

PHELPS COUNTY COMMISSION RECORD
May 5, 2020 Tenth day of the April term

Now at this the 5th day of May 2020 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
ROADS 3010, 3030, 3040:

Michelle Bock of the Road and Bridge Department was present, as was Phelps County Focus Staff Writer Andrew Sheeley. The roads in the Quail Run vicinity and potential pavement improvements were discussed; traffic count data was reported by Bock. Treasurer Carol Green entered. Presiding Commissioner Verkamp stepped out to take a call. Commissioner Stratman remarked that traffic counts were higher than anticipated between Road BB and Old St. James Road.

IN THE MATTER OF
CARES ACT AMD CORONAVIRUS
RELIEF FUNDING:

Commissioner Stratman said the clerk would need to keep up a list of expenditures for the COVID 19 novel Coronavirus situation. All five cities and possibly the Missouri S&T campus as well as the hospital (Phelps Health) would be eligible for payment of some costs incurred, of course in addition to the county. It was felt unclear if non-profit entities were eligible. Collector Faith Barnes entered and mentioned possibly a \$30,000 grant for emergency food and shelter through a non-profit. The picture is rapidly evolving and a great deal of information is being disseminated among the entities dealing with funding.

IN THE MATTER OF
CART FUNDS:

Green presented the CART fund receipts for April, 2020 showing gas tax of \$49,361.82 (increase of 6.23% month-to-month); motor vehicle sales taxes of \$19,105.48 (increase of 23.06% MTM); motor vehicle fees of \$8,884.32 (increase of 7.18% MTM). Presiding Commissioner Verkamp reported these numbers were "mildly encouraging."

IN THE MATTER OF
ROAD 7100 BRO-B081(13):

Jeff Banderet, P.E., of Great River Engineering, arrived and discussed the animation produced showing the approach of the proposed bridge from Road 7000. He presented plans for the 90 foot bridge; these plans were approved as moved by Commissioner Stratman, seconded by Commissioner Hicks and signed by Presiding Commissioner Verkamp. Documents needed by MoDOT were signed by Commissioner Hicks as the LPA. Construction might begin August or September, provided MoDOT has the documents reviewed; this might mean a completion date of December 31, 2020. There will be three beams for the bridge deck, costing \$65,500 each.

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IN THE MATTER OF
SOCIAL DISTANCING VIOLATORS:

Presiding Commissioner shared his call from earlier, in which a citizen complained that approximately 15 people had gathered at a local bar to participate virtually in a friend's funeral; because there were more than 10 in the facility main room, the police were notified. The individual had been at the gathering and was quite upset over the situation, a remembrance for a beloved friend.

IN THE MATTER OF
CORONER:

Phelps County Coroner attended and discussed five deaths in the past three days, though probably only one decedent was indigent and expected to need interment of cremains.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commissioners reviewed and approved payment of 8 invoices for contract pay in the amount of \$16,052.35.

READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD
May 7, 2020 Eleventh day of the April term

Now at this the 7th day of May 2020 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
SENIOR COMPANIONS:

Phelps County's Director of Senior Companions Yvonne Leuthauser came to provide a report on the functioning of her program under the novel Coronavirus COVID 19 environment. Phelps County Focus Staff Writer Andrew Sheeley was also present. She has found a way to permit participation from home with the companions for her annual luncheon recognition. They received some art supplies for a joint, though remote, activity and certificates for a local pizza delivery. Extensive precautions are being taken to protect not only the companions but their seniors. No one in the program is ill with COVID 19.

IN THE MATTER OF
MISSOURI EXTENSION:

The Commission signed a letter of appreciation to Rachel Buenemann, Missouri Extension Community Engagement Specialist, for her recent help during April making Commission meetings accessible online through Zoom.

IN THE MATTER OF
CITIZEN INPUT, RAY SCHWEIKHARDT:

The Commission was in receipt of communication from local resident Ray Schweikhardt which quoted the First Amendment to the U.S. Constitution: "Congress shall make no law respecting an establishment of religion or prohibiting the free exercise thereof, or abridging the freedom of speech or of the press, or the right of the people peaceably to assemble and to petition the government for a redress of grievances." He went on to say, "It totally blows my mind at how easily the citizens of this nation allowed the government, with full encouragement of the media, to abridge two phrases of the first amendment." He closed with a quote from Benjamin Franklin: "Those who would give up essential liberty, to purchase a little temporary safety, deserve neither liberty nor safety."

