

Phelps County Commission Record
October 1, 2024 First Day of the July Term

Now at this 1st day of the October term, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, County Clerk

Also present were local residents Bethany Boultes, Larry Boultes, Helen Cornick, Michael Boyles and Tom Disser.

In the matter of
Road Vacation Petition of Pvt Dr 2305:

Discussions were had on the petition and the 12 locations they are posted in. Commission advised Ms. Boultes that she has to have at least 3 petitions posted with in her township. At the next 1st day of the term (January 2, 2025), per statute, the road vacation public hearing will be held @ 9am.

Local resident Scott White entered at 9:03 am.

Mr. White advised there are some quiet titles in play so whatever is done with this petition today may be void.

Commission advised Mr. White that he will have to follow the same process to submit a re-monstrance. He will have to find 12 signatures just like this petition advising they are against vacating the road.

Kevin Crider with MU Extension entered at 9:13 am.

Ms. Cornick advised her house has been in the subdivision for 50 years and her and her husband have maintained the road and grounds at this subdivision and she feels they have the right to own the road.

Boultes, Boyles, Cornick, Disser and White left at 9:20 am.

Local resident Joyce Williams entered at 9:22 am.

In the matter of
Review of previous minutes:

Commission reviewed and approved minutes from the 9/24 & 9/26 commission minutes.

In the matter of
Road paving on CR 7210:

Joyce Williams advised commission that Mount Zion is building a new church and they are wanting to see about getting CR 7210 paved to cut down on dust at the new church building. Commission advised in order to get it chip and sealed the property owners

on that road would have to pay the cost of materials. Commission advised Williams to give them a call to further discuss the matter since there are already other matters scheduled on the agenda. Williams advised the church would be willing to pay for this to happen so she wanted to know why they couldn't just pay for the section and further discussions were had on the maintenance involved in just sections of road being paved.

In the matter of
MU Extension on Feral Hogs:

Crider advised he is from the Salem MO MU extension office. Crider provided commission with some signage on Missouri Feral Hog Elimination Partnership program. Discussions were had on the program and how it has been beneficial to significantly decreasing the feral hog population. Crider advised USDA, AFFIS and MO Conservation are all included in the program and they now have 21 drone pilots, thermal imaging cameras and the use of helicopters to assist in this program. Commission asked what process is in place to keep the hogs from being shipped up from Texas. Crider advised every pig they eliminate they send of the DNA to find out where they came from. Further discussions were had that a majority of the hogs eliminated have been from Texas and Georgia. Discussions were had on Missouri being a big agriculture area and these feral hogs were destroying crops and taunting livestock so by eliminating herds of them it is helping our farmers in our areas.

In the matter of
Real & Personal Property Court Orders:

Commission reviewed and approved court orders on Real Prop certificate #'s 2023000093, 2023000094, 2023000095, 2023000096 and 2023000097.

Commission reviewed and approved court orders on Personal Prop #'s 2219, 2220, 2221, 2222, 2223 and 2224.

Commissioner Hicks moved to approve all orders listed above, Commissioner Stites seconded, motion carried.

Sheriff Kirn and Admin assistant Theresa Lasher entered at 10:16 am followed by Treasurer Cathy Tipton at 10:17 am.

In the matter of
Opioid fund payments:

Lasher asked Stites what is needed for the payment to be released from Opioid funds. Stites advised it will pay any med related to drug abuse and mental health and they will need a detailed breakdown of what medications are covered and the amounts totaled. Discussions were had on the sheriff's department needing to make the payment out of their account and then the Treasurer and County Clerk will make a journal entry transferring the broke out amount from the Opioid funds.

Asberry entered at 10:22 am.

In the matter of
Central Security Invoice:

Asberry presents commission with an invoice from Central Security for the monitoring system upgrades in the amount of \$10,600. Commissioner Hicks moved to approve the invoice, Commissioner Stites seconded, motion carried.

Asberry left at 10:24 am.

Campbell entered at 10:24 am.

In the matter of
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$13,888.71 for Sept PR Deductions/Benefits, \$20,408.68 for Oct Contract Pay and \$30,547.28 for PCSD Invoices.

Judge Beger entered at 11:00 am followed by Collector Faith Barnes at 11:01 am.

In the matter of
Distribution of surplus tax:

Commissioner Hicks moved to approve the distribution of surplus tax funds, Commissioner Stites seconded, motion carried.

Tipton and Barnes left at 11:04 am.

In the matter of
Employee appreciation:

Discussions were had about finding a location for a parking spot for any employee that would win the monthly spot.

In the matter of
Old historical map:

Judge Beger advised when he started as an employee for the county 45 years ago he located a map in his office at the old courthouse. He believes it is from 1930's and he had it framed to preserve it and has given it to the Circuit Clerks office to be hung since he is ending his career in less than 2 weeks.

Beger, Kirn and Lasher left at 11:17 am.

In the matter of
Contract renewals for Health Department:

Campbell presents renewal contracts to commission for the following:

Maternal child health in the amount of \$45,761.23. Commissioner Hicks moved to approve, Commissioner Stites seconded, motion carried.

Wick in the amount of \$238,242.00. Commissioner Hicks moved to approve, Commissioner Stites seconded, motion carried.

Campbell left at 11:24 am.


Stites left at 11:30 am to attend the Opioid Committee board meeting.

Hearing no other business commission adjourned at 12:00 pm.

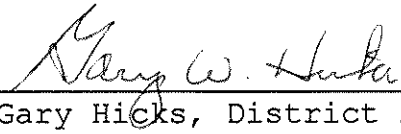
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record
October 3, 2024 Second day of the October Term

Now at this 3rd day of October, Commission met pursuant to adjournment and a quorum was present of the following members:

Joe Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, County Clerk

Also present were Sheriff Kirn.

In the matter of
Risk Management discussion:

Bill Budnick with Ollis Akers Arney called in to see about offering up a bid for our Risk management. Stites suggested he send us an email we can forward that to our insurance company to provide them with a loss history from the last 5 years.

