

PHELPS COUNTY COMMISSION RECORD

September 5, 2017 Nineteenth day of the July term

Now at this the 5th day of September 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
TAX LEVY HEARING NOTICES:

The following notices published on Tuesday, August 29, 2017 are entered into the record:

NOTICE OF PUBLIC HEARING

A public hearing will be held at 9:00 a.m. Tuesday, September 5, 2017 in the Phelps County Commission Office in the Courthouse, Rolla, Missouri, at which time citizens may be heard on the proposed 2017 tax rates to be set by the Phelps County Board for the Developmentally Disabled. The tax rate is determined by dividing the amount of revenue to be raised by the current assessed valuation. The result is multiplied by 100 so the tax rate will be expressed in cents per \$100 assessed valuation.

ASSESSED VALUATION (By Category)	CURRENT TAX YEAR 2017	PRIOR TAX YEAR 2016
Real Estate	\$ 451,059,890	\$ 445,801,620
Personal Property	113,402,733	111,241,088
Railroad & Utility – State	20,847,223	21,135,777
Railroad & Utility – Local	989,070	2,643,980
Less Tax Increment Financing	-1,029,280	-1,028,280
TOTAL	\$ 585,269,636	\$ 579,793,185

FUND	AMOUNT OF PROPERTY TAX	PROPOSED TAX RATE FOR 2016
Phelps County Board for the Developmentally Disabled	\$ 420,963	\$.0718

**PHELPS COUNTY BOARD FOR THE DEVELOPMENTALLY
DISABLED**

MICHAEL SPEAK, CHAIRMAN

PUBLISH: Rolla Daily News – Tuesday, August 29, 2017

NOTICE OF PUBLIC HEARING

A public hearing will be held at 9:15 a.m. Tuesday, September 5, 2017 in the Phelps County Commission Office in the Courthouse, 200 N. Main St., Rolla, Missouri, at which time citizens may be heard on the proposed 2017 tax rates to be set by Phelps County. The tax rate is determined by dividing the amount of revenue to be raised by the current assessed valuation. The result is multiplied by 100 so the tax rate will be expressed in cents per \$100 assessed valuation.

PHELPS COUNTY COMMISSION RECORD

September 5, 2017 Nineteenth day of the July term

TAX LEVY HEARING NOTICES, Continued:

ASSESSED VALUATION (By Category)	CURRENT TAX YEAR 2017	PRIOR TAX YEAR 2016
Real Estate	\$ 451,059,890	\$ 445,801,620
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Railroad & Utility – State	20,847,223	21,135,777
Railroad & Utility – Local	989,070	2,643,980
Less Tax Increment Financing	-1,029,280	-1,029,280
TOTAL	\$ 585,269,636	\$ 579,793,185

FUND	AMOUNT OF PROPERTY TAX	TAX RATE CEILING	PROPOSED TAX FOR 2017
General Revenue	\$ 716,105	\$0.2791	\$0.1221
Road & Bridge	\$ 677,468	\$0.1994	\$0.1156

Pamela K. Grow, Phelps County Clerk

PUBLISH: Rolla Daily News – Tuesday, August 29, 2017

IN THE MATTER OF PUBLIC HEARING
FOR THE ADOPTION OF 2017 TAX LEVIES
FOR PHELPS COUNTY BOARD FOR THE
DEVELOPMENTALLY DISABLED:

Local Resident Ray Schweikhardt was present for the hearing, as were Rolla Daily News Editor John Buckner, Phelps County Focus Staff Writer Andrew Sheeley, Dent County Presiding Commissioner Darrell Skiles, Dent County Commissioner District 1 Dennis Purcell and Dent County Commissioner District 2 Gary Larson. The clerk and Commission briefly discussed the fact that, due to an increase in the Consumer Price Index just above the amount of increase in the property assessed in both years, a very slight increase in the levy rate was allowed under the Missouri Constitution Article X Section 22 (Hancock Amendment). The levy rate approved by the Chairman of the Phelps County Board for the Developmentally Disabled, Mike Speak, was \$0.0718 per \$100 of assessed valuation. There being no further comments, the hearing was closed and on a motion by Commissioner Stratman, seconded by Commissioner Hicks, the levy was approved.

IN THE MATTER OF
MERAMEC REGIONAL
DEVELOPMENT CORPORATION:

On a motion by Commissioner Stratman, seconded by Presiding Commissioner Verkamp, Jim Marcellus and Gary W. Hicks were reappointed to the Board of Directors of the Meramec Regional Development Corporation. The terms will run from July 1, 2017 through June 30, 2020. A short discussion of Small Business Administration loans, gap lending and loan criteria followed.

PHELPS COUNTY COMMISSION RECORD

September 5, 2017 Nineteenth day of the July term

IN THE MATTER OF PUBLIC HEARING
FOR THE ADOPTION OF 2017 TAX LEVIES
FOR COUNTY REVENUE AND SPECIAL ROAD &
BRIDGE FUNDS:

