per year.

IN THE MATTER OF EQUIPMENT SALES:

Charles Thomas, Viebrock Sales and Service representative, visited with the Commission about aluminized versus galvanized, and spiral versus riveted pipe.

IN THE MATTER OF VACATING A ROAD:

Local resident Terry Wheeler communicated with the Commission regarding vacating a segment of Nolte Court in the College Hills Subdivision in the county. No action was taken.

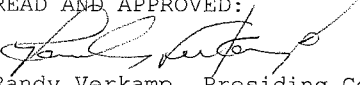
PHELPS COUNTY COMMISSION RECORD

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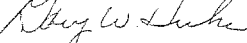
IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 75 invoices in
the amount of \$50,640.48.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

October 10, 2017 Third day of the October term

Now at this the 10th day of October 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District
Gary W. Hicks, Commissioner District 2

Deputy Clerk Tessa Piatt took minutes in the absence of the clerk.

IN THE MATTER OF CORNER REMONUMENTATION:

The contract with the Missouri Department of Agriculture for the County Corner Remonumentation Program #18-11 was reviewed and approved on a motion by Commissioner Hicks, seconded by Commissioner Stratman. This will, if finally signed and executed by the state, provide for \$300.00 per corner payment by Missouri for a maximum of 13 corners.

IN THE MATTER OF COUNTY EMPLOYEE HEALTH INSURANCE:

The Benefit Management Report from Group Benefit Services through the month of September, 2017 was reviewed. The loss ratio was fairly steady at 81%.

IN THE MATTER OF A COUNTY FOOD CODE:

Phelps/Maries County Health Department Director Ashley Wann and Sanitarian John Campbell presented their first revision of the proposed food code to the Commission. A change was being considered for Section 7.06 such that instead of all employees to be required to have taken an approved food handler's course, two people per shift would be required instead. The Missouri Food Code was referenced for its requirement that every restaurant manager must be certified as a food protection manager. Such a certification, if put into practice in Phelps County, could be portable within the county from one facility to the next should employment change; could be verified through the use of a photo-containing badge; could be achieved through administration of the ServSafe tests, which are standardized and very widely in use. The Commission asked to see a full budget impact analysis of the current as well as proposed fees and another meeting is to be scheduled.

IN THE MATTER OF HEALTH DEPARTMENT CONTRACT:

The Healthy Families Missouri Home Visiting contract was approved on a motion by Commissioner Stratman, seconded by Commissioner Hicks. This contract, running from October 1, 2017 through September 30, 2018 involves 100% federal award monies totaling \$75,466.

PHELPS COUNTY COMMISSION RECORD

October 10, 2017 Third day of the October term

IN THE MATTER OF
ROAD DEPARTMENT
PROPERTY:

Michelle Bock of the Road and Bridge Department related that activity had been reported at the Edgar Springs location, near a recently-created deposit of trap rock, suggestive of removal of some of the material there. She will report this to the Sheriff.

IN THE MATTER OF
GRADER TIRES:

J.T. Roberson with Allied Oil and Tire Company came to speak about his company in Joplin and sales of grader tires.

IN THE MATTER OF
CITIZEN INPUT:

Curt Voss came to visit with the Commission.

IN THE MATTER OF
COUNTY CORONER:

Coroner Andy Davis reported on his use of the new vehicle for transport back from death scenes or autopsies to funeral homes.

IN THE MATTER OF
PROSECUTING ATTORNEY
VAWA GRANT:

Confidentiality and Privacy Provisions of the VAWA contract were approved on a motion by Commissioner Hicks, seconded by Commissioner Stratman.

IN THE MATTER OF
TAX ABATEMENT IN THE ST. JAMES
ENHANCED ENTERPRISE ZONE:

Notice of a public hearing to be held October 10, 2017 at 7 p.m. in St. James City Hall for a tax abatement of a roughly 25,000 square foot expansion of Cohen Architectural Woodworking, 9 Industrial Drive, St. James, Missouri was received. This would, under RSMo 135.950 to 135.973, provide 50% abatement from general ad valorem real property taxes imposed by the State of Missouri, the City of St. James, and any other political subdivision involved from January 1 of the year the Occupancy Permit was approved, to December 31 of 2027.