In the matter of
Jail Expansion change order:

Sheriff presented commission with change order #021 for code regulation updates in the kitchen area of the jail. Discussions were had on the change order and that it has not cost increase. Commissioner Hicks moved to approve, Commissioner Stites seconded, motion carried.

Kirn left at 9:40am.

In the matter of
BRO-R081(14) invoice #15:

Commissioner Stites moved to approve invoice #15 for BRO-R081(14), Commissioner Hicks seconded, motion carried.

In the matter of
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$446.39 for crisis intervention, \$134,824.25 for UMR & KC Life, \$70,561.44 for SCE Inc, \$77,769.83 for A - L and \$25,636.25 for M - Z.

Tonya Greven and Kasey Smith from BPJ entered at 9:51 am.

In the matter of
BPJ new agent & updates:

Greven introduced Kasey Smith as our new MOPERM representative through BPJ. Discussions were had on Smith's background as a business owner and how that will help her relate to the businesses she will be working with.

Discussions were had on Greven advised there are going to be a 30-45 % increase across all insurance companies next year due to increased terminal illnesses and catastrophes happening across the states. Further discussions were had on the several options that BPJ is going to present for us to choose from moving forward.

Jeff Banderet entered at 10:25 am.
Greven and Smith entered at 10:28 am.
Shenefield entered at 10:38 am.

In the matter of
Hospital updates:

Shenefield advised they are looking into a Medicaid program grant called Ground Emergency Medical Transport. This would assist the patients needing transportation home from a stay in the hospital that would not qualify for an ambulance transport. After implementing the EPIC system, they hired roughly 60 additional employees and increased their annual budget by roughly \$3,000,000.00. Discussions were had on the plan for creating a large Emergency Department area to the left of the current ER ambulatory entrance. By creating this extension, it would create a larger emergency room providing more jobs and better facility comforts for the patients coming in. Further discussions were had on the hospital looking into gaining federal funding from grants for the facility expansion. Discussions were had on the hospital also coming in to commission to request another bond in the amount of \$60,000,000.00 to also assist with this expansion/upgrade. Further discussions were had on Charity Care that would assist those in need of assistance towards medical bills. Shenefield advised they have a great working relationship with Commerce bank that would allow the bill be paid by commerce and then the patient would make monthly payments at 0% interest to Commerce bank until the amount is paid in full.

Road & Bridge supervisor Mark Case entered at 10:57 am.
Collector Faith Barnes entered at 11:13 am.
Shenefield left at 11:17 am.

In the matter of
BRO-081(14) change order #1 & #2:

Jeff presents commission with change orders #1 and 2 for silt fencing that wasn't put up according to the contract stipulations and then for the liquidated damages. Commissioner Stites moved to approve both change orders, Commissioner Hicks seconded, motion carried.

In the matter of

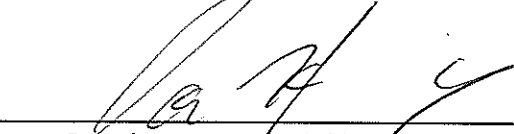
BRO applications:

Banderet advised MODOT just opened applications for BRO and he advised the county is able to apply for 3 but more than likely will only get 1 approved. Discussions were had on the 8 bridges that could apply to this funding. Further discussions were had on the worst bridge needing to have the repairs made are off County Road 2110. Discussions were had on the potential of utilizing our road department to do labor as a soft match towards adding in the bridge on County Road 3620. Commissioner Hicks moved to approve work authorization agreement with GRE for BRO applications on County Road 2110 & 3620 bridges, Commissioner Stites seconded, motion carried.

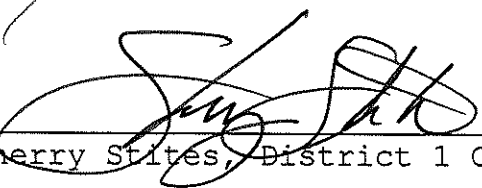
Banderet left at 11:56 am.

Hearing no other business commission adjourned at 11:57 am.

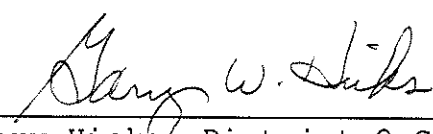
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record
October 8, 2024 Third Day of the October Term

Now at this 8th day of October, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, County Clerk

Also present was Support Services assistant Amy Asberry.

In the matter of
Pierce Asphalt Invoice:

Asberry presents commission with the invoice for the courthouse parking lot from Pierce Asphalt in the amount of \$248,800. Commissioner Hicks moved to approve the invoice paid from the LACTF funds account, Commissioner Stites seconded, motion carried.

Faith Barnes entered at 9:11 am.

In the matter of
IFS contract renewal:

Asberry presents commission with the contract renewing IFS for maintenance of our facility. Commissioner Hicks moved to approve the contract, Commissioner Stites seconded, motion carried.

Asberry left at 9:14 am.

In the matter of
Surplus tax release:

Barnes advised she was given the go ahead to release surplus tax funds of a property by PA Brendon Fox. Commissioner Stites moved to approve the release of funds, Commissioner Hicks seconded, motion carried. Discussions were had on whether there was a need to have a w-9 on file for all of these transactions. Further discussions were had on the need to have a legal opinion and the opinion of the state auditors in order to properly move forward.

Barnes left at 9:36 am.

Local resident Bob Desai entered at 9:41 am.

In the matter of
Annual CERF Contribution Form:

Commission discussed staying at the current level of employer contributing 2% and the employee contributes 2%. Commissioner Hicks moved to approve staying at the 2% employer rate, Commissioner Stites seconded, motion carried.

Local resident Chester Kojro entered at 9:30 am.