The clerk presented the County Revenue (CRF) and Special Road & Bridge (SRB) levies as calculated using the State Auditor's Office proforma documents. The same individuals were still in attendance for this second hearing, with the addition of State Senator Dr. Dan Brown. Each of these property levy revenues are supplemented by county sales tax. The half cent county sales tax was passed pursuant to RSMo 67.505 using a fifty percent roll-back clause in April, 1981. The year not being complete when levies are calculated, state statute specifies that twice the first 6 months' sales tax is to be used as an estimate of the total sales tax for the year; since Phelps County has a fifty percent roll-back, this is halved and produces the original 6 month amount as the amount for the roll-back. Each of the two levies receives a portion of the sales tax revenue. Each county-wide levy ceiling, which is determined by the SAO and provided on the tax levy proforma documents, is multiplied by the county assessed valuation to derive the maximum amount of property tax revenue allowed for that particular levy. Then, the process entails reduction of this maximum amount by the amount of sales tax in the roll-back. During a typical year, the first six months sales tax figure is an underestimate of half the annual total, as sales tax revenues often are higher in the last three months of the year; this was true in 2015. Less often, an overestimate is obtained; this was true in 2016. Reference was made to RSMo 67.505.3, "...in the event that in the immediately preceding year a county actually collected more or less sales tax revenue than the amount determined under subdivision (4) of section 67.500, the county shall adjust its total property tax levy for the current year to reflect such increase or decrease." This adjustment was not made in 2015 for too little sales tax being rolled back; additionally, a small increment too much sales tax was rolled back in 2016, and the clerk adjusted the roll-back so that an accurate amount was reflected for those two years. The clerk stated that she believed that the calculations had to be kept totally separate to comply with statutes. There were no comments offered by the attendees. On a motion by Commissioner Stratman, seconded by Commissioner Hicks, the County Revenue Levy was set at \$0.1221 per \$100 assessed valuation, and the Special Road and Bridge Levy was set at \$0.1156 per \$100 assessed valuation.

IN THE MATTER OF
COUNTY ADVOCATE AWARD:

In recognition of his leadership and commitment to improve county government operations, State Senator Dr. Dan Brown was presented with an award for 2017 by the Commissions of Dent and Phelps Counties, on behalf of the County Commission Association of Missouri. Brown particularly emphasized his reluctance to place unfunded mandates on counties without the provision of state funding. Additionally, he spoke of working on improved funding for the Circuit Clerk offices, some of which had no raises for 17 years.

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IN THE MATTER OF
ROCK:

Michelle Bock from the Road and Bridge Department came to discuss the purchase of trap rock for chip and seal applications. Sheriff Rick Lisenbe and Treasurer Carol Green were also present. There has been a concern about brown rock, produced locally and under a contract in the recent past, not adhering properly during chip and seal work. Whether this is due to the rock or to some property of the oil being used is unknown. Locally acquired brown rock is \$10 per ton, and igneous gray trap rock from the Central Stone quarry in Butler Hill is \$20 per ton. A lengthy discussion ensued about the two alternatives. Randy Weibrecht, with Central Stone, came to speak about his employer, which is owned by Riverstone Group and operates 64 quarries between Farmington, MO and Chicago, IL. The company can adjust the output of the rock at any plant fairly easily; CM16 is a product which is 3/8 inch rock with up to 2% 1/2 inch rock added; this is highly sought after. His company sells four types of sand: airport (sold in 48 states), for anti-skid; ice control; Ready mix; asphalt. They cube all their sands as much as possible; spherical sands can acquire more positive charge, said Weibrecht, though they are best for Ready mix. He said the river sand in the Ozarks was lignite-free, making it excellent for concrete; lignite is also called "brown coal" and is found in Missouri and Mississippi River sands, and causes pop-outs in concrete. Weibrecht recounted the inspections required by the Mine Safety and Health Administration (MSHA) because the trap rock is considered igneous. Presiding Commissioner Verkamp inquired whether Central Stone would be interested in gravel mining from waterways, and Weibrecht said the company only developed sites considered to have 25 years of reserve material. A lengthy discussion of the choice of oil and its properties ensued.

IN THE MATTER OF
HEALTH DEPARTMENT
CREDIT CARD USE:

Because of requirements for training and car rental agencies refusing to accept a check, the Commission approved increasing the credit limit to \$9,000 for one month, \$3,000 for one day on the Health Department's U S Bank Card on a motion by Commissioner Stratman, seconded by Commissioner Hicks.

IN THE MATTER OF
PHELPS/MARIES HEALTH DEPARTMENT
DIRECTOR RESIGNATION:

The Commission received the letter of resignation dated and effective August 31, 2017 from Michelle Steinkamp.

IN THE MATTER OF
SUPPORT SERVICES ACCRUALS:

Director of Support Services Mark Brookshire came to discuss accrual of time for an employee re-categorized as being non-exempt from overtime.


PHELPS COUNTY COMMISSION RECORD

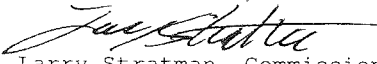
September 5, 2017 Nineteenth day of the July term

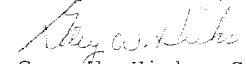
IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 3 invoices for the amount of \$53,705.87 for payroll deductions and 11 invoices for \$107,669.95, the majority of which was the premium for county employees health coverage.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

September 7, 2017 Twentieth day of the July term

Now at this the 7th day of September 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
ROAD 4110:

Local resident Bill McComb came to discuss concerns about County Road 4110 and a pothole three times the size of the Commissioner's desk. He was also concerned about a blind S-curve that needs shoulder improvements. Local resident Faith Barnes, Rolla Daily News Editor John Buckner, Phelps County Focus Staff Writer Andrew Sheeley, and Collector Davis Haas were also present.

IN THE MATTER OF
NORTHWYE FENCING:

Darin Pryor, P.E. of the City of Rolla presented an invoice from All-Type Fence for exactly the bid amount, \$59,503.21, which was reviewed and approved for submission on a motion by Commissioner Hicks, seconded by Commissioner Stratman.

IN THE MATTER OF
A MEMORANDUM OF UNDERSTANDING
BETWEEN PHELPS COUNTY AND THE
CITY OF ROLLA:

Pryor presented a Memorandum of Understanding, passed by the Rolla City Council on September 5, 2017 and enumerated Ordinance No. 4363, as follows:

Memorandum of Understanding

Memorandum of Understanding between the City of Rolla, Missouri (City) and The Phelps County Commission (County).

