

PHELPS COUNTY COMMISSION RECORD

December 1, 2022 Seventeenth day of the October term

Now at this the 1st day of December the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Joey Auxier, Commissioner District 1
Gary W. Hicks, Commissioner District 2

Deputy Clerk Lisa Dowdy took minutes in the clerk's absence.

IN THE MATTER OF
BRO-R081(14), ROAD 3620:

Jeff Banderet, P.E., of Great Rivers Engineering was present as was the Focus reporter. Banderet reported that MoDOT had approved the bridge project. A company from Springfield will help with traffic control. A Commissioner will need to keep the daily log record when Banderet's company staff is not present. Estimated date of completion is perhaps in one year; the total cost may be below \$100,000. The 12% match was discussed. Commissioner Hicks moved and Commissioner Auxier seconded to approve the agreement between Great Rivers Associates, Inc., and the County. After going over a few more low water crossings that may need work, Banderet left.

IN THE MATTER OF
CORONER REMONUMENTATION:

County Surveyor Terris Cates entered at 1000 and provided a report about the sixteen corners that were remonumented over the last year. Documents providing full descriptions and photos of the markers were provided as well as a map. The letter to the State Department of Agriculture requesting reimbursement of \$350 per corner was signed by Presiding Commissioner Verkamp.

IN THE MATTER OF
CLOSED SESSION:

As moved by Commissioner Hicks and seconded by Commissioner Auxier, the meeting entered a previously unannounced closed session with Surveyor Cates, pursuant to RSMo 610.021(2) - real estate transaction. This was brief.

IN THE MATTER OF
COMMUNITY DEVELOPMENT BLOCK GRAND (CDBG)
FOR PHELPS CONNECTIONS FOR SENIORS (PCS):

As moved by Commissioner Auxier and seconded by Commissioner Hicks, the public hearing for the PCS application for a CDBG was approved. The following was approved:

Phelps County, Missouri will hold a public hearing on December 15, 2022 at 9 a.m. at the Phelps County Courthouse, 200 N. Main St., Suite 105, Rolla, MO 65401 to discuss the county's submission of the Community Development Block Grant Program application for the community. The county is interested in obtaining all citizens' input on community development needs within the county. As part of the hearing process citizens will be asked to verbally assist in the completion of a Needs

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CDBG FOR PCS, Continued:

Assessment document. The document will detail what the residents feel are the strengths and weaknesses of the community. The county needs as much local participation as possible in order to reflect the true desires of the community as a whole, as well as the comments relating to the proposed project application. The State has established a maximum application request for each funding category. Activities that are eligible for funding include the improvement of public works, public facilities, housing rehabilitation, and others allowed by law. At least 51% of the funds must be used to benefit low-and-moderate income persons. No displacement of persons will be proposed.

Phelps County is proposing to assist Phelps Connections for Seniors, Inc. with an application for grant funding to rehabilitate an existing structure to be used as the Rolla Senior Center.

The area to be addressed is located at 1100 MO-72, Rolla, MO 65401, just east of Acorn Trail, southeast of Sheron Avenue, south and west of commercial businesses, and north of Halifax Drive. The total project cost is estimated at \$570,000. Phelps Connections for Seniors, Inc. proposes to contribute \$45,000 in cash, with grant funds of \$525,000 needed to make up the balance. All citizens, including the targeted population, are encouraged to attend in order to comment on the proposed activities. For more information on the proposed project, contact Greg Stratman at (573) 578-3671 or by email at greg.j.strat@gmail.com. If you need special accommodations for the public hearing, including LEP assistance, please contact the County Clerk by December 13, 2022. The County Clerk can be reached by calling (573) 458-6115, emailing pam.grow@phelpscounty.org, or by visiting the Phelps County Courthouse during business hours of 8 a.m. to 5 p.m., Monday through Friday. The meeting will be held at an accessible location and the county will make every effort possible to provide reasonable accommodations.

s/s Pamela K. Grow, Phelps County Clerk

PUBLISH: December 8, 2022 - Phelps County Focus

Additionally, Commissioner Auxier moved and Commissioner Hicks seconded the approval of a partnership between the County and Phelps Connections for Seniors, Inc., as sub-applicant in a written agreement as well as the following resolution:

A RESOLUTION OF PHELPS COUNTY, MISSOURI, STATING INTENT TO PARTNER WITH PHELPS CONNECTIONS FOR SENIORS, INC. (SUB-APPLICANT) TO SEEK FUNDING THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND AUTHORIZING THE PRESIDING COMMISSIONER TO PURSUE ACTIVITIES IN AN ATTEMPT TO SECURE FUNDING FOR RENOVATIONS TO THE SENIOR CENTER

WHEREAS, Title I of the Housing and Community Development Act of 1974 does state as its primary objective "the development of viable urban communities, by providing decent housing and suitable living environment and expanding

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CDBG for PCS, Continued:

economic opportunities principally for persons of low and moderate income;" and

WHEREAS, Title I does offer to communities the opportunity of monetary assistance in accomplishing its stated primary objectives; and

WHEREAS, the Missouri Department of Economic Development is designated to awarded Community Development Block Grant Funding under Title I; and

WHEREAS, the City does have areas of need which may be addressed through the Community Development Block Grant program.

NOW, THEREFORE, BE IT RESOLVED by Phelps County, Missouri, that it desires to participate with the Missouri Department of Economic Development in the improvement of our community under the activities authorized pursuant to the Housing and Community Development Act of 1974.