In the matter of
Health Department Inspections:

Desai advised he received his health inspection on September 9th instead of early June like usual. He advised while walking through the building the health department inspector found he needed to fix a stairwell. Mr. Desai called and made request to have the stairwell fixed but the company is having issues with finding welders. On September 29th the inspector came out again and pointed out that the stairwell has not been fixed yet. Mr. Desai advised she then went out to her car and made a phone call that resulted in the City inspector coming in and failing his inspection. Mr. Desai advised now he has to build a whole new stair case.

Prosecuting Attorney Fox entered at 9:56 am followed by Road and Bridge supervisor Mark Case and Admin Assistant Michelle Bock at 9:58 am.

In the matter of
Surplus taxes revisited:

Fox entered and advised that any transaction made from county funds needs to have a w-9 on file for tracking purposes. He further advised that if there was a once in a blue moon situation where there are funds that came in and we would be releasing those as a refund at a later date then he does not feel there needs to be a w-9 on file. He suggested in that instance to place a description in the memo line of "refund of chk #1234".

Fox left at 9:59 am.

Desai left at 10:05 am.

In the matter of
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$22,654.68 for Senior Companions Stipends and Bills.

In the matter of
New R&B shed insurance:

Discussions were had on the insurance policy that is being finalized for the new facility. Further discussions were had on Michelle adding the 4 new buildings located at the new facility. Commission and Road & Bridge advised they will revisit this once they have the final policy in hand. Commissioner Stites advised she will reach out to Maranda Warnol at BPJ to make sure the policy is accurate.

In the matter of
Invoice #16 for R&B Facility:

Commission reviewed Invoice #16 from Curtis Manes Schulte in the amount of \$8,914.05. Commissioner Hicks moved to approve the payment, Commissioner Stites seconded, motion carried.

Case, Bock and Kojro left at 10:32 am.

In the matter of
Review of previous minutes:

Commission reviewed and approved minutes from the 10/01 and 10/02 commission meetings.

Campbell entered at 10:40 am.

In the matter of
Health Department Lodging inspections:

Commission advised Campbell that there are some concerns brought forth about the recent Health Department inspectors' actions towards several business owners in the county. Stites advised that her biggest problem was the late inspections not allowing enough time for findings to be corrected and the second issues is that there was a young gentleman that was assisting Jordan that was kicking toilets and destroying bedding. Campbell advised the younger gentleman is no longer employed with the county and she is going to reach out to the business owners that have been recently targeted so she can help deescalate the situation. Commission asked where does it state in statutes what the timeline to fix findings is and what the process is on when things are not up to code.

Recorder Robin Kordes entered at 10:47 am.
Campbell left at 11:02 am.

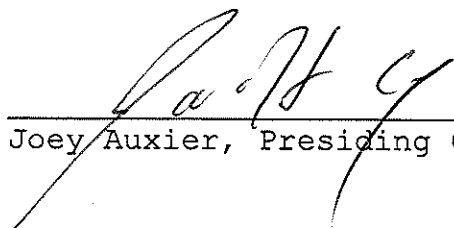
In the matter of
County Christmas Appreciation Party:

Discussions were had on the party and that it needs to be adults only as it is an employee appreciation party and there will be alcohol available. This will be for the employee plus 1 (spouse/partner) no children under the age of 18 years. Further discussions were had on buying enough supplies for 200 people to attend.

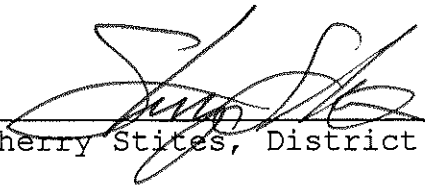
Kordes left at 11:28 am.

Hearing no other business commission adjourned at 12:00 pm.

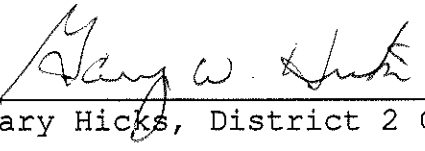
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record
October 10, 2024 Fourth Day of the October Term

Now at this 10th day of October, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, County Clerk

Also present were Support Services Assistant Amy Asberry and Collector Faith Barnes.

In the matter of
Invoice for Bailiff's Desks:

Asberry presents commission with a invoice \$2,248.00 for desks in the bailiffs office. Commissioner Hicks moved to approve, Commissioner Stites seconded, motion carried.

Asberry left at 9:06 am.
Health Department Director Ashley Campbell entered at 9:07 am.

In the matter of
SB190/756 Ordinance discussions:

Commission reviewed ordinances that were passed from Greene County and Laclede County. Discussions were had on the 2 that were reviewed and the need to shorten/combine the 2 as they both have good points. Further discussions were had on RsMO 137.1050 that was specifically referenced on SB756. Discussions were had on removing all of the definitions and placing those section in the policies and procedures. Further discussions were had on keeping the ordinance short to allot for any needed changes in the policies and procedures.

Treasurer Cathy Tipton entered at 9:25 am.
Campbell left at 9:32 am.
The Focus Reporter entered at 9:44 am followed by Jamie Meyers at 10:00 am.
Barnes left at 10:06 am.

In the matter of
Sales Tax Report:

Tipton presented commission with sales tax reports and advised we are up across the board. The rolling 12 months is up about 4%.

Tipton left at 10:10 am.

In the matter of
Opioid Fund updates:

Meyers advised things are moving right along with the designated targets for help needed in our area. He advised they have hired a person to help coordinate with schools. He also advised the drug court tracker program has not been utilized yet but they are working to get that implemented. He further advised that they are working on getting targeted areas together for presentation in July of 2025 for the next year's budget allotments of Opioid funds.

Local resident Chester Crider entered at 10:12 am.

Meyers left at 10:14 am.

In the matter of
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$28,879.08 for UMB Bank EATS Rolla Westside TIF, \$68,212.36 for A - L and \$293,337.17 for M - Z.

The Focus Reporter left at 10:25 am followed by Crider at 10:30 am.

In the matter of
Open House at new R&B Facility:

Discussions were had on the upcoming open house at the new Road & Bridge facility that will be held on November 8th from 11:00am to 1:00pm.