IN THE MATTER OF
PLANNING AND ZONING:

Local resident Cheryl Westover came to request a letter stating there was no planning and zoning in the unincorporated parts of the County.

IN THE MATTER OF
ACCOUNTS PAYABLE:

PHELPS COUNTY COMMISSION RECORD

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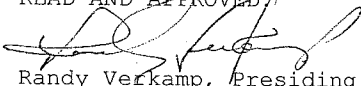
ACCOUNTS PAYABLE, Continued:

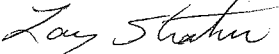
Accounts Payable for \$240,165.84 was reviewed and approved.


IN THE MATTER OF
PAYROLL:

The Commission reviewed and approved payroll for 10/15/17.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

October 12, 2017 Fourth day of the October term

Now at this the 12th day of October 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner.
Larry Stratman, Commissioner District
Gary W. Hicks, Commissioner District 2

Deputy Clerk Lisa Dowdy recorded minutes in the absence of the clerk.

IN THE MATTER OF
ASSESSOR'S QUARTERLY:

The Commission reviewed and approved the Assessor's Quarterly report to the State Tax Commission.

IN THE MATTER OF
TOUGH ON TRASH:

The Commission reviewed and approved payment of an invoice for the cell phone service used by the Tough on Trash employee.

IN THE MATTER OF
COLLEGE HILLS WEST
SEWER DISTRICT:

The Commission was presented with a resolution needed for the sewer use agreement between the residents of the College Hills Sewer District and the City of Rolla, as follows:

RESOLUTION NO. 2017-10-12(1)

A RESOLUTION REGARDING THE COLLEGE HILLS WEST SEWER DISTRICT.

WHEREAS, the Phelps County Commission established the College Hills West Sewer District on June 25, 1985.

WHEREAS, a public hearing was held in the City of Rolla on June 26, 2017, after notice thereof by publication and at such hearing, the College Hills West Sewer District heard from its members and approved as shown on the attached:

AND WHEREAS, the City Council by Ordinance Number 4369 on October 2, 2017 approved as shown on the attached:

"Exhibit A": Sewer use agreement with the City of Rolla
and
"Exhibit B": Bylaws for the College Hills West District
and
"Exhibit C": District boundaries for the College Hills
West Sewer District.

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSION OF PHELPS COUNTY, MISSOURI AS FOLLOWS

SECTION 1: The presiding Commissioner of the County of Phelps is hereby authorized to enter into the sewer use agreement with the City of Rolla and the College Hills West Sewer District.

PHELPS COUNTY COMMISSION RECORD

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COLLEGE HILLS WEST SEWER DISTRICT, Continued:

SECTION 2: The Commissioners of the County of Phelps hereby approve the attached "Exhibit B" Bylaws for College Hills West Sewer District.

SECTION 3: The Commissioners of the County of Phelps hereby approve the sewer district boundaries of the College Hills West Sewer District as modified and shown on the attached "Exhibit C".

So moved and seconded, passed unanimously by the Phelps County Commission this 12th day of October, 2017.

PHELPS COUNTY COMMISSION

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2

ATTEST:


Lisa Dowdy, Deputy Phelps County Clerk

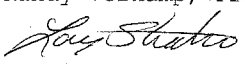
DATE: October 12, 2017

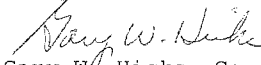
IN THE MATTER OF
FLOOD BUY OUT AND
ASSURANCES:

Linda Loughridge with MRPC presented Assurances due to FEMA for the purpose of their flood buyout and flood mitigation assistance. One was Office of Management and Budget form 4040-0009, a list of 20 assurances including compliance with the Hatch Act, the Davis-Bacon Act, flood insurance purchase requirements of the Flood Disaster Protection Act of 1973, environmental standards pursuant to the National Environmental Policy Act of 1969, the Wild and Scenic Rivers Act of 1968, Section 106 of the National Historic Preservation Act of 1966, among others. Presiding Commissioner Verkamp signed the authorization. Additionally, a disclosure of lobbying activities was signed by Presiding Commissioner Verkamp.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