THEREFORE, BE IT FURTHER RESOLVED, that the Presiding Commissioner of Phelps County, Missouri, is hereby is authorized to prepare and submit documents which are necessary in applying for funding and establishing an administrative organization to implement activities pursuant to the aforementioned act.

THEREFORE, BE IT FURTHER RESOLVED, that the sub-applicant, Phelps Connections for Seniors, Inc. will dedicate \$45,000 of local cash funds.

Passed and approved this 1st day of December, 2022.

Randy Verkamp, Presiding Commissioner
Phelps County, Missouri

Attest:

Lisa Dowdy, Deputy County Clerk
Phelps County, Missouri

IN THE MATTER OF
EMPLOYEE HEALTH INSURANCE:

Tonya Greven of BPJ entered to relay plans she and Mike Scott of BPJ had to meet with employees over a three day span from 12/7/22 through 12/9/22 regarding the new health insurance plan. The meeting Thursday, December 8th will be an evening meeting to permit spouses to attend. Run-out on claims through the current TPA, GBS of Springfield, was discussed as up to 6 months. The stop loss agreement forms were approved for signature as moved by Commissioner Hicks and seconded by Commissioner Auxier. Kansas City Life (KCL), the provider for the fully-funded dental, vision and life components, submitted an agreement and this was approved for signature by Commissioner Hicks and seconded by Commissioner Auxier. Greven will get copies of these back to the County.

IN THE MATTER OF
MULTIDISTRICT OPIOID LITIGATION:

As moved by Commissioner Hicks and seconded by Commissioner Auxier, a current W-9 for the County as requested by Treasurer Carol Green was approved.

IN THE MATTER OF
DOCUMENT DESTRUCTION:

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DOCUMENT DESTRUCTION, Continued:

The destruction of records of voters last names D-H, deleted between 2012 and 2016 and having passed the statutory document retention deadline, was approved as moved by Commissioner Hicks and seconded by Commissioner Auxier.

IN THE MATTER OF
PUBLIC ADMINISTRATOR EMPLOYEE:

Public Administrator Dana Sooter entered briefly to report a part time employee exceeding 1,000 hours in 2022; she will make 6% CERF and 0.7% CERF Savings contributions beginning 1/1/2023.

IN THE MATTER OF
PERSONAL PROPERTY AND REAL ESTATE COURT ORDERS:

Court orders No. 2129-2132, representing add-on's for September 2022 for the 2018-2021 years, respectively and court orders No. 2133-2135, representing add-on's for October 2022 for the 2019-2021 years, respectively; also real estate court order 2022000051 for 2008 through 2020, (Year)-5245, were approved as moved by Commissioner Hicks and seconded by Commissioner Auxier.

IN THE MATTER OF
LIABILITY COVERAGE:

As moved by Commissioner Auxier, seconded by Commissioner Hicks, the MoPERM Questionnaire for the 2023 comprehensive liability coverage was approved. Phelps/Maries Health Department Director Ashley Campbell expressed interest in the MoPERM training courses for the employees generally.


IN THE MATTER OF
CITIZEN INPUT (CHESTER CRIDER):

Chester Crider entered briefly to say that the vandalism at Pine Hill Cemetery is being paid for by the perpetrators.

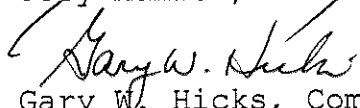
IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commissioners reviewed and approved payment of 38 and 58 invoices in the amounts of \$187,737.37 and \$1,001,098.58, respectively (the latter including a more than \$900,000 invoice to NB West for Roads 2110 and 8010); additionally the payment of 9 contract pay invoices in the amount of \$18,752.34 and 155 election judge invoices for stipends in the amount of \$24,809.77 were approved.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Joey Auxier, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 6, 2022 Seventeenth day of the October term

Now at this the 6th day of December the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Joey Auxier, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF COUNTY SURVEYOR:

County Surveyor Terris Cates, P.E., PLS, entered at 0900. The Focus reporter was also present. Cates offered a prayer for the Commission, its prior and future service the County, and on behalf of Presiding Commissioner Randy Verkamp, Treasurer Carol Green and the clerk on the occasion of their retirement. Cates left at 0905.

IN THE MATTER OF COURTHOUSE SECURITY:

Head bailiff Chris Reeder entered to announce the hiring of Jamie Arnold from the Road Department as a new bailiff. After a moment, both left at 0916.

IN THE MATTER OF COLLECTOR:

Barnes reported that the last piece of property "that's been on the tax books forever and ever" which is located in Newburg, has been sold and should return to current status and thus generation of tax revenue for the political subdivisions. Barnes left at 0917.

IN THE MATTER OF SALARY COMMISSION:

The Commission received a notice dated December 5, 2022 from Circuit Clerk Sonja Childers announcing a special Salary Commission meeting, to be held December 15, 2022 at 0800. Presiding Commissioner Verkamp left a message for Prosecutor Brendon Fox to review the statutes regarding salary increases, specifically for the coroner, prior to the meeting. Coroner Ernie Coverdell had obtained the signatures of a majority of the members of the salary commission pursuant to RSMo 50.333(2) for this requested meeting. The reporter left at 0920.

IN THE MATTER OF EMPLOYEE HEALTH INSURANCE:

Phelps/Maries Health Department Director Ashley Campbell entered at 0920 and asked about the out-of-pocket maximum for covered employees under the new insurance. Commissioner Hicks called Tonya Greven who momentarily returned the call and said that the out-of-pocket maximum is \$2000, not \$3000. The \$500 reimbursable deductible of the prior plan had been "rolled in" to this \$2000 amount. Greven asked if the Commission had plans to include coverage for elective abortions; going forward into

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EMPLOYEE HEALTH INSURANCE, Continued:

2023, Commissioners Auxier and Hicks did not feel the county would provide this.