In the matter of
County HR Department:

Discussions were had on the job description and the qualifications needed for this to be a beneficial position. Further discussions were had on the need to get started with the job listing and get started with interviews.

In the matter of
Citizen call:

Wanda Crain with C&C towing called in to the chambers about an issue off County Road 2030. She advised there is a group of children that are constantly in the road and are going to cause an accident. She further advised the sheriff have been called several times and she has called the landlord of the trailer park that advised it is not their problem. Commission asked for the landlord's phone number and Ms. Crain provided it to Presiding Commissioner. She further provided the property managers phone number to commission as well in hopes that something can be done so that no one is injured or killed. Commission advised they will contact the sheriff and see if they can figure out how to keep this from happening and keep everyone safe.

In the matter of
Issue off CR 2030:

Auxier called Sheriff Kirn and advised him of the complaint received and asked that he send out a deputy to see if they can locate the owners of the basket ball hoop that is placed on county right of way along side of the road. Auxier further advised if no one claims ownership to the hoop to let him know so he can send the road department out to remove the hoop from county property and hopefully prevent a horrible accident with the kids that are playing in the roadway. Sheriff advised he would send a deputy out to look into the matter and let him know what he finds out.

Recorder Robin Kordes entered at 11:45 am.

In the matter of
Upcoming employee Christmas party:

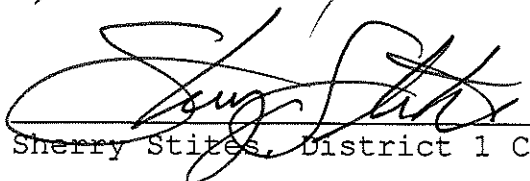
Kordes gave a description of the email that she will be sending out to department heads for the preparation of the Christmas party and commission approved.

Hearing no other business commission adjourned at 12:00pm.

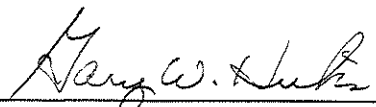
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record
October 15, 2024 Fifth Day of the October Term

Now at this 15th day of October, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, County Clerk

Also present were BPJ representatives Tonya Greven and Mike Scott.

In the matter of
BPJ updates and renewal:

Discussions were had on the survey that was pushed out to employees to complete. There were 61 employees that responded to the survey which was very beneficial for how we move forward to assist our employees. Discussions were had on the review of answers to the survey. Further discussions were had on where the county stands from last year to this year. Medical claims are down, medical claims savings are up, medical claims paid are down, average discount is up, pharmacy is down and overall we are down from last year. Further discussions were had on the decrease of catastrophic claims and in network utilization is at 100% this year from 98.5% last year. Discussions were had on office visits, ER visits, wellness visits, telehealth visits and Outpatient Surgeries all being up from last year. Discussions were had on the reinsurance potentially being an increase of 49%. They are looking into quotes from other companies as well before presenting final numbers to the county. Scott advised he was thinking of presenting 2 plan options, being our current plan and then another plan with a buyup option. Discussions were had on the increase of medical insurance across the US and how this will affect all employees across the country. Further discussions were had on the sustainability of the county and to the need to find the balance that works for the county and the employee. Greven advised they are meeting with CEO Jason Shenefield with Phelps Health about the D2E program he is working on to hopefully lower the costs of services to patients.

In the matter of
Human Resources Position:

Greven and Scott reviewed the job description for the HR position that will be opening next year. Further discussions were had on the descriptions being advertised as a significant enterprise position. Greven has advised they have an employee that will come over and spend a few days with the person chosen for this position to help them understand the expectations of an HR.

PA Brendon Fox entered at 10:45 am followed by local resident Randy Furse at 10:46 am.

In the matter of
County Guidebook:

Scott advised of a few areas on the county employee guidebook that do not meet federal guidelines. Discussions were also had on any time we make a change or update the book we have to disburse the updates to every employee. Commissioner Hicks advised he will be very accommodating this coming year with the holiday schedule. Further discussions were had on the final copy being sent to us by the end of next week so that we can send it out at open enrollment.

Greven and Scott left at 10:58 am.
Randy Furse left at 11:02 am.

In the matter of
PA Budget Amendment:

PA Fox provided commission with copies of his proposed budget amendments. Fox advised over the past several years there was always 4 attorneys that worked along side the PA. He further advised he has been running with just him and 2 other attorneys over the last year and a half. Discussions were had on the uptick in cases that has steadily increased each year. Fox advised he believes one of the 2 APA's in his office will likely become the interim PA throughout the rest of the year since Fox has been appointed as the new Circuit Judge. Further discussions were had on the need for 2 more APA's to be hired in the office after he moves to his new position to help with case overload. Discussions were had on the need to increase his budget by roughly \$50,000 to be able to bring on these additional positions to make the office fully staffed again. Commission looked back at approved salaries in the past and agreed that they could increase to be closer to the approved amount on the 2023 budget when they had 3 APA's in office. Further discussions were had on this increase not needing to take place until next year as there are only a few months left in this budget year.

In the matter of
Coroner board updates:

Fox advised he sits on the Coroners board and there are a lot of things going on with it. He advised the push of increases stems from an incident in a Missouri county and the fact that there are very minimal requirements to be a Coroner. Further discussions were had on the statutes not allowing for more qualifications and money to this position. Discussions were had that the board truly does not have the authority to make these changes and they would need to hire experienced attorneys along with local law enforcement, veteran coroners, legislatures and board members to overhaul these statutes to require more of the position. Discussions were had on there being a lot of grey area in the coroner statutes and the need for the overhaul that should have happened 50 years ago.
Fox advised there is an elected PA, elected sheriff, a medical examiner and a few coroners based on county classification.