October 17, 2017 Fifth day of the October term

Now at this the 17th day of October 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
RECIPROCITY OF ANNUAL LEAVE:

The Commission was presented with the circumstances of several juvenile department employees having been transferred to the payroll of the Office of State Courts Administration, OSCA, effective October 16, 2017. Both of the former county personnel had accruals of vacation and sick leave time; OSCA will accept transfer of some of the leave time in these situations, but only if there is a similar policy in effect in the county. The Commission would like the Chief Juvenile Officer, Andy Helms, to come speak about the particulars.

IN THE MATTER OF
NON-PROFIT OR GOVERNMENT
CERTIFICATE:

At the request of a vendor, MFA, a certificate for Government or Nonprofit Educational Organization Use was approved on a motion by Commissioner Hicks, seconded by Commissioner Stratman.

IN THE MATTER OF
PCESB/E911 BOARD:

The E911 Board Treasurer's Report was received and reviewed by the Commission. YTD revenue from the one fourth cent PCESB sales tax as of October (2 month lag in receipts from Missouri Department of Revenue) was \$1,180,708.43, up 2.7% from the three year average YTD revenue calculated for 2014-2016. The balance as of September 30, 2017 was \$941,305.65.

IN THE MATTER OF
SUPPORT SERVICES
EMPLOYEE TIME:

In response to a query by the HR Deputy Clerk, the Commission instructed her that an employee working extra hours during a coworker's vacation should faithfully report all hours worked.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved the payment of 7 invoices for a total of \$5,331.03 and 102 invoices for a total of \$133,650.14.

IN THE MATTER OF
JUVENILE DEPARTMENT AND
RECIPROCITY OF ANNUAL LEAVE:

Chief Juvenile Officer Andy Helms came to discuss leave.

PHELPS COUNTY COMMISSION RECORD

October 17, 2017 Fifth day of the October term

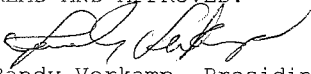
JUVENILE DEPARTMENT LEAVE, Continued:

In an effort to relieve excessive workload among juvenile employees, the State had granted the Juvenile Office in the 25th Circuit two positions on the state payroll. Two of the employees in Phelps County became state employees effective October 16, 2017. OSCA will accept some of the leave accrued by an employee being transferred from a county, when the county reciprocates in a comparable way. The means of handling the employee's accrued leave, their medical coverage, and the grant reimbursement for the Juvenile Office were discussed.

IN THE MATTER OF
VOTING EQUIPMENT:

The county clerk, Deputy Clerk for Elections Shelley Johnson, and the Commission heard a presentation from Jim McCartney and Dustin Vanderberg with the Adkins Election Services of Clinton, Missouri.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

October 19, 2017 Sixth day of the October term

Now at this the 19th day of October 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF VOTING EQUIPMENT:

The county clerk, Deputy Clerk for Elections Shelley Johnson, and the Commission heard a presentation from Rob Wiebusch and Chris Kurland from ES&S from Omaha, Nebraska. The company has 500 employees in 46 states and markets DS-200 ballot scanning machines and the Express Vote ADA-compliant ballot marking device. The company has some of the larger election jurisdictions in the state, those being St. Louis City, Johnson County, Kansas City, and Boone County. They are both a manufacturer and the dealer for their equipment. Extended payment schedules are available.

IN THE MATTER OF CITIZEN INPUT:

Local resident Chester Crider attended the meeting.

IN THE MATTER OF THE 1972 JAIL:

Because of renovation plans, the Commission asked the clerk to notify all elected officials and office holders that any material they are storing in the building will need to be relocated by December 1, 2017.

IN THE MATTER OF CERF ELECTION:

The Commission considered the once-yearly opportunity to change the CERF election, meaning that the four percent contribution currently made by employee deduction can be altered such that the county could assume some of this contribution, as a benefit. Commissioner Stratman would like to postpone until closer to the December 1 deadline so that the county employee insurance premium schedule could be taken into consideration.