IN THE MATTER OF
ROAD VACATION IN JEROME:

Local residents Bryan Parker and Garrett Parker of Jerome entered and discussed the procedure for vacating alleyways and roads in Jerome which had no roadway built on them. Bryan Parker said it had been many years since his last effort in this regard, but he did not recall as many statutory requirements at that time. Presiding Commissioner Verkamp pointed out that landowners would benefit from having clear title when legal processes such as those laid out in RSMo 228 were followed. Local resident Chester Kojro and Sheriff Mike Kirn entered at 0953. The Parkers left at 1000.

IN THE MATTER OF
JAIL EXPANSION AND JAIL REHABILITATION:

Kirn discussed multiple projects underway. The state had just released grant funding, which might be as much as \$5 million for Phelps County, for jail maintenance and remodeling. Documents will need to be submitted by December 30, 2022; he is working with MRPC. Subcontractors involved in the jail expansion have looked at the site. Topsoil from the two lots on the south side of 2nd Street, acquired in 2020, need to be graded down more than a foot prior to fence installation for construction staging there. Kirn was given the contact information for Daniels Construction, which had received the contract hauling bid at \$100 per hour in June, 2022. Kirn said that in the course of attempts to locate above-ground propane tanks for the expansion, it had been discovered that N. Park St. between 2nd Street and the BNSF right-of-way had never been vacated by the city of Rolla. Currently this is a parking lot for the (new) jail. Commissioner Hicks called Darin Pryor, P.E., with the city and he said Rolla City Planner Tom Coots would be the contact for that request. Jail pods are all rehabilitated and the recreation room has been restored to that use; the 1972 Jail holds approximately 35 sexual offenders at present. Sheriff Kirn reported he had signed a contract with the U.S. Army, under which their personnel can be held for the 30 days prior to trial and up to 90 days prior to final incarceration by the Army. A federal judge came with his entire court to inspect the jail and left "thoroughly impressed." Kirn left at 1030, followed by Kojro.

IN THE MATTER OF
PUBLIC ADMINISTRATOR:

Public Administrator Dana Sooter entered at 1030. She had recently been offended by remarks made by a Road Department employee, in front of the bailiffs, critical of her using the ten-minute parking area. Sooter said she came and went continuously in the course of her duties, running to care facilities, doing banking errands for her 170+ wards, and did not want to spend a lot of her day traversing the parking lot. Commissioner Hicks asked if she wanted a designated parking

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PUBLIC ADMINISTRATOR, Continued:

spot, and said one could be provided; Commissioner Auxier said the sign should specify "Public Administrator." Sooter left at 1048.

IN THE MATTER OF
CITIZEN INPUT (DON GREEN):

Local resident Don Green entered and exchanged cheerful pleasantries with the Commission.

IN THE MATTER OF
IMPENDING COUNTY COMMISSION DISTRICT 1 VACANCY:

The looming vacancy, to be filled by Governor Parson, of the District 1 seat briefly discussed.

IN THE MATTER OF
AGRI-READY COUNTY AGREEMENT:

The Commissioners reviewed the request for Agri-Ready County designation, but declined.

IN THE MATTER OF
ROADS:

Michelle Bock of the Road Department entered and multiple roads were discussed.

READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Joey Auxier, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 8, 2022 Eighteenth day of the October term

Now at this the 8th day of December the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Joey Auxier, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF EMPLOYEE SERVICE AWARDS:

Collector Faith Barnes and the Focus reporter were present for a discussion of the employee service awards to be given this day in the multipurpose room. The reporter left at 0920.

IN THE MATTER OF REAL ESTATE COURT ORDER:

The Commissioners reviewed a court order abating taxes for 1415 Ramsey Place Road, purchased roughly mid-year by Choices for People. This was Court Order No. 2022000064, Parcel # 2022-10843.28. Barnes provided information about taxes being prorated on this and similar parcels; there is inconsistency in the title companies' collection of prorated property taxes and subsequently the remittance of these taxes to the collector.

IN THE MATTER OF CITIZEN INPUT (RANDY FURSE):

Local resident Randy Furse entered at 0958 to briefly visit.

IN THE MATTER OF FENCE REMOVAL AND INSTALLATION, BID OPENING:

The bid for the removal and installation of the fence for the Sheriff's Department was opened as scheduled at 1000; one bid, from Central Fence LLC of Vienna was received for \$24,350. As moved by Commissioner Auxier and seconded by Commissioner Hicks, this bid was taken under advisement and was forwarded to the Phelps County Sheriff's Department.

IN THE MATTER OF EMPLOYEE APPRECIATION:

The Commission went to the multipurpose room at 1015 to present service awards at a reception for employees.

IN THE MATTER OF REAL ESTATE COURT ORDERS:

Thirty-six parcels of real estate had been mis-assigned into the wrong tax code, and for corrected tax bills to be issued there were court orders necessary. The vast majority needed to be taken from the 31-0-RO-0 tax code (Rolla school, no city, Rolla RFPD, no ambulance) to R1-0-ST-ST (St. James school, no city, SJFPD, SJ ambulance) tax code. The taxes on these parcels were increased by sums in the \$20 range, primarily due to the school change. A handful were changing between Dent-Phelps R3 school

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REAL ESTATE COURT ORDERS, Continued:

and Rolla schools. As moved by Commissioner Verkamp and seconded by Commissioner Hicks, these were approved and signed.