The purpose of this Memorandum of Understanding is to set the reimbursement rates for work done by the City for the County and for work done by the County for the City. Each party will assume the risk for their own employees and equipment.

The City will be reimbursed \$0.09/Linear Foot for 4 inch pavement markings. This includes all materials, labor and equipment. The estimated quantity of pavement markings is 300,000 feet.

The County will be reimbursed \$3.10/Square Yard for two layer chip-seals. The County will be reimbursed \$0.20/Square Yard for installing a prime coat in needed areas prior to the chip-seal. This includes all material, labor and equipment except aggregates. The City will provide all aggregates. The aggregates will be stockpiled at a City facility. The estimated quantity of chip-seals is 39,000 square yards.

PHELPS COUNTY COMMISSION RECORD

September 7, 2017 Twentieth day of the July term

MEMORANDUM OF UNDERSTANDING, Continued:

This agreement will be in effect for one year from the date of approval. This agreement may be extended in one year increments for a maximum of three years upon approval by both parties.

(Signatures)

Louis J. Magdits IV
Mayor of Rolla

Randy Verkamp
Phelps County Presiding
Commissioner

This was approved on a motion by Commissioner Stratman, seconded by Commissioner Hicks.

IN THE MATTER OF
NORTHWYE OUTER ROAD
SEEDING:

The final seeding and mulching of the rights of way at the Northwye Outer Road were discussed. One estimate received had been in excess of the statutory bid threshold; bids will be sought.

IN THE MATTER OF
COLLEGE HILLS SEWER
DISTRICT:

Pryor expressed hope that, after some counsel-suggested changes had been made, that the agreement between the City, County and the College Hills Sewer District could be presented soon.

IN THE MATTER OF
SMITH SAND AND GRAVEL, LLC:

Local businessman Larry E. Smith came to discuss his three-year contract with the County, which had been executed March 20, 2014. This contract had been entered into as a sole source contract after no bids were received for clean crushed brown rock. Per contract, the County agreed to buy at least 6,000 tons of clean crushed 3/8 inch brown rock per year for 2014, 2015, and 2016. The price was \$10.00 per ton, freight on board at the plant on County Road 7100. Admitting that he had not produced that much during that period, he reported that he still has between 3,500 and 4,000 tons on hand, and he expressed the desire to see the County purchase this rock if possible. Smith said otherwise, he felt it likely that he would discontinue production of road gravel and would return to making ice control pea gravel. A discussion of the comparative suitability of different types of rock ensued.

IN THE MATTER OF
CITIZEN INPUT:

Local resident Faith Barnes expressed appreciation for the quick response she had from the Road Department in answer to an inquiry.

PHELPS COUNTY COMMISSION RECORD

September 7, 2017 Twentieth day of the July term

IN THE MATTER OF THE
POCKET EDDY TORNADO
SALVAGE PROJECT:

This effort on the part of the National Forest, to remediate fallen or hanging timber felled in parts of southwest Phelps County after a windstorm, was discussed.

IN THE MATTER OF
GROUP BENEFIT SERVICES
BENEFIT MANAGEMENT REPORT:

The August 2017 Benefit Management Report for the County employee's medical insurance third party administrator showed a stable loss ratio of 79%. Commissioner Stratman said that reinsurance coverage bidding later in the year could be competitive.

IN THE MATTER OF
WORKER'S COMPENSATION PROVIDERS:

Deputy Clerk Tessa Piatt brought another draft of a handout for employees seeking care after a workplace injury. Two urgent care centers, MyMercy and the Rolla Family Clinic, and the Phelps County Regional Medical Center (PCRMC) Emergency Room were compared. Commissioner Stratman expressed concern that employees might believe that they were being told where to obtain care; this might be best left to the supervisor or the employee himself. When asked, Piatt said that MyMercy had supplied a summarized list of injury types that they particularly did not want to have referred, such as head injuries. MAC Trust has a new claims administrator effective August 1, 2017, Cannon Cochran Management Services, Inc. (CCMSI); the same nurse case manager, Vicki Petkovich, continues to work with employees. Petkovich has told Piatt that she refers injured employees to MyMercy because Anthem has a contract with them. Commissioner Stratman asked if the County would be getting any discounts, if entitled to them. Piatt had put a line in the handout stating employees should use their best judgement, which met with approval. Presiding Commissioner Verkamp asked Piatt to determine whether MAC Trust or Anthem had a contract with MyMercy that offered discounts.

IN THE MATTER OF
NORTHWYE SIGNAGE:

Local resident Chester Crider complemented the Road Department and the County on the Northwye Outer Road. He asked if "Old Route 66" signs would be erected; Commissioner Hicks referred him to the Route 66 Society.

IN THE MATTER OF
ROD 8280 AND 8240:

Local resident Randy Furse came to thank the Commission for the work done on these roads.

IN THE MATTER OF
GIFT FROM CARRIE JOLLY:

PHELPS COUNTY COMMISSION RECORD

September 7, 2017 Twentieth day of the July term

CARRIE JOLLY, Continued:

Mrs. Carrie Jolly came to give a mounted historical photograph to Presiding Commissioner Verkamp. This photo showed a cave shelter on the Verkamp property which had been part of an archaeological dig by her late husband Arthur Fletcher Jolly. Three Osage Indian skeletons and some artifacts had been recovered there in the late 1950's. She had felt that the Verkamp family would consider the photo significant.

