

| WORK DATES PAID FOR LISTED CHECK DATE | PAYROLL CHECK DATE | DAY OF THE WEEK |
|---------------------------------------|--------------------|-----------------|
| 12/16/2021 - 12/31/2021 | 01/14/2022 | FRIDAY |
| 01/01/2022 | 01/31/2022 | MONDAY |
| 01/16/2022 - 01/31/2022 | 02/15/2022 | TUESDAY |
| 02/01/2022 | 02/28/2022 | MONDAY |
| 02/16/2022 - 02/28/2022 | 03/15/2022 | TUESDAY |
| 03/01/2022 | 03/31/2022 | THURSDAY |
| 03/16/2022 - 03/31/2022 | 04/15/2022 | FRIDAY |
| 04/01/2022 | 04/29/2022 | FRIDAY |
| 04/16/2022 - 04/30/2022 | 05/13/2022 | FRIDAY |
| 05/01/2022 | 05/31/2022 | TUESDAY |
| 05/16/2022 - 05/31/2022 | 06/15/2022 | WEDNESDAY |
| 06/01/2022 | 06/30/2022 | THURSDAY |
| 06/16/2022 - 06/30/2022 | 07/15/2022 | FRIDAY |
| 07/01/2022 | 07/29/2022 | FRIDAY |
| 07/16/2022 - 07/31/2022 | 08/15/2022 | MONDAY |
| 08/01/2022 | 08/31/2022 | WEDNESDAY |
| 08/16/2022 - 08/31/2022 | 09/15/2022 | THURSDAY |
| 09/01/2022 | 09/30/2022 | FRIDAY |
| 09/16/2022 - 09/30/2022 | 10/14/2022 | FRIDAY |
| 10/01/2022 | 10/31/2022 | MONDAY |
| 10/16/2022 - 10/31/2022 | 11/15/2022 | TUESDAY |
| 11/01/2022 | 11/30/2022 | WEDNESDAY |
| 11/16/2022 - 11/30/2022 | 12/15/2022 | THURSDAY |
| 12/01/2022 | 12/30/2022 | FRIDAY |

AUTOBUILD PAY BATCHES IN NW (MAINT / HR / PAY BATCHES / NEW)
**THEN PRINT YEAR YEAR AND EXPORT IT TO AN EXCEL DOC AND COPY
AND PASTE**

| 2022 | | | |
|---|---------------|----------|-------------|
| PHELPS COUNTY <u>OBSERVED</u> HOLIDAY DATES | | | |
| Holiday | Date Observed | | |
| NEW YEAR'S DAY | Dec 31, 2021 | FRIDAY | BANK CLOSED |
| MARTIN LUTHER KING, JR. DAY | JAN 17, 2022 | MONDAY | BANK CLOSED |
| LINCOLN'S BIRTHDAY | FEB 11, 2022 | FRIDAY | |
| PRESIDENT'S DAY | FEB 21, 2022 | MONDAY | BANK CLOSED |
| TRUMAN'S BIRTHDAY | MAY 9, 2022 | MONDAY | |
| MEMORIAL DAY | MAY 30, 2022 | MONDAY | BANK CLOSED |
| INDEPENDENCE DAY | JULY 4, 2022 | MONDAY | BANK CLOSED |
| LABOR DAY | SEPT 5, 2022 | MONDAY | BANK CLOSED |
| COLUMBUS DAY | OCT 10, 2022 | MONDAY | BANK CLOSED |
| VETERANS DAY | NOV 11, 2022 | FRIDAY | BANK CLOSED |
| THANKSGIVING DAY | NOV 24, 2022 | THURSDAY | BANK CLOSED |
| CHRISTMAS DAY | DEC 26, 2022 | MONDAY | BANK CLOSED |
| NEW YEAR'S DAY | JAN 2, 2023 | MONDAY | BANK CLOSED |