IN THE MATTER OF
BUDGET PERFORMANCE REPORTS:

The Commission reviewed the budget performance report for the end of April, representing the first third of the year, for the county revenue (Fund 200) revenues which represented 43% of the total county revenue income budgeted for the 2020 calendar year. They were informed by the clerk that the payroll lines, county-wide, reflected 32-33% of the budgeted payroll expenses and were thus reassuring. Additionally, outside of payroll there were no other significant excessive expenditures noted.

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IN THE MATTER OF
ROAD 5350:

The Commission received a report of logging leaving debris and some damage to rights-of-way on Road 5350.

IN THE MATTER OF
HAVA CARES GRANT:

The clerk informed the Commission that she would not accept the offered CARES act Election Security Grant, through the federal Election Assistance Commission (EAC) totaling \$42,696.63. This grant was 83.33% federal, 16.67% state. She provided a press release explaining her rationale. Sheeley then left.

IN THE MATTER OF
NATIONAL DAY OF PRAYER:

Collector Faith Barnes entered to report on the plans for the National Day of Prayer.

IN THE MATTER OF
COUNTY VISION STATEMENT:

Barnes has had thoughts about a county vision statement. She feels the county should have one; a discussion ensued. Sheriff Rick Lisenbe arrived and said that PCSD has a mission statement. He believes it important to keep his workforce focused in unison on matters such as use of force and racial profiling. Commissioner Hicks said design of a mission statement could include review of employee policies and procedures. Barnes discussed her recent leadership course attendance.

IN THE MATTER OF
CARES ACT AND CORONAVIRUS
RELIEF FUNDING:

Treasurer Carol Green arrived and joined a discussion about CARES (Coronavirus Aid, Relief and Economic Security) Act funding. She has been in communication with other county treasurers; her inclination is toward a separate fund. Uses of the funds, such as support for the hospital (Phelps Health) and perhaps for Missouri S&T testing of returning students as well as delegation of administration to MRPC were mentioned.

IN THE MATTER OF
ROAD 7100-BROB081(13):

As moved by Commissioner Hicks and seconded by Commissioner Stratman, progress invoice #9 in the amount of \$8,290.16 for design engineering services was approved.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commissioners reviewed and approved the payment of two batches of 54 invoices each in the amounts of \$52,705.28 and \$39,569.42; also, a Group Benefit Services invoice for COBRA coverage in the amount of \$1,927.64 was approved.

PHELPS COUNTY COMMISSION RECORD
May 7, 2020 Eleventh day of the April term

READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD
May 12, 2020 Twelfth day of the April term

Now at this the 12th day of May 2020 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
GROUP BENEFIT SERVICES
AGREEMENT AMENDMENT:

The Commission reviewed and approved an amendment to the GBS employee insurance agreement that establishes full coverage for testing for novel Coronavirus COVID-19, as moved by Commissioner Hick and seconded by Commissioner Stratman. Phelps County Focus Staff Writer Andrew Sheeley was also present.

IN THE MATTER OF
NOVEL CORONAVIRUS COVID-19:

Statewide morbidity and mortality statistics for novel Coronavirus were discussed as published daily on the Missouri DHSS website.

IN THE MATTER OF
GROUP BENEFIT SERVICES
BENEFIT MANAGEMENT REPORT:

The report through April showed a loss ratio of 55%, slightly increased from one month earlier, and \$202,827.42 in the county's claims reserve account.

IN THE MATTER OF
SALES TAXES:

Treasurer Carol Green reported sales tax receipts for the first five months of the year as being up 17.75% in the month-to-month comparison, up 2.40% in the year to date comparison (first 5 months 2019 and 2020), and up 3.00% in the rolling twelve month comparisons (June 2018-May 2019, compared to June 2019-May 2020).

IN THE MATTER OF
CARES ACT AND CORONAVIRUS
RELIEF FUNDING:

Green and the Commission again discussed aspects of these funds and their administration. Green was interested in subcontracting and whether it would be permitted. Sheeley then left.

IN THE MATTER OF
NOVEL CORONAVIRUS COVID-19:

Phelps/Maries Health Department Director Ashley Wann arrived and reported that testing was believed a current special need for Phelps County. She is in contact with the Missouri S&T Director of Student Health Services, Dr. Dennis Goodman, about

PHELPS COUNTY COMMISSION RECORD
May 12, 2020 Twelfth day of the April term

NOVEL CORONAVIRUS COVID-19, Continued:

serologies, which test blood for protective antibodies. The type of testing that may be offered to the students, and the response those test results might elicit, were discussed. Commissioner Stratman favored, he said, using some of the \$5.2 million in CARES Act funds for testing students, of perhaps not only the university but at the public schools.