COUNTY FOOD CODE:

Acting Phelps/Maries Health Department Director Ashley Wann and Sanitarian John Campbell came to present their draft food code. Though a Missouri Food Code exists, there was no local food ordinance in effect in Phelps County other than what had been adopted in the City of Rolla. Though the Phelps/Maries Health Department Sanitarians perform inspections, they have no authority to close food service establishments anywhere but within Rolla, where approximately 60% of the restaurants are. When violations of the state food code are confirmed, it might take weeks for the state to close a restaurant. Though it would be possible to adopt the state code in its entirety, Wann related that there are some deficiencies in the state code, such as fee structures for varying degrees of complexity. Campbell also went into significant detail about food handlers and managers, what training each might receive, and on what schedule. One course that has a national accreditation is known as the "Serve Safe" course; this would merely need to be proctored locally. For violations, Campbell said one free follow-up inspection could be done for every finding; after this, return visits would incur cost. Prioritization was also discussed; high priority establishments would be those that serve buffet-style or those that handle meats and dairy, especially seafood, and most especially sushi. The higher the priority, the more frequent the inspections. Commissioner Stratman initiated a more detailed discussion of school cafeteria inspections, the frequency of visits, and the fee structure.

IN THE MATTER OF
FORMER PHELPS/MARIES COUNTY
HEALTH DEPARTMENT DIRECTOR:

Wann briefed the Commission on the compensation requested by the outgoing department head, Michelle Steinkamp. The Commission declined her terms, and instructed Wann to inform Steinkamp, then renew a discussion. Wann was encouraged to request return of a thumb drive containing Steinkamp's work in progress.


IN THE MATTER OF
ACCOUNTS PAYABLE:

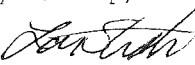
The Commission reviewed and approved payment of 54 invoices for the amount of \$53,492.42.

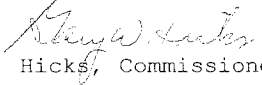
PHELPS COUNTY COMMISSION RECORD

September 7, 2017 Twentieth day of the July term

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

September 12, 2017 Twenty-first day of the July term

Now at this the 12th day of September 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF MEADOW LANE:

Local resident Jim McBride came to inquire about road repair for Meadow Lane. Phelps County Focus Staff Writer Andrew Sheeley was also present. Commissioner Hicks said that major considerations for road repairs were traffic count and the existence of school bus routes. Pursuant to statute, roads upon which public money had been expended for 10 years or more, and roads that had been used as such by the public for 10 continuous years, are to be considered county roads.

IN THE MATTER OF SALES TAX REPORT:

Treasurer Carol Green came to present the sales tax revenues for September, 2017. County sales tax and law enforcement sales tax were \$264,316.74 and \$198,238.66, respectively, which were down 7.78%, down 0.85%, and down 2.84% in the month-to-month, year to date, and rolling twelve month comparisons, respectively.

IN THE MATTER OF WORKER'S COMPENSATION PROVIDERS:

Deputy Clerk Tessa Piatt gave an update on arrangements existing between Anthem and the claims administrator for MAC Trust, Cannon Cochran Management Services, Inc. (CCMSI). Anthem does have a contract with Mercy, which is in network so employees seeking care at MyMercy for workplace injuries will have bills repriced. The nurse case manager for MAC Trust made inquiry and confirmed that Rolla Family Clinic was also in network with Anthem. A training program or informational presentation for employees about worker's compensation care was discussed.

IN THE MATTER OF HEALTH DEPARTMENT WIC CONTRACT:

On a motion by Commissioner Hicks, seconded by Commissioner Verkamp, the WIC contract was approved.

IN THE MATTER OF FORMER PHELPS/MARIES HEALTH DEPARTMENT DIRECTOR:

Acting Health Department Director Ashley Wann reported on her efforts to discuss ongoing compensation arrangements with the former Director.

IN THE MATTER OF EMPLOYEE REIMBURSEMENTS:

PHELPS COUNTY COMMISSION RECORD

September 12, 2017 Twenty-first day of the July term

EMPLOYEE REIMBURSEMENTS, Continued:

Accounts Payable Deputy Clerk Shelly Howard came to discuss lost meal or other expense receipts and employee reimbursements. She will continue to request detailed receipts; the discussion will continue when Commissioner Stratman is in attendance.

IN THE MATTER OF COMMISSION MEETINGS:

Local resident Chester Kojro came to request that agendas be published in advance through a more accessible medium than the notice board in the Courthouse lobby.

IN THE MATTER OF COUNTY LAND:

The clerk reported that Ex Officio Land Commissioner Richard L. Elgin said the land on the southwest corner of County Roads 1050 and 1080, which the county would like to dispose of, could only be conveyed via a quit claim deed. He said some lenders and title companies would demur from becoming involved, and that the high bidder still interested in the land needed to be aware of this detail.

IN THE MATTER OF ADAMS CEMETERY ASSOCIATION:

The clerk reported that she received an inquiry about reports that may have been filed somewhere other than the circuit clerk's office for the Adams Cemetery Association.

IN THE MATTER OF COURTHOUSE MULTIPURPOSE AND SKY ROOM RULES AND REGULATIONS:

Deputy Clerk Peter Cook updated the rules and regulation handout for the use of the Courthouse meeting rooms. A significant addition was that government agencies, since they never had cash, would be exempt from having to place the \$100 deposit. A few other minor changes were made to the form. On a motion by Commissioner Hicks, seconded by Presiding Commissioner Verkamp, the new form was approved.

IN THE MATTER OF ONLINE AUCTIONS FOR COUNTY PURCHASES:

The clerk reported that two counties in the area, Oregon and Laclede, reported that they did not purchase items using the online auction platforms such as Purple Wave.

IN THE MATTER OF PHELPS COUNTY EMERGENCY SERVICES BOARD TREASURER'S REPORT FOR AUGUST 2017:

The Commission received and reviewed this report.