IN THE MATTER OF CLOSED SESSION:

Pursuant to RSMo 610.021 (14), "Records which are protected from disclosure by law," the meeting entered closed session with Treasurer Carol Green on a motion by Commissioner Stratman, seconded by Commissioner Hicks at 1100. On a motion by Commissioner Stratman, seconded by Commissioner Hicks, the meeting returned to open session at 1125. No actions taken.

IN THE MATTER OF ACCOUNTS PAYABLE:

PHELPS COUNTY COMMISSION RECORD

October 19, 2017 Sixth day of the October term

ACCOUNTS PAYABLE, Continued:

The Commission reviewed and approved the payment of 41 invoices in the amount of \$21,788.01.


IN THE MATTER OF
COUNTY HEALTH INSURANCE:


Stop-Loss disclosure forms were requested by Group Benefit Services, the Third Party Administrator in Springfield, for the purpose of bidding reinsurance. These were signed by Presiding Commissioner Verkamp after approval on a motion by Commissioner Hicks, seconded by Commissioner Stratman.

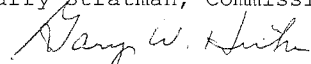
IN THE MATTER
OF COURT ORDERS:

Two Collector's Court Orders correcting one sewer fee and a nuisance fee mistakenly applied to the wrong parcels were approved on a motion by Commissioner Stratman, seconded by Commissioner Hicks. Presiding Commissioner Verkamp signed both.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

October 24, 2017 Seventh day of the October term

Now at this the 24th day of October 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
INMATE MEDICAL SERVICES
BID OPENING:

Bid opening occurred as scheduled at 0900. Phelps County Jail Administrator Lt. Matt Shults was present, as was Phelps County Focus Staff Writer Andrew Sheeley. One bid was received, from Advanced Correctional Healthcare of Peoria, IL. The options offered were discussed.

IN THE MATTER OF
PUBLIC ADMINISTRATOR:

Public Administrator Kathy Oliver came to discuss legal services for her department.

IN THE MATTER OF
REQUESTS FOR PROPOSALS:

The clerk asked for clarification about requests for proposals and statutes regarding same.

IN THE MATTER OF
FIRE BOARD TRAINING:

The clerk discussed the training which fire protection district board members are required to obtain within a year of their election. The statutory penalty is withholding of their stipend, which is not a penalty for many of the board members as they are unpaid. The fire board training includes instruction over budgets and setting levies; it is offered through the University of Missouri Extension, and the director of the Phelps County Extension will be contacted to see if this could be provided to Phelps County's fire board members.

IN THE MATTER OF
CITIZEN INPUT:

Cameron Hicks visited with the Commission.

IN THE MATTER OF
REAL ESTATE COURT ORDERS:

Fifteen court orders, transferring properties along the Ridgeview Extension of Highway 72 to the City of Rolla and rendering them tax exempt, were reviewed. These were numbered PPCO 2017-0001 through PPCO 2017-0015. One parcel being transferred to the City of Rolla was not along Ridgeview.

IN THE MATTER OF
JUVENILE DEPARTMENT LEAVE:

PHELPS COUNTY COMMISSION RECORD

October 24, 2017 Seventh day of the October term

JUVENILE DEPARTMENT LEAVE, Continued:

The transfer of leave between OSCA and the county is being reviewed by the Prosecuting Attorney.

IN THE MATTER OF
ACCOUNTS PAYABLE:

Payment of 7 invoices in the amount of \$1,033.65 was reviewed and approved.


IN THE MATTER OF
CART FUNDS:

Treasurer Carol Green reported the CART funds received were \$58,861.77, \$13,385.62, and \$6,711.49, for Gas Tax, Motor Vehicle Sales Tax, and Motor Vehicle Fees, respectively. These were up 0.11%, down 14.35%, and down 11.11% respectively, in the 2016-2017 comparisons.