IN THE MATTER OF
FLOOD BUYOUT:

Commissioner Hicks reported that a flood buyout inspection for the site of a home at 22466 Pvt. Dr. 9002 in Jerome, post-demolition, had been completed. The clerk will forward the completed form to the inspector.

IN THE MATTER OF
ROADS:

The Commission discussed various road concerns, including near Road 7530 and Highway P with misdirection of heavy truck traffic.

READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD
May 14, 2020 Thirteenth day of the April term

Now at this the 14th day of May 2020 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
NOVEL CORONAVIRUS COVID-19:

Phelps County Focus Staff Writer Andrew Sheeley was also present for a discussion of current testing available for the virus and what companies had developed tests. Availability and then turn-around time are key. Commissioner Hicks stated he believed the opportune time for testing was in January of 2020. Missouri S&T, according to Commissioner Stratman, may be moving to single room occupancy in its residence halls. Wondering who would need to be tested, Commissioner Stratman said that he was in frequent contact with Phelps Health CEO Ed Clayton, the city of Rolla, and the university. Presiding Commissioner Verkamp gave information on the meeting to be held that night by MRPC, in which CARES Act Coronavirus Relief Funding would be discussed.

IN THE MATTER OF
ROAD 6010:

Rights of way on this road were discussed.

IN THE MATTER OF
COUNTY CLERK FEES:

Pursuant to RSMo 50.370, the clerk reported her April fees.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 25 and 60 invoices in the amounts of \$47,914.59 and \$73,261.97, as well as Rolla Westside Economic Activity Taxes ("EATS") of \$6,579.89.

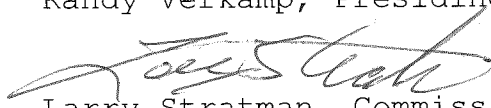
IN THE MATTER OF
PAYROLL:

The Commissioners reviewed and approved payroll for 5/15/20, for work dates of 4/16-30/20 of \$179,955.74 net salaries and \$57,151.29 and \$7,309.50 federal and state withholdings.

READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD
May 19, 2020 Fourteenth day of the April term

Now at this the 19th day of May 2020 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
ROAD 8170:

The Commission discussed speeding on this road and will investigate further, starting with personally driving the road. Phelps County Focus Staff Writer Andrew Sheeley was also present.

IN THE MATTER OF
NOVEL CORONAVIRUS COVID-19:

The Commissioners, having been informed that a third case of novel Coronavirus COVID-19 had been reported, contacted Phelps/Maries Health Department Director Ashley Wann who spoke privately with Presiding Commissioner Verkamp by phone. Twenty-seven contacts are being traced. The workplace of the index case, the job duties this person performed, whether or not the 27 contacts have been offered testing and other issues were discussed. Wann informed him that regardless of virus testing, they were facing 14 days of quarantine; she could not give him information that might be a HIPAA violation, as that would tend to identify the index case and the call ended. Thereupon a discussion of the ideal media through which to release information was had; Sheeley said that Wann's Health Department Facebook posts were often re-posted by Sheeley on the Focus Facebook page; Sheeley said that on occasion the paper would "cut and paste" that into an online article, though not always.

IN THE MATTER OF
CARES ACT AND MRPC:

With respect to the meeting held May 14, 2020 at MRPC where the form of application used for allocation of CARES Act funding was discussed, Commissioner Stratman wondered if MRPC might lack the authority to approve the distribution of the some \$5.2 million in funds. Treasurer Carol Green arrived; she had participated in the meeting by phone and reported her surprise at hearing that small businesses might be included among the recipients. Commissioner Stratman discussed the potential for rent support; Commissioner Hicks was concerned that spendthrift, poorly-managed states with pension problems were participating. Presiding Commissioner Verkamp said that MRPC Executive Director Bonnie Prigge will construct the agreement such that recipients found in violation of any requirements will have to repay funds. Green asked what the fee would be for administration, wondering also if MRPC had adequate staff. Presiding Commissioner Verkamp said it was "not cheap" and Green asked if there was any estimate for how many hours the administration would require. Presiding Commissioner Verkamp said Project Development Manager Kelly Sink-Blair and a second hire will be closely involved with