PHELPS COUNTY COMMISSION RECORD

September 12, 2017 Twenty-first day of the July term


IN THE MATTER OF
ACCOUNTS PAYABLE:

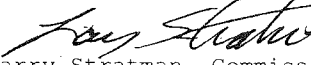
The Commission reviewed and approved payment of 65 invoices in the amount of \$113,021.54.

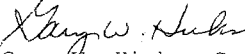
IN THE MATTER OF
PAYROLL:

The Commission reviewed and approved payroll for September 15, 2017 with \$164,478.12 net salaries, \$58,198.74 federal withholding, and \$7,505.50 state withholding.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

September 14, 2017 Twenty-second day of the July term

Now at this the 14th day of September 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Larry Stratman, Commissioner District
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

Pursuant to RSMo 49.070 the clerk appointed Associate Commissioner Larry Stratman to serve as Presiding Commissioner in the absence of Presiding Commissioner Verkamp.

IN THE MATTER OF ROADWAY SAFETY:

Commissioner Hicks provided a report of the Central District for Roadway Safety meeting which was held with MoDOT and other public entity representatives. Rolla Daily News Editor John Buckner and Phelps County Focus Staff Writer Andrew Sheeley were also present. A Road safety audit was presented; Missouri State Highway Patrol Sergeant Cody Fulkerson spoke about the segment of Interstate 44 between mile markers 184 and 186.

IN THE MATTER OF TAX EXEMPT CERTIFICATE:

Michelle Bock with the Road and Bridge Department requested the completion of a tax exempt certificate for a vendor, Central Stone. On a motion by Commissioner Hicks, seconded by Commissioner Stratman, this was approved.

IN THE MATTER OF COMMUNITY DEVELOPMENT BLOCK GRANT EXTENSION:

Local resident Chester Crider attended. A letter to the U.S. Department of Commerce, Economic Development Administration, was drafted by MRPC for approval and signature by the Commission. This letter served to confirm the Commission's acceptance of a grant increase of \$51,740 in CDBG funds from the Missouri Department of Economic Development, with \$49,740 of that increase to be used specifically for the Missouri Association of Councils of Government (MACOG) and to be combined with funding from the Economic Development Administration and the Missouri Department of Economic Development. This will permit the hiring of a new position and completion of regional flood mitigation planning. The County acknowledged its role as a partner in the project by allowing the use of CDBG funds to pass through a county financial account; the services of MRPC will be utilized to administer the funds. On a motion by Commissioner Hicks, seconded by Commissioner Stratman, this was approved. In the absence of Presiding Commissioner Verkamp, Commissioner Stratman signed the letter.

IN THE MATTER OF COUNTY EMPLOYEE HEALTH INSURANCE:

The sequence of events for open enrollment with Group Benefit Services was discussed.

PHELPS COUNTY COMMISSION RECORD

September 14, 2017 Twenty-second day of the July term

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission discussed arrangements for authorization of payment for time-sensitive invoices in the absence of a department head or elected official. Most DH/EO's have designated someone to authorize; those who have not have for the most part elected to remain available by phone or email to the A/P clerk. For those without any authorization plan, the Commission discussed allowing late charges to accrue charged to that department's budget. Then the Commission reviewed A/P for payment of 5 invoices for payroll deductions and garnishments in a total of \$1,541.49 and 39 invoices for general invoices, contract pay, and employee reimbursement in the amount of \$25,878.79.

IN THE MATTER OF
PHELPS COUNTY SHERIFF'S
DEPARTMENT:

Sheriff Rick Lisenbe came and discussed various aspects of the 1972 jail renovation, the courtroom in use now in the new jail and its mitigation of safety issues, cost savings on transporting prisoners when video links can be used for motions.

IN THE MATTER OF
LITTLE OAKS ROAD:

Local resident Karl Kost comes to inquire about the striping of Little Oaks Road where it intersects with Rolla Street. Because of unusual surface countours there and some limitations of visibility, he feels striping might help significantly. The Commission informed him that Little Oaks Road was entirely within the boundary of the City of Rolla.

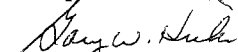
IN THE MATTER OF
FMLA AND UNPAID MEDICAL LEAVE:

The particulars of FMLA and unpaid medical leave were discussed with Deputy Clerk for H/R Lisa Dowdy. Under a policy of 3 months' unpaid leave in addition to FMLA of 12 weeks, the latter must be taken first. During FMLA as well as the optional 3 months of unpaid leave to follow, the county will continue to pay the employer's share of medical insurance.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

September 19, 2017 Twenty-third day of the July term

Now at this the 19th day of September 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
MEADOW LANE:

Local Resident Jim McBride came to discuss Meadow Lane and the Meadow Lane Subdivision, which had a plat filed in 1958. Commissioner Hicks expressed the concern that the roads may have been platted under an older road specification, and wanted to know what that specification was before any repairs were undertaken; he also mentioned his concern that some or all of the driveway culverts were less than the current minimum of 15 inches. McBride said that one driveway was provided an apron without a culvert, as it was concrete and at the junction of the road with Road 8110. McBride said the road had been left off a county map at one point, causing its categorization as a county road to be questioned. He provided a letter, however, dated August 9, 1990 from the Commission stating that as of that date, the road was in the county road inventory. Subsequently he asked how road work was prioritized or scheduled. Presiding Commissioner Verkamp said it would be impossible to give a date the work could be done. Road Department placement of culverts purchased by property owners was discussed.

IN THE MATTER OF
ROAD 8280:

Local resident Daniel Green came to report the deterioration of his road.

IN THE MATTER OF
FLOODPLAIN PERMIT:

A permit for demolition for a property improvement at 22140 State Route J was presented; this was approved on a motion by Commissioner Hicks, seconded by Commissioner Stratman.