IN THE MATTER OF
EMPLOYEE HEALTH INSURANCE:

Mike Scott with BPJ was called at 1058 by Presiding Commissioner Verkamp and put on speaker phone. Stop-loss coverage was discussed. Because this coverage will continue to be of the "24/12" variety, the stop-loss in the new plan will cover the twelve months prior (calendar year 2022) in addition to the first twelve months of the plan (calendar year 2023). There will apparently be duplicate stop-loss coverage between GBS and the new plan with UMR/United Health Care/BPJ, for 2022.

IN THE MATTER OF
NEW ROAD FACILITY:

Cameron Schweiss and Josh Kendle of Archer-Elgin Engineering and Surveying entered with Road Superintendent Mark Case, Deputy Road Superintendent Shawn Pearson and Michelle Bock of the Road Department at 1100. A lengthy and detailed discussion of many aspects of the new Road and Bridge facility was held, over the drawings provided. Architectural, mechanical, electrical, and over-provided equipment was reviewed. Plans for the pre-bid meeting were made. The alternatives for pressure washing of propane versus electric were deliberated upon. Geotechnical assessments were planned; the Department should be able to dig test pits and is willing to accommodate Archer Elgin.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commissioners reviewed and approved payment of 65 and 84 invoices in the amounts of \$60,017.64 and \$83,370.66, respectively, as well as Senior Companions stipends of \$23,725.28.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Joey Auxier, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 13, 2022 Twentieth day of the October term

Now at this the 13th day of December the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Joey Auxier, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
CONSTITUTIONAL AMENDMENT 3
CHANGES REGARDING EXPUNGEMENT OF CANNABIS CRIMES:

The potential of added costs for the Circuit Clerk's office, as records for potential expungement under the recreational marijuana amendment provisions, were discussed.

IN THE MATTER OF
ROAD VEHICLE:

A 2018 International dump truck, purchased in 2017, was totaled in a roll-over accident. The title was signed after same was moved by Commissioner Hicks and seconded by Commissioner Auxier. The worker's compensation adjuster had contacted the clerk and this was discussed; the clerk referred the person to Superintendent of Roads Mark Case. Commissioner Hicks said that the Missouri SHP officer obtained a routine breathalyzer.

IN THE MATTER OF
COURTHOUSE SECURITY
SUPPORT FROM COUNTY REVENUE:

The transfer for the balance of the \$200,000 appropriated during 2022 budget deliberations by County Revenue to Law Enforcement Sales Tax was discussed. Rather than two payrolls—those for January 2022—bailiff personnel had remained in County Revenue payroll, that is, Courthouse Security Department of Fund 200, for 4 payrolls. Hence, the amount of the transfer will be adjusted downward from the originally predicted \$179,707 to roughly \$155,500. Collector Faith Barnes entered at 0935 and contributed her thoughts, leaving at 0942. Local resident Chester Kojro entered at 0945.

IN THE MATTER OF
ROAD EQUIPMENT:

Michelle Bock of the Road and Bridge Department entered at 0950; the purchase cost (\$85,000) with sticker price (\$125,000) versus the trade-in cost (\$93,000, less \$1000 deductible) were detailed. A new truck may cost \$160-\$200,000. A Freightliner truck will be available before winter of 2023; International would take until 2024.

IN THE MATTER OF
ARPA FUNDS, ROADS IN JEROME AREA,
ROAD 4270, EDGAR SPRINGS:

An accounting of approximately \$334,000 in roadwork in Jerome (about \$200,000), Road 4270 (\$27,000) and Edgar Springs (about

PHELPS COUNTY COMMISSION RECORD

December 13, 2022 Twentieth day of the October term

ARPA FUNDS, ROAD IN JEROME AREA, ROAD 4270, EDGAR SPRINGS:

\$105,000) was approved for reimbursement from ARPA to the Road Fund. Road 4270 resident Chris Shaw was contacted by Commissioner Hicks by phone; he plans to pay his agreed-upon share of the work. Bock left at 1025.

IN THE MATTER OF
SALES TAXES:

Treasurer Carol Green and Treasurer-elect Cathy Tipton entered at 1030 to report that the sales tax total for 2022 was up 5.61% compared with 2021. December's total was \$324,834.31 for the 0.5% County Sales Tax, down 4.95% in the month-to-month comparison.

IN THE MATTER OF
CERTIFICATES OF DEPOSIT:

Green lingered to speak about CD rates, changes they are undergoing, and the risks and potential benefit of changing the amounts and/or the term of the CD's. The penalties must be weighed against any potential increased interest earnings. She feels her job includes getting the best return on County taxpayer funds. Presiding Commissioner Verkamp reminded all that the Federal Reserve was to meet the next day. Green and Tipton left at 1100.

IN THE MATTER OF
SALARY COMMISSION:

Recorder Robin Kordes entered at 1105 to ask for clarification of the statute authorizing a Special Salary Commission meeting on Thursday, the 15th. Phone messages were left with the Prosecuting Attorney, who was in a jury trial, and to MAC Prepaid Legal Services attorney Travis Elliott. Kordes left.

IN THE MATTER OF
TREASURER'S BOND:

Green and Tipton returned to discuss the bond for the new treasurer; it was decided that the county would cover her bond for 4 years at \$20,000.