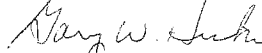
IN THE MATTER OF
CLOSED SESSION:

On a motion by Commissioner Stratman, seconded by Commissioner Hicks, the meeting entered closed session at 1105 with Phelps/Maries Health Department Director Ashley Wann, pursuant to RSMo 610.021 (3). The meeting returned to open session at 1140.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

October 26, 2017 Eighth day of the October term

Now at this the 26th day of October 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
REAL ESTATE COURT ORDERS:

Court orders removing taxes from properties transferred to the ownership of the City of Rolla along the Ridgeview Extension were reviewed and on a motion by Commissioner Hicks, seconded by Commissioner Stratman, were approved. Phelps County Focus Staff Writer Andrew Sheeley was also present.

IN THE MATTER OF
PROSECUTING ATTORNEY
VAWA GRANT:

The Missouri Department of Public Safety, Stop Violence Against Women Act (VAWA), required a statement of sub-recipient compliance with certified assurances. These were segregated into General (20), Civil Rights (9), Financial (14), Programmatic (20) categories. This was approved following a motion by Commissioner Stratman, seconded by Commissioner Hicks.

IN THE MATTER OF
CITIZEN INPUT:

Local resident Tom Sowers came to visit with the Commission about road repair in the Quarry II Subdivision.

IN THE MATTER OF
VOTING EQUIPMENT:

The county clerk, Deputy Clerk for Elections Shelley Johnson, and the Commission heard a presentation from Corey Nibert, Melissa Nibert-West and Steve Beyers of Elkins-Swyers Company, Inc. of Springfield Missouri. They currently sell and maintain Dominion Voting equipment, used in 22 counties. They are the vendor used by the county for many years.

IN THE MATTER OF
CHARITABLE GIVING:

Public Administrator Kathy Oliver discussed a Thanksgiving food donation program through GRACE (Greater Rolla Area Charitable Enterprise); the courthouse employees will be able to contribute items needed for a family of four for a Thanksgiving meal; the drop-off point will be in the lobby.

IN THE MATTER OF
JUVENILE DEPARTMENT LEAVE:

As had been discussed in several earlier meetings, the Commission considered the transfer of annual and sick leave of

PHELPS COUNTY COMMISSION RECORD

October 26, 2017 Eighth day of the October term

JUVENILE DEPARTMENT LEAVE, Continued:

former Phelps County employees to the 25th Judicial Circuit. The following statement was approved on a motion by Commissioner Hicks, seconded by Commissioner Stratman:

**Statement of Reciprocity Between
Phelps County, Missouri
and the
Office of State Courts Administrator
Regarding the Transfer of Annual and Sick Leave
of former
Phelps County, Missouri or 25th Judicial Circuit Employees**

This serves as a written policy stating that Phelps County, Missouri will accept the transfer of sick leave from state circuit court employees in accordance with the comparable conditions of the Missouri Circuit Court personnel policy.

Transfer of Annual Leave

Referred to as *vacation time* in the payroll accrual system used by Phelps County, the county will not accept transfer of annual leave accrued by a state circuit court employee upon transfer to employment with Phelps County. Phelps County will not require vacation time accrued while a county employee to be transferred to the accrued annual leave upon assuming employment within the Missouri Circuit Court system.

Transfer of Sick Leave

Sick leave accrued while employed as a state employee with the Missouri Judiciary may be transferred to the Phelps County payroll accrual system. Employment in Phelps County must occur within five years of the date of termination from the Missouri State Judiciary.

Sick leave for which an employee was previously compensated shall not be accepted.

Sick leave shall not be accepted in an amount that exceeds the amount of sick leave the employee could have accrued under the sick leave policy of Phelps County.

The appointing authority shall require that the employee who is requesting the transfer of sick leave to provide a written statement from the former employer certifying the employee's dates of employment with that agency, the ending balance of sick leave as of the employee's date of termination, and that the sick leave was earned under sick leave rules consistent with those of Phelps County.

The appointing authority shall certify any sick leave balances to be transferred or credited by the circuit court.