IN THE MATTER OF
INMATE HEALTHCARE RFP:

The Commission reviewed and discussed submission of a request for proposal for Inmate Healthcare for the jail. The clerk suggested a small edit to change the deadline for receipt of the bids up until the time of opening. On a motion by Commissioner Stratman, seconded by Commissioner Hicks, the following advertisement was approved:

Request for Proposal

Office of the Sheriff, Phelps County, Missouri:

The Phelps County, Missouri, Sheriff's Department hereby advertises for proposal on the following to wit:

PHELPS COUNTY COMMISSION RECORD

September 19, 2017 Twenty-third day of the July term

INMATE HEALTHCARE, Continued:

Inmate Medical Services - Phelps County Detention Center, Phelps County Sheriff's Office

RFP #: INMATE HEALTH CARE - 17

In compliance with 285.530.2 RSMo, the successful vendor shall sign an affidavit that the entity has enrolled and participates in a federal work authorization program and that it does not knowingly employ any person who is an unauthorized alien in connection with this contract.

The County Commission of Phelps County, Missouri, reserves the right to reject any or all proposals, to accept the best proposal, and to make the award in the best interest of Phelps County.

The County Commission will accept sealed proposals for the above listed until 9:00 a.m. Tuesday, October 24, 2017, at which time they will be opened. Proposals are to be mailed or delivered to the Phelps County Commission, 200 N. Main St., Rolla, MO 65401; the envelope must be clearly marked on the exterior, "Inmate Medical Services RFP." Faxed or e-mailed proposals will not be accepted.

An information packet is available from Lt. Matt Shults, Phelps County Jail Administrator, 500 W. 2nd Street, Rolla, MO 65401, or by calling 573-458-3810.

Pamela K. Grow, Phelps County Clerk

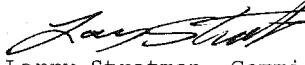
PUBLISH: Rolla Daily News - Tuesday, October 3, 2017

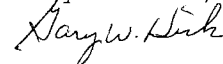
IN THE MATTER OF
WORKER'S COMPENSATION:

Deputy Clerk Tessa Piatt updated the Commission on the providers available to Phelps County employees in the event of workplace injury. Both urgent care facilities as well as Phelps County Regional Medical Center are within the Anthem network. Commissioner Stratman again expressed his concern with any employee instructions insinuating one or another provider was to be preferred. Employees will be encouraged to be in close contact with their department head or supervisor.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

September 21, 2017 Twenty-fourth day of the July term

Now at this the 21st day of September 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
BID ON ASSESSMENT LIST
PRINTING AND MAILING:

The bid for assessment list printing and mailing was opened as scheduled at 9:00 a.m. Only one bid had been received; this was from E.J. Rice. The total bid for the first mailing, which will be billed in December, 2017, was \$14,245.16. The bid for the second mailing, to be billed in March, was \$2,340.55; for a total of \$16,585.71. In addition to Assessor Bill Stoltz, Rolla Daily News Editor John Buckner and Phelps County Focus Staff Writer Andrew Sheeley were present. On a motion by Commissioner Stratman, seconded by Commissioner Hicks, the bid was taken under advisement; Stoltz will review and report back. On returning, Stoltz approved. The bid was accepted on a motion by Commissioner Stratman, seconded by Commissioner Hicks.

IN THE MATTER OF
MEADOW LANE:

Local resident Jim McBride came to "establish once and for all, that Meadow Lane is a county road and not a private drive." He presented multiple pieces of evidence including the dedication of the road to the public forever, accepted by the county, on October 10, 1956; a letter from Richard Elgin as Assistant County Highway Engineer addressing its inadvertent omission from the county road inventory and his offer to number the road; a letter from the Commission confirming its inclusion among county roads. The clerk asked if the western terminus of the road was well established; McBride said that Meadow Lane continued west beyond his western property boundary 120 feet. Presiding Commissioner Verkamp discussed two requirements for a road to be admitted to the county road inventory: the road must be deeded to the public as a roadway, and the road must meet specifications and be accepted by the county. Meadow Lane has met both of these requirements. Commissioner Hicks emphasized that adequate culvert drainage must be provided for; McBride said that he was able to confirm that his culvert was 18 inches in caliber. He had splinted the outer ends with lengths of 4 inch pipe and admitted that this was not standard; McBride said that he would remove these at his own expense.

IN THE MATTER OF
CITIZEN INPUT:

Local resident Faith Barnes expressed appreciation for road maintenance.

IN THE MATTER OF
MANUFACTURING DAY:

PHELPS COUNTY COMMISSION RECORD

September 21, 2017 Twenty-fourth day of the July term

MANUFACTURING DAY, Continued:

Commissioner Stratman moved, Commissioner Hicks seconded, the approval of the following proclamation:

PROCLAMATION

MANUFACTURING DAY IN PHELPS COUNTY

WHEREAS, Economists agree that there are three ways to create wealth: Mine It; Grow It; or Make It. Missouri is rich in natural and agricultural resources and Missouri manufacturers make everything from automobiles to aircraft parts to food products to furniture, chemicals and electrical equipment including products sold directly to consumers and parts of other manufactured goods; and

WHEREAS, there are nearly 6,000 manufacturing companies in Missouri and they contribute \$36.28 billion or 13.1 percent of the Total Gross State Product, creating wealth for the more than 260,000 people directly employed in manufacturing and the many more whose livelihoods are indirectly supported by manufacturing; and

WHEREAS, manufacturing jobs provide an annual compensation which is significantly higher than the state's average wage; and

WHEREAS, manufacturing jobs enable Missouri families to realize the dreams of owning a home, educating children and enjoying a secure retirement; and

WHEREAS, manufacturers pay millions of dollars annually to support public education, law enforcement, emergency preparedness, public works and other essential services.