IN THE MATTER OF
EMPLOYEE HEALTH INSURANCE:

Mike Scott with BPJ called and was placed on speaker phone. All the enrollments of the employees were done; implementation calls are underway with UMR. Reserve account structuring was discussed.

IN THE MATTER OF
SENIOR COMPANIONS:

Reports of in-kind support to Senior Companions were approved as moved by Commissioner Hicks and seconded by Commissioner Auxier.

IN THE MATTER OF
REAL ESTATE COURT ORDER:

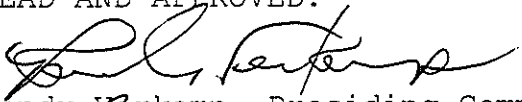
PHELPS COUNTY COMMISSION RECORD

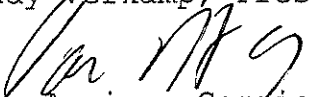
December 13, 2022 Twentieth day of the October term

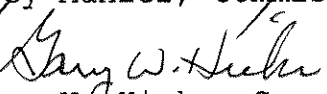
REAL ESTATE COURT ORDER, Continued:

Real estate court order 2022000102, for Parcel 2022-7479, was approved. This removed taxes of \$569.74 in total as the property just received its tax exempt paperwork.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Joey Auxier, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 15, 2022 Twenty-first day of the October term

Now at this the 15th day of December the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Joey Auxier, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
PUBLIC HEARING, PHELPS CONNECTIONS FOR SENIORS
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG):

The hearing was opened as publicized at 0900 by Presiding Commissioner Verkamp. Nichole Zielke of MRPC was present as was the Focus reporter. Treasurer Carol Green and Sheila Flint, Treasurer of PCS entered as well. Zielke introduced the project as intended to fund the establishment of a senior center in Rolla, and Presiding Commissioner Verkamp proceeded through the Community Needs Assessment. There were no environmental concerns verbalized. As moved by Commissioner Hicks, seconded by Commissioner Auxier, the Resolution, the Applicant-Subapplicant agreement, the Certifications including E-Verify and the Subsection 3 Certification were approved and completed. No public comment having been received, the hearing was closed by Presiding Commissioner Verkamp at 0928.

IN THE MATTER OF
PCS FUNDING:

Green mentioned the Chymiak Family matching grant, dollar for dollar, of up to \$250,000, saying this was through the end of February, 2023. Green, Flint, and Zielke left at 0945.

IN THE MATTER OF
CITIZEN INPUT (LARRY STRATMAN):

Former District 1 Commissioner Larry Stratman entered and expressed his appreciation for the lengthy service to the county given by Presiding Commissioner Verkamp. He left after a few minutes at 0950.

IN THE MATTER OF
EXPUNGEMENT OF CANNABIS OFFENSES:

Circuit Clerk Sonja Childers and Circuit Clerk-elect Marlaina Wallace entered and provided a forecast for what might be the workload and cost of numerous criminal records related to cannabis having to be expunged, under the recently-passed Amendment 3 from the November 8, 2022 General Election. Just before they left at 1015, Dan Cavender with BPJ, Superintendent of Roads Mark Case and Michelle Bock of the Road Department entered.

IN THE MATTER
COUNTY LIABILITY COVERAGE:

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COUNTY LIABILITY COVERAGE, Continued:

Cavender provided an update about the MoPERM proposal now available; the quote is \$449,975.00 in total premiums for 2023. Law Enforcement liability drives nearly all of the increase, with additional increase in property coverage due to increased costs of construction and thus building values. Cavender wished to emphasize that the premiums are a "reflection of what's going on with the group", and LE liability is the chief driver of the increase.

IN THE MATTER OF ROADS:

Case discussed some more problematic low water crossings (LWC's) to add to the list given earlier to Jeff Banderet of Great Rivers Engineering. A crossing on Road 3040 and another on Road 4030 were assigned priority. Case also discussed leasing and buying road equipment.

IN THE MATTER OF SALES PRESENTATION:

Charlie Thomas and Christian Farris of Viebrock Sales and Service in Sedalia visited from 1055 until 1110.

IN THE MATTER OF USGS AGREEMENT:

Another year of off-site storage in the mechanical room of the Courthouse for USGS for emergency operations, should they be undertaken, as moved by Commissioner Hicks and seconded by Commissioner Auxier.

IN THE MATTER OF MERAMEC REGIONAL DEVELOPMENT CORPORATION (MRDC):

Commissioner Hicks gave a report of the recent MRDC meeting. There is a roughly \$7 million loan portfolio. The Internal Relending Program (IRP) is the only category of at-risk loans, and the last one to be provided is \$124,000 and due to close soon. The other loans will be in the Revolving Loan Fund (RLF) which is lower risk.

IN THE MATTER OF REAL ESTATE COURT ORDERS:

The Commissioners reviewed and approved, as moved by Commissioner Hicks and seconded by Commissioner Auxier, two court orders removing some of the residential building values from two structures damaged by fire. These were Court Order No. 2022000103 Parcel # 2022-348.01, Tax Code R10STST, reducing taxes from \$1616.26 to \$554.49; and Court Order No. 2022000119, Parcel # 2022-4514, Tax Code 310R00, reducing taxes from \$600.27 to \$478.40.