PHELPS COUNTY COMMISSION RECORD
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IN THE MATTER OF CARES ACT AND MRPC, Continued:

the administration. Commissioner Stratman asked if MRPC might serve mostly as an information-gatherer. Green pointed out that some counties had prioritized allocation of funds on their own. Commissioner Hicks compared it to a lit Christmas tree with ornaments slung at it. Commissioner Stratman believed the county's five cities, the hospital, and the university—should they elect to test—would be priorities for funding. Green wanted the application to be very specific, which led to a discussion of the restrictions laid out in the guidance provided to counties. Presiding Commissioner Verkamp asked if Phelps County would utilize MRPC for administration; Commissioner Stratman said he believed MRPC could glean information and then a decision might be made; Green was worried about administrative costs. Green then left and Phelps/Maries Health Department Director Ashley Wann arrived.

IN THE MATTER OF
NOVEL CORONAVIRUS INFORMATION:

The use of a Facebook page for release of information and/or press releases was discussed. Wann said she often felt that there was an immediate need to release information; her department's Facebook page had been a very accessible medium for her to use as she was often on the road between one county or the other. When it was pointed out that the hospital had been using press releases, Wann countered that the hospital had an entire public relations department, which she lacked. Commissioner Hicks felt that it would be better to have periodic press releases submitted to the three papers in the county as well as the radio station; he felt extremely strongly that even a department Facebook page was not the right medium. Wann took issue with this criticism, returning to the demands on her time and lack of staff dedicated to public relations.

IN THE MATTER OF
NON-PROFITS AND CARES ACT FUNDS:

Treasurer Carol Green returned and Faith Barnes entered; receipt of CARES Act funds by non-profit entities was discussed.

IN THE MATTER OF
NOVEL CORONAVIRUS MITIGATION AND THERMAL CAMERAS:

Director of Support Services Mark Brookshire arrived to discuss mitigation strategies already in effect: free-standing hand sanitizer stations in public areas, limiting elevator capacity to 2 persons so that distancing could be maintained and planned installation of ultraviolet treatment of air from the output side of the HVAC equipment. Brookshire wanted to discuss the possible use of thermal cameras for body temperature for those entering the courthouse. Considerations included which entrance or entrances to equip; difficulties reaching both the employee card entrance and the handicapped entrance at the front; assigning responsibility for monitoring and where this information might be displayed (being mindful of personal health information/HIPAA); retention of data (again, HIPAA concern); the problem of intercepting and then redirecting/refusing

PHELPS COUNTY COMMISSION RECORD
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NOVEL CORONAVIRUS MITIGATION AND THERMAL CAMERAS, Continued:

entrance to a person with elevated temperature, noting that enforcement and by whom is a significant concern; equipment maintenance and calibration. Brookshire said facial recognition could be incorporated in addition; Commissioner Stratman did not find that particularly troubling, saying the Circuit Court would probably appreciate this functionality.

IN THE MATTER OF
PERSONAL PROPERTY COURT ORDERS:

The Commission reviewed and approved personal property court orders #2008, 2009 and 2010 for 2017, 2018 and 2019 additions for April, 2020. These respectively decreased the total valuation by \$640, increased by \$18,170, and increased by \$263,032.

IN THE MATTER OF
FLOOD BUYOUT:

The Commission reviewed and approved RFF #5 for CDBG FR-2018-15 in the amount of \$3,000.00 and RFF #4 for HMGP FEMA-4317-DR-MO in the amount of \$9,000.00. These were to pay for a home demolition.

READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD
May 21, 2020 Fifteenth day of the April term

Now at this the 21st day of May 2020 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
NOVEL CORONAVIRUS COVID-19:

Phelps/Maries Health Department Director Ashley Wann and Phelps County Focus Staff Writer Andew Sheeley were present. Wann informed the Commission that the Abbott Laboratories equipment for COVID-19 testing would not be available to county health departments, and that N-95 masks are not permitted by Missouri DHSS to the health department. Presiding Commissioner Verkamp said he was delighted to see that progress is being made toward reopening schools.