There are supposed to be 7 to 9 members on this board. Discussions were had on the need to add in commissioners and state representatives to be able to make this position more of a profession with stricter guidelines stipulated in the revamp of statutes. Commission asked what part does a coroner play and what part does the medical examiner play. Fox advised the cause of death and manner of death in the case. The medical examiner would play a larger roll in a death case as they would have to examine and compile all the details of the death. The coroner would just determine the cause and manner of death. Further discussions were had on the potential need for the hospital to open a morgue and have a medical examiner in this county due to our location being central Missouri and this would also save money on these cases as there would be a lab locally to run test. Labs are currently sent to Highway patrol and they are so backlogged that it is taking a lot longer to get results back in order to try the cases. Further discussions were had on the cost savings that this could assist on counties budgets.

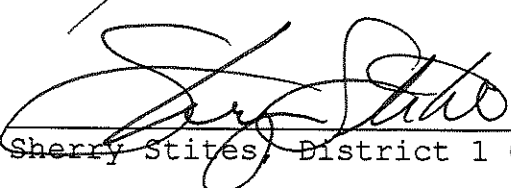
In the matter of
Contract for sale of property:

Commission received the contract for the sale of property located 204 Fairgrounds road (old R&B facility). Commissioner Hicks moved to approve the contract, Commissioner Stites seconded, motion carried.

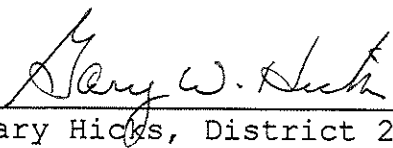
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record
October 17, 2024 Sixth Day of the October Term

Now at this 17th day of October, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, County Clerk

In the matter of
Emerald Springs Development:

Commission reviewed and discussed the plans for the Emerald Springs Development off of County Road 3000. Discussions were had on the need for storm water drainage to be added to the current plans.

Assessor Tim Kean entered at 9:20 am.

In the matter of
Accounts Payable:

Commission reviewed and approved invoice in the amounts of \$112,903.31 for A - L and \$91,769.81 for M - Z.

In the matter of
SB 190/756 discussion:

Kean and commission discussed the draft ordinance for implementing the SB190/756 tax credits. Further discussions were had on the ordinance being simplified and the details will be in the policy/procedures. Discussions were had on this credit effecting the collectors, Assessors and Recorders offices.

In the matter of
Vehicles for the assessors office:

Kean advised he has been working with the Sheriff on trying to find some used vehicles for the field workers in the assessors office. He advised he is also looking in to potentially buying some used vehicles from the state.

Sheriff Kirn entered at 9:50 am.

In the matter of
Health Service Contract for Jail:

Kirn advised he is looking into some options for a new Health services company to provide care for the inmates at the jail facility. Discussions were had on the 3 companies he is looking into, Turn Key medical, Cardinal correctional and ACH.

In the matter of
Security contract renewal:

Kirn presents commission with the renewal contract for Code 3 Security. Commissioner Hicks moved to approve the contract renewal with a 3% increase locked in at 2 years, Commissioner Stites seconded, motion carried.

Captain Rick Hope entered at 10:22 am.
Hope and Kirn left at 10:29 am followed by Kean at 10:43 am.
PA Brendon Fox entered at 10:43 am.

In the matter of
PA Fox resignation letter:

Fox presents commission with his letter of resignation affective today at 3pm. This letter comes as a result of Fox being appointed to the position of 25th Circuit Judge. Commissioner Hicks moved to accept the resignation, Commissioner Stites seconded, motion carried. Further discussions were had on APA Taylor Banholzer being selected by Judge Hickle as the interim PA to fill PA Fox's position.

Fox left at 10:49 am.

In the matter of
BRO-R081(14) invoice #15 (should be #16):
Commission reviewed Invoice #15 that should be #16 according to our records of documentation. Discussions were had on the email chain advising 2 invoices were combined into 1 on the reimbursement side at MoDOT which could potentially cause an auditing issue. Commission advised they will not be approving this invoice at this time and Commissioner Stites is going to reach out on the email chain to advise of the issue and the need for it to be corrected before we will approve this payment.

R&B admin assistant Michelle Bock entered at 11:28 am followed by Treasurer Cathy Tipton at 11:30 am.

In the matter of
Sliders Baseball request:

Bock advised Sliders have asked if the commission would be willing to allow the use of a county grader to help on a field. Commission advised unfortunately they can not as it is against the insurance policy and misuse of tax payer funds.

In the matter of
Theft at old R&B shed:

Bock advised commission they had a theft at the old shed. She further advised the suspect took their entire scrap pile and they have the suspect on camera. RPD and PCSD are on the look out for the suspect and Bock has advised all the scrap yards in

and around our county to be on the look out for the suspect and to call the police if they make contact with him.

Bock left at 11:41 am.

In the matter of
Employee guidebook review:

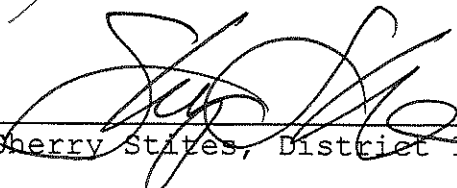
Commission reviewed the edited draft of the employee Guidebook.

Hearing no other business commission adjourned at 12:00 pm.

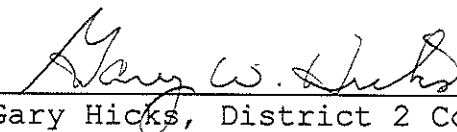
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record
October 22, 2024 Seventh Day of the October Term

Now at this 22nd day of October, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, County Clerk

Also present were Jeff Medows and Caleb Homan from Archer Elgin.

In the matter of
SB190/756 Ordinance Finalized:

Commission reviewed the drafted Homestead Real Property Tax Relief Ordinance for the SB190/756 tax relief for Seniors. Commissioner Hicks moved to approve the Ordinance, Commissioner Stites seconded, motion carried.