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IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commissioners approved RollaWest TIF EATS in the amount of \$21,711.24. Also approved were payments of 27, 60, and 78 invoices in the amounts of \$11,840.25; \$94,660.22; and \$132,689.88, respectively.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Joey Auxier, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 20, 2022 Twenty-second day of the October term

Now at this the 20th day of December the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Joey Auxier, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
U.S. REPRESENTATIVE JASON SMITH:

Field Representative Grant Wilson for Rep. Smith as well as the Focus reporter were present. Wilson recounted the potential that the Representative might become the chair of the Ways and Means Committee.

IN THE MATTER OF
ROAD FACILITY:

Advertisement for the new Road & Bridge Department facility was supplied to the Commission by Archer-Elgin Engineering, Surveying and Architecture. The complete bidding documents will be obtainable from Archer-Elgin or the Commission; the solicitation will be published 12/22/22; pre-bid conference will be held at Archer-Elgin at 2:00 p.m. on Wednesday, January 11, 2023 with opening during the Commission meeting on Thursday, January 26, 2023 at 9:00 a.m. Bid security of 5% of the total bid will be required. Local resident Chester Kojro entered at 0925.

IN THE MATTER OF
PCESB/E-911 CANDIDATE FILING:

The clerk reported that the board had not advertised candidate filing, and 4 of the 7 members were up for reelection in April 2023. Presiding Commissioner Verkamp left a message for Board Chairwoman Paula Volkmer and she will work on this. Local resident Chester Crider entered at 0945.

IN THE MATTER OF
PINE HILL CEMETERY:

Crider provided an update to the reporter on the perpetrators of the desecration at the cemetery; all juveniles, they cannot be named but are making restitution. The reporter left at 0950.

IN THE MATTER OF
COUNTY LIABILITY COVERAGE:

Dan Cavender of BPJ entered at 1005. After review, the decision to remain with MoPERM for liability was formalized as moved by Commissioner Hicks and seconded by Commissioner Auxier. Cavender spoke about builder's risk coverage for the jail expansion; MoPERM does not offer this type of coverage in the amount needed

PHELPS COUNTY COMMISSION RECORD

December 20, 2022 Twenty-second day of the October term

COUNTY LIABILITY COVERAGE, Continued:

and there will be another carrier used. Cavender asked to be kept in the loop regarding the Road & Bridge facility. Commissioner Hicks said construction bids would be opened 1/26/23. Turning to law enforcement liability, Cavender said the increase was partly due to hiring at least 6 more full time jailers. After asking the clerk for a letter confirming the County's intention to pay the 2023 premium after approval of the budget, Cavender left at 1040.

IN THE MATTER OF
REAL ESTATE COURT ORDER:

The Commissioner approved real estate court order 2022000120 on Parcel # 2022-7267 as moved by Commissioner Hicks and seconded by Commissioner Auxier. This reduced total taxes from \$508.18 to \$485.66 on land purchased by the University from a private owner.

IN THE MATTER OF
DISTRICT 1 COMMISSIONER VACANCY:

Commissioner Auxier, Presiding Commissioner-elect, took a call from Kyle Aubuchon with the Missouri Boards and Commissions, regarding the designation of the individual appointed to the vacancy.

IN THE MATTER OF
EMPLOYEE, BUILDING AND GROUNDS:

Director of Support Services, Building and Grounds Sissy Korich entered with her employee Giovanna Magel to introduce her new hire, Cameron Martin, who will work part-time. After a brief visit, they left at 1050.

IN THE MATTER OF
WORKFORCE INVESTMENT BOARD:

Amy Sublett with the WFIB made an unscheduled visit to the Commission to discuss her role as administrator over 19 counties. After problems with lack of internal controls, the boards were on a probationary status with the State for approximately 3 years, but these concerns seem to be resolved. Julie Carter, who was the interim director, is now the state director. Her predecessor, Dr. Mardi Leathers, left suddenly. The caucus which oversees the Board is the 19 presiding commissioners; the new chair is Gary Youngerman of Callaway County. Sublett left at 1120.

IN THE MATTER OF
EMPLOYEE HEALTH INSURANCE:

PHELPS COUNTY COMMISSION RECORD

December 20, 2022 Twenty-second day of the October term

EMPLOYEE HEALTH INSURANCE, Continued:

Treasurer Carol Green had entered at 1050 with Treasurer-elect Cathy Tipton; structure and oversight of the claims account for the employee health insurance was discussed.

IN THE MATTER OF
COUNTY FUNDS IN CD'S:

Green then reported on the consequences of changing the depository for the CD's.

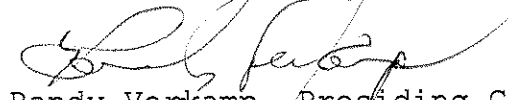
IN THE MATTER OF
OPIOID SETTLEMENT:

Tipton then provided the news on opioid settlement money from pharmaceutical firms and distributors who will surrender funds to some of the political subdivisions whose citizens have been impacted by their careless handling of addictive substances. The County will have to establish plans for use of these tens of thousands of dollars. Outside administration by, for example, MRPC was touched upon.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commissioners reviewed and approved payment of 21 invoices in the amount of \$9,360.05, in large part for postage payment to the Pitney-Bowes Reserve Account. This will facilitate the juggernaut of mailing in the new year before budget approval.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Joey Auxier, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 22, 2022 Twenty-third day of the October term

Now at this the 22nd day of December the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Joey Auxier, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF ROAD EQUIPMENT:

Michelle Bock of the Road Department was present as was Assessor Tim Kean and the Focus reporter. Bock reported on the status of the truck order and the replacement of the recently-totaled dump truck; this vehicle will be roughly \$170,000, equipped, under Sourcewell (formerly National Joint Powers Alliance) which is a governmental procurement consortium of sorts. As moved by Commissioner Auxier and seconded by Commissioner Hicks, this was approved.