PHELPS COUNTY COMMISSION

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

October 26, 2017 Eighth day of the October term

JUVENILE DEPARTMENT LEAVE, Continued:

ATTEST:

/s/ Pamela K. Grow, Phelps County Clerk

DATE:

October 26, 2017

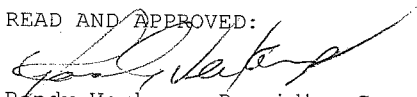
IN THE MATTER OF
ACCOUNTS PAYABLE:

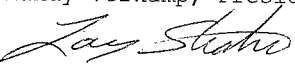
The Commission reviewed and approved accounts payable for 86 invoices in the amount of \$287,096.72.

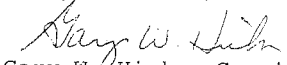
IN THE MATTER OF
PAYROLL FOR 10/31/17:

The Commission reviewed and approved payroll for 10/31/17 in the amount of \$161,161.72 net salaries, \$56,063.94 federal withholding, and \$7,208.50 state withholding.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

October 31, 2017 Ninth day of the October term

Now at this the 31st day of October 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District
Gary W. Hicks, Commissioner District 2

Deputy Clerk Tessa Piatt recorded minutes in the absence of the clerk.

IN THE MATTER OF
PAYROLL DATES FOR 2018:

Phelps County Focus Staff Writer Andrew Sheeley was present. Payroll dates for 2018 and County Holidays were accepted on a motion by Commissioner Hicks, seconded by Presiding Commissioner Verkamp.

IN THE MATTER OF
TAX ABATEMENT:

Collector Davis Haas came to briefly discuss the tax abatement for expansion of the Cohen Architectural Woodworking in St. James under the RSMo 135.950-135.973, the EEZ Act. This will permit 50% abatement of property taxes imposed by the City of St. James, the State of Missouri, and other political subdivisions for a total of 10 years.

IN THE MATTER OF
MERAMEC REGIONAL
PLANNING COMMISSION:

Commissioner Gary Hicks gave a report on a recent MRPC event.

IN THE MATTER OF
NORTHWYE OUTER ROAD:

Michelle Bock of the Road and Bridge Department was present. Commissioner Stratman discussed the design of a 90 degree entrance to Northwye Outer Road, as there have been resident complaints when westbound traffic on Road 2020 does not stop when connecting at a very wide angle with westbound Northwye Outer Road.

IN THE MATTER OF
72 EXTENSION:

Darin Pryor, P.E., with the City of Rolla came to report that bids for the 72 Extension would be published November 1, 2017 at 11 a.m. He stated there had been significant interest from bidders both local and nonlocal. This is the first major undertaking funded by the Transportation Development District.

IN THE MATTER OF
PHELPS/MARIES HEALTH
DEPARTMENT CONTRACT:

PHELPS COUNTY COMMISSION RECORD

October 31, 2017 Ninth day of the October term

HEALTH DEPARTMENT CONTRACT, Continued:

The Child Care Health Consultation Grant for \$7,507.00 for the upcoming year was approved on a motion by Commissioner Stratman, seconded by Commissioner Hicks. This is for 10/1/17 through 9/30/18.

IN THE MATTER OF
TRANSPORTATION ADVISORY
COMMITTEE:

The Annual TAC report was presented by Bonnie Prigge and Anne Freand with MRPC; James Shields the City Planner for Rolla; Preston Kramer, P.E., Mo DOT Area Engineer; Darin Pryor, P.E. of the City of Rolla; and John Butz, Rolla City Administrator. Also present were Michelle Bock of the Road and Bridge Department. Prigge began by talking about the grid used to discuss the projects under consideration; the transportation needs were not in a priority ranking. The TAC vote will take place Thursday, December 14th, at 3:30 p.m. MRPC would like photos of the places that need improvements, as justification. Local resident Chester Crider may be asked to take aerial photos. She also said that the State Transportation Improvement or "STIP" projects that were given a fiscal year were to be completed in that year. These included Ph-647 for 2018, the BNSF Railroad Bridge X0638 at Route D; Ph-629 for 2019, the US 63 intersection with 10th Street in Rolla (pedestrian and ADA improvements); Ph-619 also for 2019, the entire length of Route BB in Phelps County which needs shoulder work for safety; and Ph-615 for 2020, Route 8 along its entire length in the county, for better alignment of curves and shoulder additions. Prigge mentioned a grant program opening up again in the fall of 2018 for sidewalk construction. Kramer then informed the attendees that some projects had to be moved back one year because of a more pressing need at Mo DOT. This involves improving the road surface to mitigate or eliminate the high frequency of accidents on wet pavement on I-44 at mile marker 161. Kramer also said that state bridge inspections are complete for the year, and the only bridge in poor condition is that over I-44 at mile marker 203, Highway U. Deck renovation may be a solution; conversion of this bridge to an interchange was discussed. In response to the Commission inquiry, Kramer said that the transportation needs were prioritized by whether or not MRPC had listed a project; what the accident history on a road was; County listing the road; and traffic volume. Notably, Kramer said that all roads with a higher than 1000-car daily traffic count are felt to need two foot shoulders. Butz then rendered the opinion that projects Ph-611 (US 63 near State Street, pedestrian crossing), Ph-629 (mentioned previously), Ph-640 (US 63 and Kingshighway intersection and a right turn lane for southbound traffic) and Ph-641 (Route 72 extension from US 63 to I-44 near the proposed 5th interchange) needed to be combined or somehow tied together. He believes that at least two years will be needed after the 72 Extension is complete to see the real effects on these other areas; after 5 years bond revenues may no longer be available. The Commissioners felt that the top three priorities in Phelps County should be Ph-605 ((I-44 to University Drive connection, to include a pedestrian overpass), Ph-614 (Missouri 68 from Matlock Drive to DD in St. James, for congestion problems), and Ph-622 (Northweye and the continuation of efforts to establish a

PHELPS COUNTY COMMISSION RECORD

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TRANSPORTATION ADVISORY COMMITTEE, Continued:

continuous outer road along I-44.) They agreed that the Route U Bridge over I-44 needed attention to the bridge deck but also denoted the potential of another interchange there as Ph-650.

IN THE MATTER OF
NOLTE COURT:

Local resident Alfred Chapman came to inquire why a cul-de-sac was never put onto the west end of Nolte Curt and why this road had not been maintained. He says the Assessor's website shows a road there, but there is little pavement he can see and the road seems to end in the woods. Very broken and deteriorated chip and seal surfacing is visible in some places. Chapman owns property along this roadway; he believes that if this road was accepted into the county road inventory, the road should be maintained up to the specifications of the time at acceptance. He now has a buyer interested in his property; Commissioner Stratman and Mr. Bill Stoltz of Central Federal Savings and Loan, one of the original development owners, will meet at the site later today.

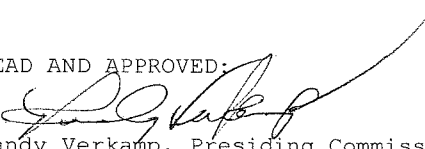
IN THE MATTER OF
COURT ORDERS:

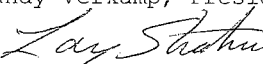
The court orders presented were approved on a motion by Commissioner Hicks, seconded by Commissioner Stratman.

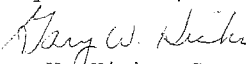
IN THE MATTER OF
INMATE MEDICAL SERVICES:

On a motion by Commissioner Stratman, seconded by Commissioner Hicks, the bid from Advanced Correctional Healthcare, Inc. for inmate medical services was approved; the jail will utilize the option of 40 RN hours per week for an annual price of \$189,219.78; census over 114 county prisoners, 66 non-county prisoners will result in a \$0.84 county per diem rate and a \$0.38 non-county per diem rate. There will be one visit from an MD or DO practitioner every week, who will stay until the work is completed. A qualified mental health professional (M.A. or above) will be on site 8 hours per month; \$7,500 in a dental pool will pay for dental services.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2