NOW, THEREFORE, Phelps County does hereby proclaim October 6, 2017 as Manufacturing Day in Phelps County. And, I commend Missouri Enterprise and the Manufacturing Extension Partnership for the valuable technical and business assistance that they provide to our small- and medium-sized manufacturers.

IN WITNESS WHEREOF, I have hereunto set my hand this twenty-first day of September, in the year two thousand and seventeen and I encourage all Missourians to show their support for our manufacturers by purchasing products made in Missouri and America.

Randy Verkamp, Presiding Commissioner

IN THE MATTER OF
NEW JAIL INSPECTION:

Sheriff Rick Lisenbe attended to report that the U.S. Marshall's Service had completed their unannounced jail inspection and the inspectors told him the results were very satisfactory.

IN THE MATTER OF
1972 JAIL:

The Sheriff provided a progress report on some aspects of this jail renovation. The exceptional needs for jail design and construction were discussed; the engineering firm met with him the preceding day and will meet next on October 16, 2017. After inquiry by Commissioner Hicks, the Sheriff said there was not an

PHELPS COUNTY COMMISSION RECORD

September 21, 2017 Twenty-fourth day of the July term

1972 JAIL, Continued:

estimate yet for the overall cost. When Buckner asked about the source of funding, Lisenbe replied that it would be from asset forfeiture funds supplemented federal prisoner board revenue.

IN THE MATTER OF
CART FUNDS:

Treasurer Carol Green presented the CART revenues for September, 2017, showing receipt of \$57,750.78, \$18,691.41, and \$8,689.47 for gas tax, motor vehicle sales tax, and motor vehicle fees, respectively. For the end of third quarter, the cumulative to date amounts are 76.5%, 118.0%, and 81.3% of the anticipated 2017 totals of \$652,000 of gas tax, \$122,400 of motor vehicle sales tax, and \$88,000 in motor vehicle fees, respectively.

IN THE MATTER OF
NEW WORLD/TYLER TECHNOLOGIES:

Green informed the Commission that the Customer Service Representative for New World, Tim Brewer, said that should the county discontinue applications, also referred to as "milestones" on the annual maintenance invoice, reinstatement of those applications would require a repurchase or payment of back maintenance fees, whichever is less. Green said that she would recommend discontinuation of Financial Management (FM) Business Analytics, Human Resources (HR) Business Analytics, Employee Event Tracking, Personnel Actions Processing, and GASB Reporting. Some of these applications have never been used. Because Deputy Clerk Peter Cook is becoming more familiar with Asset Management, this application will be renewed, as will Bank Reconciliation, Project Accounting, Financial Management Base Suite and Human Resources Base Suite. On a motion by Commissioner Stratman, seconded by Commissioner Hicks, the Discontinuance of Maintenance was approved.

IN THE MATTER OF
MEDICAL LEAVE POLICY:

Deputy Clerk Lisa Dowdy, Human Resources, came to discuss the medical leave policy. Clarification was needed to establish that, upon supervisor approval, 90 additional days of unpaid leave after completion of 12 weeks of FMLA leave, was an option. The employee share of medical coverage will have to be paid by the employee by the first day of the month in which it is due, and the county will continue during this 90 days to pay the county share of medical insurance.

IN THE MATTER OF
NORTHWYE:

The Commission reviewed and signed Request for Funds #7 for the Northwye Outer Road, that being for the installation of the fence. Commissioner Stratman moved, and Commissioner Hicks seconded, this RFF in the amount of \$59,503.21.

IN THE MATTER OF
LAGERS ANNUAL MEETING:

PHELPS COUNTY COMMISSION RECORD

September 21, 2017 Twenty-fourth day of the July term

LAGERS MEETING, Continued:

On a motion by Commissioner Hicks, seconded by Commissioner Stratman, Deputy Clerk Lisa Dowdy, Human Resources, was approved to attend the annual LAGERS meeting October 19 and 20, 2017, as the employer delegate.

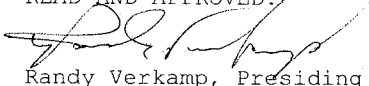
IN THE MATTER OF
ACCOUNTS PAYABLE:

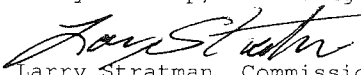
The Commission reviewed and approved payment of 65 invoices in the amount of \$207,268.33.


IN THE MATTER OF
PERSONAL PROPERTY
COURT ORDERS:

The Commission reviewed and approved personal property court orders #1898, 1899, and 1900 for August 2017 add-on's for 2014, 2015, and 2016, increasing the assessed valuation by \$1,910, \$18,780, and \$206,210, respectively.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

September 26, 2017 Twenty-fifth day of the July term

Now at this the 26th day of September 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District
Gary W. Hicks, Commissioner District 2

Deputy Clerk Tessa Piatt recorded minutes in the absence of the clerk. Commissioner Larry Stratman served as Acting Presiding Commissioner until the arrival several minutes into the meeting of Presiding Commissioner Randy Verkamp.

IN THE MATTER OF
ROAD 5180:

Local resident Megan Zika came to express concern about the condition of Road 5180 where it enters U.S. Highway 63 from the east. She believes it is dangerous for higher-speed southbound traffic to encounter the gravel surface, and asks who she might contact about having the beginning of the road paved. The Commission informed her that the area highway engineer for MoDOT, Preston Kramer, would be the one to contact as the first 60 or 75 feet of Road 5180 are owned by the state. She informed the Commission she has plans to build a business at this corner.