IN THE MATTER OF REAL ESTATE COURT ORDER:

Collector Faith Barnes entered at 0912 and discussed this real estate transaction in which the title company overlooked payment of prorated taxes when sold by a private owner to a tax exempt entity. Barnes said she is meeting with the remaining title companies to provide them a better understanding. As moved by Commissioner Hicks and seconded by Commissioner Auxier, real estate court order 2022-000121 on Parcel #2022-10843.28, returning \$504.49 in taxes to the parcel, was approved.

IN THE MATTER OF COURTHOUSE CLOSURE FOR SNOW:

Bitter cold being imminent with lows expected of 10 below, with extreme wind chills of 35 or more below, the closure of the Courthouse was discussed. Commissioner Hicks said this was a matter to be left up to the office holders. Bock asked how the Road Department employees could be compensated if Courthouse offices are given administrative leave.

IN THE MATTER OF CART FUNDS:

Treasurer Carol Green entered and provided CART Fund reports for the calendar year; the total for 2022 was \$807,777.75 which was up 24.67% over last year's total and nearly 12% over what the MAC estimate provided to the clerk had suggested. Motor Vehicle Sales Tax was \$210,288.13 for CY 2022, down 5.45% from 2021 yet over the MAC estimate of \$180,180. Motor Vehicle Fees for 2022 were \$97,599.94; this was down 3.65% compared with 2021 yet over the \$87,010 predicted by MAC's calculation methods.

IN THE MATTER OF EMPLOYEE HEALTH INSURANCE:

PHELPS COUNTY COMMISSION RECORD

December 22, 2022 Twenty-third day of the October term

EMPLOYEE HEALTH INSURANCE, Continued:

Just after 1000 the Commission, Treasurer Green, and the clerk entered a Zoom call with Brandy Reagan of UMR/United Health Care, Joanie Wessel the banking coordinator and Dawn Chandler the billing contact. The were placed on speaker phone. Various details of the billing and financial management of the employee health insurance were discussed; the call ended at 1045.

IN THE MATTER OF
DEPUTY CORONER OATH:

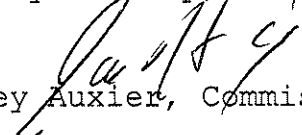
Coroner Ernie Coverdell entered at 1045 with Katie Mathis, his deputy, and she took the oath of deputy coroner administered by the clerk.


IN THE MATTER OF
CLAIMS ACCOUNT:

Presiding Commissioner Verkamp called and placed on speaker phone Kim Angeles, Chief Operations Officer at Group Benefit Services, to obtain information on the process of transferring funds from the claims account held by GBS to the new claims account under the new employee plan. Angeles said the current balance in the account was \$680,477.12. Commissioner Hicks said the county wished to transfer \$400,000 into the new account; Angeles said that a letter signed by Presiding Commissioner Verkamp would be needed, and this was approved as moved by Commissioner Auxier and seconded by Commissioner Hicks.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Joey Auxier, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 27, 2022 Twenty-fourth day of the October term

Now at this the 27th day of December the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Joey Auxier, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
JAIL FOOD SERVICE PROPOSAL:

A request having been received from PCSD Lt. Joe Taylor to postpone opening of proposals until January 5, 2023 from December 29, 2022, Presiding Commissioner Verkamp called Taylor and he was placed on speaker phone. Local resident Sherry Stites and the Focus reporter were also present. Taylor said that the current vendor does not need an extension, but he knows all the potential bidders. He will contact them all. As moved by Commissioner Hicks and seconded by Commissioner Auxier, the deadline was extended. Collector Faith Barnes briefly entered between 0915 and 0917.

IN THE MATTER OF
ROAD EQUIPMENT:

Commissioner Auxier called the Road Department to inquire if the new skid-steer had been received; it had not. The company had submitted and invoice and Superintendent of Roads Mark Case had questions about some items, so the invoice will not be paid yet.

IN THE MATTER OF
BUDGET AMENDMENTS:

The clerk discussed 2022 budget amendments.

IN THE MATTER OF
REAL ESTATE ELIGIBLE FOR PILOT:

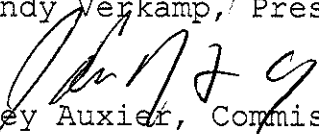
Barnes returned and briefly detailed remodeling and refurbishing the Rolla Apartments, and PILOT eligibility.


IN THE MATTER OF
CITIZEN INPUT (SAM SCHMID):

Local resident Sam Schmid entered to discuss roads. Having lived and recently traveled to Louisiana through Arkansas, Schmid thought Missouri roads were treated much better during freezing weather. His road, Road 7120, was briefly discussed.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Joey Auxier, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 29, 2022 Twenty-fifth day of the October term

Now at this the 29th day of December the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Joey Auxier, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF ELECTED OFFICIALS:

The clerk swore in the following elected officials in Courtroom Two on the second floor for the four-year term beginning January 1, 2023:

Joey Auxier, Presiding Commissioner
Laura Johnson, County Clerk
Robin Kordes, Recorder of Deeds
Brendon Fox, Prosecuting Attorney
Catherine Tipton, Treasurer

Bonds were received, signed and notarized for the Johnson, Kordes, and Tipton as required by statute.

IN THE MATTER OF PAYROLL:

The Commissioners reviewed and approved payroll in the amount of \$215,118.52 net wages, \$65,459.47 federal and \$8,924.00 state tax withholding. Local residents Sherry Stites, Ray Schweikhardt, Chester Crider and the Focus reporter were present. Michelle Bock of the Road Department, Phelps/Maries Health Department Director Ashley Campbell entered at 0935 and 0940, respectively.

IN THE MATTER OF JAIL EXPANSION GROUNDBREAKING:

Sheriff Mike Kirn entered to invite those present to the groundbreaking of the jail expansion on Tuesday, January 17, 2023 at 1000. He and the clerk reviewed budget amendments.

IN THE MATTER OF HEALTH DEPARTMENT GRANT:

Campbell said that she had very recently been informed of a workforce development grant, consisting of approximately \$219,000 of federal money through the state. The grant will run from October 2022 through mid-2024. She is required to submit the final budget for the grant by end of January, 2023. This will fund training both by webinar and in-person conference attendance.

IN THE MATTER OF ACCOUNTS PAYABLE:

PHELPS COUNTY COMMISSION RECORD

December 29, 2022 Twenty-fifth day of the October term

ACCOUNTS PAYABLE, Continued:

The Commission reviewed and approved payment of 31 invoices in the amount of \$30,148.08.

IN THE MATTER OF 2022 BUDGET AMENDMENTS:

The clerk presented budget amendments to the 2022 budget as follows:

Fund 100 was amended for the omission of health insurance reimbursement from the former department head and over \$1,000,000 in ARPA reimbursements for road construction. The corresponding expenditure accounts were amended for the additional expenses.

Fund 200 revenues were amended for understatement of license & permit revenue (budget book entry only), omission of health insurance reimbursements from the retirees and an additional transfer from Fund 430 due to higher court cost revenues. Fund 200 expenses were amended downward for the clerk's overstatement of copier cost, overstated election department supplies and publications. Fund 200 expenses were amended upward for the omission of clerk's contract labor with website postings and new monitor expenses, understated overtime for the election deputy and expenses for elections which were paid from Fund 200 and not Fund 300 (revenue neutral) as well as the premium for courthouse-wide cybersecurity. Courthouse security department budget was amended to reflect additional payrolls included prior to bailiff payroll move to Fund 410, which was offset by a reduced transfer out to Fund 410. Additionally, the budget amendment for the transfer of \$224,950 to Fund 900 for payment of the balance of the Courthouse HVAC Controls project, to be repaid upon the maturity of the Fund 900 CD in July 2023, was approved.

Fund 300 was amended with \$53,000 less in election reimbursements and the same amount less in elections expenditures, to reflect payment of not two, but one, election from Special Election Fund 300 (April election only).

Fund 400 was amended for expenditures which were mistakenly transposed (mileage versus training) but also higher training costs.

Fund 405 had been altered significantly by Treasurer Carol Green during the year to expand its chart of accounts, both the revenues and expenditures, as required by Department of Justice auditors. This was to distinguish between Justice/DEA funds and Treasury/non-DEA funds.

Fund 409 was amended to eliminate a transfer of \$37,500 into Fund 410, which had not been needed.

Fund 410 was amended to reflect a decrease in the transfer from Fund 200 for bailiff payroll. Because new vehicles became available unexpectedly during a time of supply chain disruption, and for extra software expenses, with additionally a transfer of \$1,000,000 from the fund into Fund 420 for availability to the

PHELPS COUNTY COMMISSION RECORD

December 29, 2022 Twenty-fifth day of the October term

2022 BUDGET AMENDMENTS, Continued:

needs for the jail expansion, a total of \$1,363,500 was added in expenditures.

Fund 420 was amended to reflect the receipt of the transfer as above from Fund 410. A new expenditure line was added for the jail expansion and the amount of \$427,000 to cover initial construction expenses was added.

Fund 430 was amended to reflect increased court fee revenues and equal expenditures for transfers so support coroner and sheriff. These were revenue-neutral.

Fund 550, Senior Companions, was amended to reflect an increase in the federal grant (\$16,000), a book-only deletion of a payroll deductions offsetting expense, and a net increase of expenditures for expenses and Companion stipends of \$15,000.

Fund 800 was amended to delete a \$500 payroll tax offsetting expense that had been included in error.

Fund 900 was amended to reflect the \$225,000 mid-year transfer from Fund 200, and the additional balance of Courthouse HVAC Control cost of \$50,000.

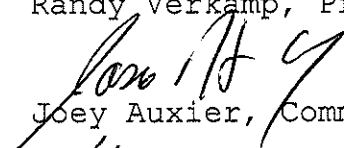
Fund 996, ARPA, was amended to reflect the previously unknown \$1,300,000 in program expenses and \$9,700 in administrative costs paid to MRPC.

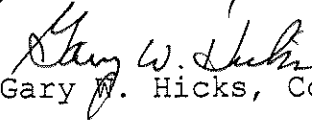
IN THE MATTER OF
EMPLOYEE HEALTH INSURANCE:

Tonya Greven and Mike Scott from BPJ entered at 1100, as well as Treasurer Carol Green, Treasurer-elect Cathy Tipton and County Clerk-elect Laura Johnson. The final version of the UMR Medical Claim Installation Document was approved as moved by Commissioner Hicks and seconded by Commissioner Auxier. Green discussed the financial arrangements one last time with the BPJ representatives. The clerk was assured that a twelfth and final insurance payment for employees could be made before the end of the week.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Joey Auxier, Commissioner District 1


Gary W. Hicks, Commissioner District 2