ORDER/ORDINANCE OF THE
PHELPS COUNTY COMMISSION
ORDER NO. 2024-10-22

DATE ISSUED: 10/22/2024

SUBJECT: Homestead Real Property Tax Relief for Seniors

WHEREAS, Governor Parson signed into law Senate Bill No. 756 of the 103rd General Assembly, an act to repeal section 137.1050, RSMo., and to enact in lieu thereof one new section relating to a property tax credit for certain seniors; and

WHEREAS, Senate Bill 756 modifies section 137.1050, of the Missouri revised statutes, which purports to establish and define a tax credit for real estate taxes for eligible seniors in Missouri; and

WHEREAS, pursuant to newly-enacted RSMo. § 137.1050.2, Phelps County, Missouri is a Class Three County and political subdivision of the state of Missouri and is duly "authorized to impose a property tax;" and

WHEREAS, pursuant to newly-enacted RSMo. § 137.1050.2, the County Commission of Phelps County wishes to adopt an Order authorizing a "real property tax credit to eligible taxpayers residing in such county in an amount equal to the taxpayer's eligible credit amount" pursuant to that section; and

WHEREAS, the County Commission of Phelps County intends such tax credit to take effect as soon as possible; and

WHEREAS, the County Commission of Phelps County intends for the effective date of such tax credit program to be January 1, 2025.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE COUNTY COMMISSION OF PHELPS COUNTY, MISSOURI, AS FOLLOWS:

1. That the County Commission of Phelps County, Missouri hereby authorizes the tax credit program for seniors as delineated in RSMo. §§ 137.1050 to be applied to the taxpayers of Phelps County with an effective date of January 1, 2025.

By Order of the County Commission of Phelps County, Missouri.

Joey Auxier, Presiding Commissioner

Gary Hicks, District 2 Commissioner

Sherry Stites, District 1 Commissioner

ATTEST:

Laura Johnson, County Clerk

Emerald Springs developers Dilek Acar and Tom Atkins entered at 9:21 am followed by Kent Bagnel from the Morning Mayor Radio show at 9:22 am.

In the matter of
Emerald Springs Development:

Dilek gave presentation of the proposed development. Caleb provided a demonstration of the plans and advised they made the lots larger to allow for vegetation and to provide a spacious lot for each homeowner to enjoy without being cramped into a subdivision. Stites asked what their plans are for the storm water drainage in the subdivision as this has been a problem in the past. Dilek advised they can add that into the HOA guidelines as that would be an easy fix. Dilek advised they are going to be putting the ditches in as they develop and Meadows advised the county guidelines outline the specs following MODot standards and he sees no issue in following those guidelines. Hicks points out section E of the storm water drainage guideline and advised that is what we are looking for with every development in the county. Hicks advised they want the storm water easement submitted on the platte when it is recorded. Stites advised she would like to see this listed on the HOA so any homeowner purchasing. Dilek advised this is supposed to be reviewed at the time of closing with the relator, if for some reason it is missed at closing then the title company is supposed to communicate this. Tom ?? advised they plan to communicate the required guidelines to the builders/contractors

so we can prevent issues further down the line. Dilek advised there is a deed review at the title company that will advise all of the specifications upon purchase. Dilek further advised her dream is to work with only 3 dedicated builders so she will not have issues with private contractors coming in and not following the set guidelines. Caleb advised they have inherent checks built into the plans for this development and they also plan to have the developers, builders and realtors working together as a team on this project to prevent issues. Meadows asked what the next step is and commission advised just make sure on your platte the storm water drainage is documented and then they can have it recorded and move on to the next step of the guidelines. Dilek advised infrastructure is planned to be started by next month and then building would start next year.

Medows, Homan, Acar and Atkins left at 9:55 am followed by Bagnol at 10:10 am.

In the matter of
BRO-081(14) invoice:

Commission reviewed invoice #15 (should be #16) in the amount of \$145,875.76 to be paid to SCE as a final payment on the 3620 Bridge project. Commissioner Hicks moved to approve the final invoice, Commissioner Stites seconded, motion carried.

In the matter of
Review of previous minutes:

Commission reviewed and approved minutes from the 10/15 and 10/17 commission meetings.

Local resident Don Riley entered at 10:18 am.

In the matter of
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$947,552.10 for Jail Expansion Draw Down, \$145,875.76 for SCE Inc. and \$5,522.87 for Greatwest & Nationwide.

Amy Asberry from Support Services entered at 10:37 am.

In the matter of
IFS Preventative maintenance contract:

Asberry presented commission with the renewal contract for IFS Preventative Maintenance plan. Commissioner Stites moved to approve the contract, Commissioner Hicks seconded, motion carried.

Asberry left at 10:47 am.

In the matter of
Quarry subdivision issues:

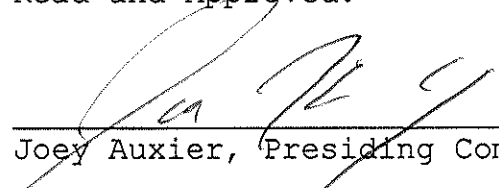
Stites advised commission that she went out took pictures of the current state of the roads and ditches in the quarry subdivision. She pointed out on the map that the area of Quarry trail that the county maintains need some maintenance done to them. Discussions were had on the subdivision and the updates that the residents have made on suggestion of commission and road department. Further discussions were had on the road department supervisor advising the road have improved enough to accept maintenance on the understanding of the 2 sprinklers that have not been moved to this date and in letting those homeowners know the county will not be held responsible for damages made to those during maintenance.

Don Riley left at 10:58 am.

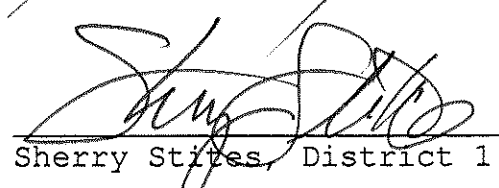
Commissioner Stites moved to accept Slate Circle, Quarts Lake and Quarry Trail Roads into the county road maintenance program on the understanding that the county will not be liable for any damages done to the sprinklers that have not been moved out of the county right of way, Commissioner Hicks seconded, motion carried.