IN THE MATTER OF
PWS# 4:

Local resident Curt Voss visited with the Commission.

IN THE MATTER OF
NOLTE COURT:

Commissioner Stratman reported he had had inquiry from an individual wanting part of Nolte Court, a road in the College Hills Subdivision, abandoned to her. No action taken.

IN THE MATTER OF
ROAD 8170:

Local resident Linda Hance came to report that there was a tree lying across utility lines. The Commission recommended she call Centurylink, and said they would inform Superintendent of Roads Walter Snelson, though Snelson had already visited the site once and removed the top of the tree.

IN THE MATTER OF
GREAT RIVER ENGINEERING:

This firm, located in St. Louis, Springfield, and Kansas City, was represented by Jeff Banderet and Spencer Jones. They discussed options for improvement of a bridge on Martin Springs Drive which is part of the incident by-pass. It was stated that the county would not have to bid out the type of work being discussed because it would be under \$100,000 of contract work. Traffic counting at no charge to the county was discussed. Improvement of the one lane bridge would require cost estimates, time estimate, and an approximation of the county's reimbursement. State Representative Lyndall D. Fraker (R-137),

PHELPS COUNTY COMMISSION RECORD

September 26, 2017 Twenty-fifth day of the July term

GREAT RIVER ENGINEERING, Continued:

of Webster County, is very interested in Route 66 because of the upcoming anniversary.

IN THE MATTER OF
MEDICAL LEAVE POLICY:

On a motion by Commissioner Stratman, seconded by Commissioner Hicks, the following policy regarding Family and Medical Leave was approved:

Upon employee request, leave without pay may be granted to an employee after FMLA has been exhausted and with appropriate office holder approval up to a maximum of 3 months. During the additional 3 months, the employee will continue to pay his/her portion of the insurance premiums and the County will continue to pay the County portion. Any premium payments made by employee must be received in the Treasurer's Office by the 1st of the month for that month's coverage.

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2

September 26, 2017

IN THE MATTER OF
GRANT FOR CAMP DAVID:

Zach Woolsey, Contract Grant Writer from Monarch Solutions, LLC presented a Neighborhood Assistance Project for Camp David of the Ozarks to the Commission. This camp provides caring and support for the children and families of prisoners; the organization is requesting funding for general programming to support staff salaries. Woolsey needed a local government certification document completed, certifying that the project does not appear to conflict with the existing plans and ordinances approved, enacted, or enforced by the County. On a motion by Commissioner Stratman, seconded by Commissioner Hicks, this was approved.

IN THE MATTER OF
SEWER BILL ATTACHMENT:

On a motion by Commissioner Stratman, seconded by Commissioner Hicks, a sewer bill attachment court order for a parcel in the City of Doolittle was approved.

IN THE MATTER OF
LAGERS ANNUAL MEETING:

The results of the balloting revealed that Deputy Tessa Piatt received the most votes from the employees (26), followed by Steve Lorts (19), Peter Cook (6), Ashley Wann (3), and 1 each for Neil Boshoff, Scott Jarrett, Romolo Pezzuti and Lisa Dowdy. On a motion by Commissioner Hicks, seconded by Commissioner Stratman, Tessa Piatt was approved as the employee delegate to join Lisa Dowdy as the employer delegate to the annual Lagers Meeting on October 19 and 20, 2017.

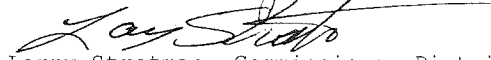
PHELPS COUNTY COMMISSION RECORD

September 26, 2017 Twenty-fifth day of the July term

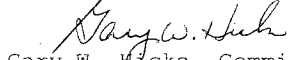
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

September 28, 2017 Twenty-sixth day of the July term

Now at this the 28th day of September 2017 the Commission met pursuant to adjournment and a quorum was present of the following members:

Larry Stratman, Commissioner District
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

In the absence of Presiding Commissioner Verkamp, the clerk appointed Commissioner Stratman as Acting Presiding Commissioner.

IN THE MATTER OF
NORTHWYE FENCE:

Darin Pryor, P.E., of the City of Rolla provided the original signed copy of the PW-4 needed from All-Type Fence, asserting that prevailing wage laws are followed by the vendor. He also had an Architect/Engineer Certificate.

IN THE MATTER OF
ROAD 2130:

Local resident Crystal Wilson came to report that she and three other residents from Road 2130 were very concerned about the deterioration of the surface of the road, particularly because they are all motorcycle riders. Options for the road were discussed. The administrative assistant from the Road Department, Michelle Bock, was present also, as were Phelps County Focus Staff Writer Andrew Sheeley and Local resident Faith Barnes. Bock explained that oil would have to be laid over gravel for 24 hours before the surface would be chipped. Work to improve the surface of Road 2110 was also discussed.

IN THE MATTER OF
NEW ROAD AND BRIDGE
EMPLOYEE:

The Commission visited with and welcomed new Road and Bridge employee Dale Hutto, who also spoke about the excessive speed displayed by some while driving on Road 1000.

IN THE MATTER OF
DONATING SICK LEAVE:

Bock discussed this possibility with the Commission, who said while it might be compassionate, it was fraught with extremely cumbersome technicalities.

IN THE MATTER OF
HEALTH DEPARTMENT
CONTRACT:

Ashley Wann came to present the 2018 Maternal Child Health contract, essentially for the same amount (\$46,000) as the prior year. This is pass-through federal money. This was approved on a motion by Commissioner Hicks, seconded by Commissioner Stratman.


PHELPS COUNTY COMMISSION RECORD

September 28, 2017 Twenty-sixth day of the July term

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 42 invoices in
the amount of \$91,793.56.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2