IN THE MATTER OF
PRESCRIPTION DRUG
MONITORING PLAN (PDMP):

Wann said the agreement between Phelps and St. Louis Counties, which established Phelps' participation in the St. Louis County PDMP, was up for renewal. There has been no cost to the county thus far, though there has been little information obtained. Wann said her impression was that prescribers were receiving feedback. As moved by Commissioner Stratman, seconded by Commissioner Hicks, the renewal was approved. This was signed by Presiding Commissioner Verkamp and notarized by the clerk.

IN THE MATTER OF
HEALTH DEPARTMENT CONTRACT:

Wann reported the existing agreement for software used by the environmental specialists was under a master service agreement which was not on file. The product is called SansWrite and is used by the daycare and restaurant inspectors; her employees are very pleased with it. On the recommendation of the Commission, she agreed to have the prosecuting attorney look over the agreement. After Prosecutor Brendon Fox reported no issues, the agreement was approved as moved by Commissioner Stratman, seconded by Commissioner Hicks.

IN THE MATTER OF
RESIDENTIAL DEVELOPMENT:

Local developer Shawn Coverdell reported to the Commission to discuss a proposed development of his. The houses will be between 1800 and 2000 square feet; \$200-250,000 in price; about 30 lots total. The lots will be approximately 0.4 acres. Road access plans were discussed.

IN THE MATTER OF
COLLECTOR:

PHELPS COUNTY COMMISSION RECORD
May 21, 2020 Fifteenth day of the April term

COLLECTOR, Continued:

Collector Faith Barnes entered and discussed week 4 of the 12-week leadership course she is taking. She discussed the information she had obtained regarding changes in an operation, and how this can be communicated to stakeholders. She also wanted to speak about the monitor she hoped to install in the lobby, as a means to transmit information to people entering the lobby. What information and who was responsible for its updating were discussed.

IN THE MATTER OF
YOUR COMMUNITY HEALTH CENTER (YCHC):

Wann discussed YCHC and their plans to start a small business zone to help them with Coronavirus outbreaks and contact tracing. Since YCHC might have access to more than one county's CARES Act funds there may be duplication.

IN THE MATTER OF
SRB FUEL BID SOLICITATION:

As moved by Commissioner Hicks and seconded by Commissioner Stratman, the following bid solicitation for Special Road and Bridge was approved:

Phelps County is currently seeking bids on gasoline and diesel, both on-road and dyed off-road, for use by the Phelps County Highway Department. Bids are to be fluctuating per gallon prices in relationship to posted local self-service pump prices on a charge purchase basis only. Incentives other than per gallon price will be considered. Bids are also to be submitted on fleet card services. Bids in sealed envelopes clearly marked "FUEL BIDS, Highway Department" on the exterior will be accepted in the Phelps County Clerk's Office, 200 N. Main St. Ste 102, Rolla, MO 65401 until 9:00 a.m. Thursday, June 25, 2020 at which time they will be opened. Phelps County reserves the right to reject any or all bids.

Done by the order of the Phelps County Commission this 21st day of May, 2020

/s/ Pamela K. Grow, Phelps County Clerk

PUBLISH: Rolla Daily News - Wednesday, June 3, 2020

IN THE MATTER OF
PCSD FUEL BID SOLITATION:

As moved by Commissioner Hicks, seconded by Commissioner Stratman, the following bid solicitation for Phelps County Sheriff's Department was approved:

Phelps County is currently seeking bids on gasoline for use by the Phelps County Sheriff's Department. Bids are to be fluctuating per gallon prices in relationship to posted local self-service pump prices on a charge purchase basis only. Incentives other than per gallon price will be considered. Bids are also to be submitted on fleet card services, fleet car washes, and a mileage tracking system. Bids in sealed envelopes

PHELPS COUNTY COMMISSION RECORD
May 21, 2020 Fifteenth day of the April term

PCSD FUEL BID SOLITATION, Continued:

clearly marked "FUEL BIDS, Sheriff's Department" on the exterior will be accepted in the Phelps County Clerk's Office, 200 N. Main St. Ste 102, Rolla, MO 65401 until 9:15 a.m. Thursday, June 25, 2020 at which time they will be opened. Phelps County reserves the right to reject any or all bids.

Done by the order of the Phelps County Commission this 21st day of May, 2020.

/s/ Pamela K. Grow, Phelps County Clerk

PUBLISH: Rolla Daily News - Wednesday, June 3, 2020.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 44 and 31 invoices in the amounts of \$14,401.53 and \$26,691.88, respectively, as well as the Group Benefit Services premium of \$131,989.98 for June.

READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2