Hearing no other business commission adjourned at 12:00 pm.

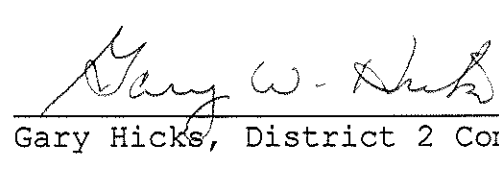
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

PHELPS COUNTY COMMISSION RECORD
October 24, 2024 Eighth day of the October Term

Now at this the 24th day of October, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Gary W. Hicks, District 2 Commissioner

Deputy Clerk Peter Cook took minutes.

Also present was Fire Chief Roger Hayes from Rolla Rural Fire.

IN THE MATTER OF
BURN BAN:

Chief Hayes talked to Commission about a burn ban. Commissioner Auxier advised that they could not do a burn ban, but they could do a no burn advisory. They will pay attention to conditions and do as condictiones dictate.

Chief Hayes left at 9:08 am
The Focus Reporter and Collector Faith Barnes entered at 9:10 am.

IN THE MATTER OF
COLLECTORS OFFICE:

Barnes showed the commission a poster by the Collector's association advising new residents about taxes and registration.

Barnes Left at 9:33 am.

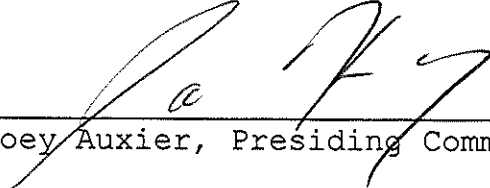
IN THE MATTER OF
ACCOUNTS PAYABLE:

Commission reviewed and approved invoices in the amounts of \$29,016.68 for A - L and \$11,836.82 for M - Z.

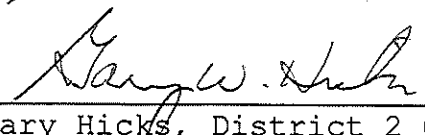
The Focus Reporter left at 9:45 am

Hearing no other business Commission adjourned at 11:11 am due to county clerk's office being understaffed.

Read and Approved:



Joey Auxier, Presiding Commissioner



Gary Hicks, District 2 Commissioner

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Phelps County Commission Record
October 29, 2024 Nineth Day of the October Term

Now at this 29th day of October, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, County Clerk

In the matter of
Mr. Perona's Class from St. James School:

Mr. Peronas class came in to visit with commission and county clerk. County Clerk explained some of the aspects of the elections to the students. Presiding Commissioner explained his job duties to the students. Commissioner Stites went over the buckle up phones down program with the students. Commissioner Hicks discussed county budget and taxes with the students.

Sheriff Kirn entered at 9:08 am.
Peronas class left at 9:30 am.

In the matter of
Sheriff's Department EMPG grant:

Sheriff provided the application and acceptance forms for the emergency management performance grant in the amount of \$15,097.90. Commissioner Hicks moved to approve both documents, Commissioner Stites seconded, motion carried.

Local resident Chester Kojro entered at 9:33 am.

In the matter of
Archer Elgin R&B bridge invoice:

Commissioner Hicks moved to approve the final bill from Archer Elgin for the new Road & Bridge facility in the amount of \$4,230.00, Commissioner Stites seconded, motion carried.

Kirn left at 9:48 am.

In the matter of
Interim PA question:

Commissioner Auxier called MAC attorney Travis Elliot's office to get clarification on the interim appointment of the Assistant Prosecuting Attorney to make sure we are not to change anything in payroll until an appointment by the governor is made.

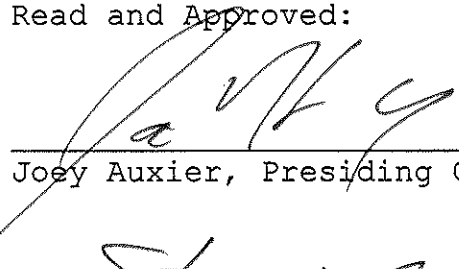
Kojro left at 10:28 am.

In the matter of
County ditch maintenance:

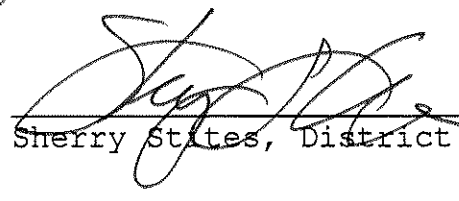
Discussions were had regarding ditch maintenance. Commissioner Stites suggested possibly spraying around County stop signs and certain ditches in the County to cut down on mowing time. Spraying can work in certain areas but the County mows most areas to avoid the spraying of any crops/gardens of the public.

Hearing no other business commission adjourned at 11:56 am.

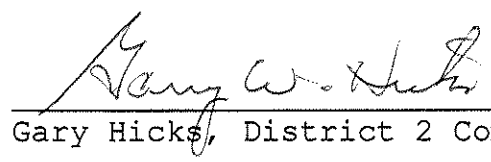
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record

October 31, 2024 this Tenth Day of the October Term

Now at this 31st day of October, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, County Clerk

In the matter of
Request for Speed limit sign:

Commission called local resident Josephine Moffit who advised she would like a speed limit sign put in on county road 2030. She advised there are a few cars that fly down the road and she is worried someone is going to get hurt. Commission advised they would speak with the road department to get a sign replaced.

Road Department Supervisor Mark Case and Jason Smith's Field Representative Grant Wilson entered at 9:08 am followed by road Department Admin Assistant Michelle Bock at 9:10 am.

In the matter of
Dump Trailer title signing:

Case presented commission with a title for the new dump trailer that the county purchased. Commissioner Auxier signed the title and returned to Case.

In the matter of
Quarry Trail roads:

Commissioner Hicks advised he wanted to hear from the Road Department Supervisor that the roads are acceptable as is since he was not present at the last meeting. Case advised he did have conversations with Stites and Auxier on the road conditions. Case advised he is not happy with the decision as he feels that there was nothing done by the homeowners and we should not have accepted. Case reiterated that he did tell the homeowners that moving forward they will have to communicate with the commission on the matter as he is not getting through to the owners on what needs to be done. Stites advised she is not going to pull the approval on the acceptance of the roads and also advised she will not call them to tell them they are no longer accepted. Hicks advised we have the right to repeal any decision that we have made because we have to do the best with the tax payers' money. Case advised the best thing to be done would be to have the home owners contact Pierce asphalt to fix the areas of road that have not been corrected yet so that the county is not liable for the correcting before maintaining. Case asked commission if he goes in to correct what hasn't been done will the commission have their backs and support them on the work. Commissioner Stites and Auxier advised yes, we will have your back as you have a job to do in order to maintain the roads and

ditches. Case advised he should be able to accept roads and not have to do any maintenance for 5 years, commission agreed aside from snow removal. Bock asked no matter what we need to know that you have our backs, Commissioner Stites said 100%!

Bock and Case left at 9:48 am.

In the matter of
Review of previous minutes:

Commission reviewed and approved minutes from the 10/22, 10/24 and 10/29 meetings.

In the matter of
Assessors Quarterly Report:

Johnson presented commission with the Assessors Quarterly report for reimbursements in the amount of \$2,842.19. Commissioner Hicks moved to approve the reimbursement, Commissioner Stites seconded, motion carried.

In the matter of
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$2,655.46 for Rapid Financial, \$23,345.74 for A - L and \$30,823.59 for M - Z.

Interim Prosecuting Attorney Taylor Banholzer entered at 9:58 am.

In the matter of
Interim Prosecuting Attorney:

Commission advised they spoke to MAC attorney who advised that we will be paying her at Brendon's salary level as she has been appointed as interim and that counts even though there is no governor appointment it is still an appointment. Taylor also advised that she has found a new attorney to fill her position so the office will be staffed for the rest of the year.

Banholzer left at 10:08 am.

Local residents David Dukes and Donnie Snethern entered at 10:13 am.

Assessor Tim Kean entered at 10:20 am.

In the matter of
Resident concerns:

Dukes advised we have a big issue with drugs in our area and he feels that we need to be more proactive on the drug dealers themselves to help correct the issues we are having. Commission agreed with Dukes that we do need to be more proactive and advised that the interim PA has just hired an attorney with drug

court background to help assist in this area. Dukes further advised we have a big issue with drug trafficking charges being a book and release but a drug user will have an astronomical bond amount. He feels that this is just welcoming traffickers to our area as they see these reports and feel that they can get away with trafficking in our county. Dukes further asked about the opioid settlement funds and what we are doing with it. Commission advised there was a board created full of professionals in several areas and some recovering addicts that are working on programs in our area as well. Dukes asked when the meetings were so he can attend and he advised he is looking at a property in Newburg that would make a great recovery home. Kean advised if you do find a property for a recovery house to contact the assessor's office so they can get them the paperwork for exempt status. Dukes further asked commission how they felt about gambling machines and commission advised that they feel those target the most vulnerable individuals. Dukes advise he has been sober 12 years and he plans to never be back in jail and is trying hard to help others in our area that the system is not helping. Discussions were had on the few gambling machines that are located in the city and Dukes advised the city is violating its own ordinance by allowing these.

Health Department director Ashley Campbell, Support Services Amy Asberry, Senior Companions Yvonne Leuthauser and Treasurer Cathy Tipton entered at 10:25am followed by Recorder Robin Kordes and Collector Faith Barnes at 10:30 am.

Dukes and Snethern left at 10:33 am.
Circuit Clerk Marlaina Wallace entered at 10:34 am followed by Public Administrator Dana Sooter at 10:38 am.

In the matter of
Quarterly Department Head meeting:

Kordes handed out the Christmas Party flyers and explained to everyone the details of the party. She further advised the sign-up lists have to be returned by 11/27 at noon. Discussions were had on the elected officials needing to bring a dessert for the event and needing to make a donation to this event so that there is enough money for the event. Kordes further advised Tuesday December 3rd we will be decorating the foyer tree.

Barnes advised she will reach out to her credit card vendor to see if there is anything they could donate. Tipton advised some credit card companies will set you up with a card that you could earn money towards the party as an option.

Commission advised everyone to try and make an appearance at the Road and Bridge open house.

Asberry advised they have the event for November and will need to request photos of the elected officials from when they were younger for their event.

Kordes advised we need to be thinking about the Christmas family for this year. Stites advised we could do a tree donation as

well. Tipton advised she has done that in the past and is willing to help in any way.

Tipton asked commission on the opioid requests if they want to put eyes on it before she approves an invoice. Commission advised yes, they would like to have several eyes look at these before it is approved to transfer. Commission further advised they will look into anything that she sees is not applicable to be paid with the opioid funds.

Barnes advised all that the collector's office is working on the tax bills and advised that there is a tax bill freeze ordinance in place so there will be some changes. She also advised they are having some delays with their software company and people will need to be patient.

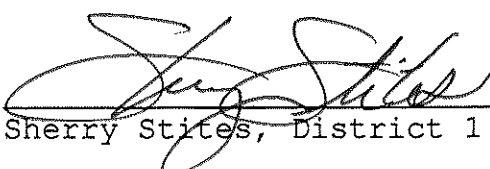
Discussions were had on the animal policy in the drafted employee guideline book. Asberry and Sooter advised they are both allergic to dog hair and this is a big problem. Asberry advised when they were helping move furniture from the prosecutor's office and Circuit judge office she ended up with a rash due to the mass amount of pet hair.

Hearing no other business commission adjourned at 12:00pm.

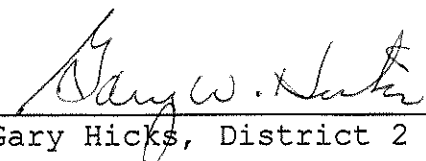
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner