

**Phelps County Commission Record**  
**March 4, 2025 Eighteenth Day of the January Term**

Now at this 4<sup>th</sup> day of March, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner  
Sherry Stites, District 1 Commissioner  
Gary Hicks, District 2 Commissioner

Deputy Clerk Lorraine Britt took minutes in the absence of County Clerk.

In the matter of  
Sheriff's Department invoices:

Commissioner Stites opened up discussion on invoices from January and February that have yet to be paid by the sheriff's department due to lack of funds.

Local Resident Chester Crider entered at 9:36 am followed by Jeff Banderett with GRE and Treasurer Cathy Tipton at 9:37 am.

In the matter of  
Grant funding:

Banderett advised commission of grant funding opportunity and asked for their input on the application.

Road and Bridge Superintendent Mark Case and Admin Assistant Michelle Bock entered at 9:56 am.

Tipton left at 10 am.

In the matter of  
Road & Bridge Bid awarding:

Discussions were had on the bids that came in the week prior.

Commissioner Stites moved to award all bids for Contract hauling, Commissioner Hicks seconded, motion carried.  
Commissioner Hicks moved to award Asphalt bids from Capitol Quarries and NB West, Commissioner Stites seconded, motion carried.

Crider left at 10:10 am  
Local Resident Ken Boyko entered at 10:11 am.

Commissioner Stites moved to award Grader Blades bid to Fabick, Commissioner Hicks seconded, motion carried.

Commissioner Stites moved to award Rock bid to Willard and Melrose Quarries, Commissioner Hicks seconded, motion carried.

Commissioner Hicks moved to award Grader Lease bid to Fabick/CAT Financial, Commissioner Stites seconded.

In the matter of  
Citizen input:

Boyko expressed concerns of the loss of revenue the senior tax freeze could have on the county and schools. Discussions were had on the process and that any applicant must reapply each year in order to keep the freeze in place.

Case and Bock left at 10:40 am followed by Boyko at 10:48 am.

In the matter of  
Meramec Spring Permits:

Commission received correspondence from Meramec Springs Park asking to make an amendment to the park permits. Discussions were had then Commissioner Stites moved to approve the amendment, Commissioner Hicks seconded, motion carried.

In the matter of  
Accounts Payable:

Commission reviewed and approved invoices in the amount of \$19,158.67 for Contract Pay, \$6,047.67 for Nationwide & Great West, \$51,711.83 for A - L and \$46,628.86 for M - Z.


In the matter of  
Review of Previous minutes:

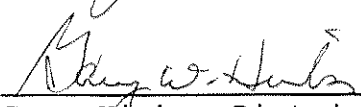
Commission reviewed and approved minutes from the 2/25 commission meeting.

Hearing no other business commission adjourned at 12:00 pm.

Read and approved:

  
\_\_\_\_\_  
Joey Auxier, Presiding Commissioner

  
\_\_\_\_\_  
Sherry Stites, District 1 Commissioner

  
\_\_\_\_\_  
Gary Hicks, District 2 Commissioner

## Phelps County Commission Record

March 6, 2025 Nineteenth Day of the January Term

Now at this 6<sup>th</sup> day of March, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner  
Gary Hicks, District 2 Commissioner

Human Resources Director Elizabeth Davis took minutes in the absence of the County Clerk.

Sonya Berry with the health department entered at 9:02 am.

In the matter of  
Health Department Director interviews:

Berry asked commission where they are at in the process of interviewing for a new Health Department Director. Commission advised that HR is working on getting a job description lined up and they do have 6 applications lined up to schedule for interviews. HR is working on getting questions lined up for the interview.

In the matter of  
Employee COLA's:

Berry asked commission how raises work? Commission explained there is no COLA this year, however they are going to reevaluate finances midyear to see if there is a possibility of a Mid-year COLA.

Sheriff Kirn entered at 9:09am followed by local resident Pam Grow at 9:15am.

In the matter of  
Citizen Input:

Grow asked commission who paid for the automated cameras and Commission advised the Sheriff did. Grow further advised Camden County got rid of the cameras as of Jan 1, 2024 and disbanded them.

Collector Faith Barnes entered at 9:42am

In the matter of  
Use Tax Ballot measure:

Grow advised the Sales tax that the county receives is 7/8's of 1% but on the ballot, it is at 1.125%. She further asked Who receives the proceeds and did the emergency dept have to ask to

put the other quarter percent on the ballot? Discussions were had on that the use tax would go straight to Road and Bridge department for improvements and repairs of roads and bridges and that the Emergency department did not have to ask to place a measure on the ballot. Grow further asked if the county has the power to do 1.125% or does the county have to put it at .875%.

LT. Paul Lambert entered at 9:46am followed by Treasurer Cathy Tipton at 9:54am.

Grow left at 10:00am.

In the matter of  
Road Vacation:

Mr. and Mrs. Wagner asked about the process to vacate an ally way in the Jerome township. They are looking to close the alley way between 04893.00 and 04894.00. They are looking at Cherry St as well. Discussions were had on the process involved.

Phelps Health Hospital CEO Jason Shenefield entered at 10:51 am.

In the matter of  
Phelps Health updates:

Jason Shenefield CEO of Phelps Health discussed the possibility of utilizing a bay at the ambulance facility located on 18<sup>th</sup> street to provide the Coroner's office a morgue. Commissioner Auxier advised he will be reach out to Conrad to schedule a time to view the bay that is being considered for transitioning into a morgue. Further discussions were had on the potential of a 10-year lease with the county to offset the budget expenses.

Shenefield advised Valkyrie UAS Solutions is coming to Rolla. What they do is use a drome to fly organs from one hospital to another.

Local resident Bethany Boultes entered at 11:35am.

In the matter of  
Citizen input:

Boultes came in looking for advice on how to change an individuals address to a street address versus her address. She is in a lawsuit with the individual due to him using her address versus his actual address. For Scott to get to his property he would need to build a covert to get to his property.

Carol Greene with the Treasurers office entered at 11:38 am.

In the matter of  
Grant writing hours request:

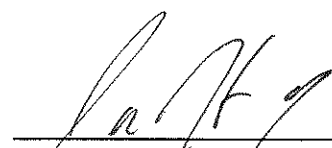
Greene advised the Phelps Connections for Seniors is in need of utilizing MRPC for grant writing on a project and wanted to see if the county would give them some of our hours. Commissioner Hicks moved to allow the Phelps Connection for Seniors to use our county grant writing hours, Commissioner Stites seconded, motion carried. Carol Green requested a copy of the minutes so she can provide to MRPC.

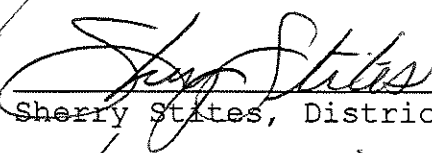
In the matter of  
Advanced budget transfer:

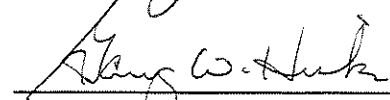
Commissioner Hicks moved to transfer the budgeted \$760,000.00 from fund 200 to fund 410 to assist with bills, Commissioner Auxier seconded, motion carried. This would be the Sheriffs annual transfer for 2025.

Hearing no other business commission adjourned at 12:00 pm.

Read and approved:

  
\_\_\_\_\_  
Joey Auxier, Presiding Commissioner

  
\_\_\_\_\_  
Sherry Stites, District 1 Commissioner

  
\_\_\_\_\_  
Gary Hicks, District 2 Commissioner



**Phelps County Commission Record**  
**March 11, 2025 Twentieth day of the January Term**

Now at this 11<sup>th</sup> day of March, commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner  
Sherry Stites, District 1 Commissioner  
Gary Hicks, District 2 Commissioner  
Laura Johnson, County Clerk

Also present were The Focus reporter and Support Services Sissy Shults and Amy Asberry.

The Focus reporter left at 9:10 am.

In the matter of  
Security Card readers:

Shults advised she has a quote and would like to go out to bid to be able to purchase 11 card readers. Commissioner Stites moved to approve solicitation, Commissioner Hicks seconded, motion carried.

Admin Assistant Theresa Lasher entered at 9:18 am.

In the matter of  
Support Services updates:

Discussions were had on the time frame being roughly a year before we will be finalized as a .gov instead of a .com.

Shults and Asberry left at 9:22 am.  
Treasurer Cathy Tipton entered at 9:25 am.

In the matter of  
Sheriff's Department transfer:

Lasher advised she was sent over to see where the transfer request was at for the year so he can pay the outstanding bills. Lasher advised sheriff said it was imperative that it get done today or he will have liens placed on the county.

In the matter of  
Treasurer fee Reports:

Tipton presented commission with reports Opioid settlement funds. Discussions were had on the projected payment schedules over the next 13 years and the funds that are already allocated on projects by the opioid committee.

Motor vehicle fees are up across the board, the vehicle sales are down slightly from this time last year and motor fuel is up across the board.

Assessor Tim Kean and Bailiff John Machino entered at 9:45 am.

Lasher and Tipton left at 9:47 am.

In the matter of  
Issue with parking:

Kean advised commission that yesterday one of his employees parked in the paved parking lot off of 2<sup>nd</sup> street, because the courthouse parking lot was packed with jury selection, they returned to their car with a note that advised the lot is for police only.

Road & Bridge Superintendent Mark Case entered at 9:55 am.

Machino and Kean left at 10:13 am.

In the matter of  
Accounts Payable:

Commission reviewed invoices in the amounts of \$16,533.75 for Senior Companions, \$4,123.23 for ADP multi-vendor, \$6,222.00 for Nationwide & Great West, \$142,928.14 for Self-Insured UMR & KC Life, \$71,290.72 for M - Z and \$113,041.93 for A - L.

In the matter of  
Letter for FEMA on county burning:

Commissioner Hicks moved to approve the letter explaining the county does not issue burn permits and what the county does when burning natural materials, Commissioner Stites seconded, motion carried.

In the matter of  
Chip Rock bid opening:

As scheduled bids were opened as follows:

New Frontier opened at 10:20 am.

Central Stone opened at 10:23 am.

Discussions were had on the 2 bids. Commissioner Hicks moved to award the bid for Chip Rock to Central Stone, Commissioner Stites seconded, motion carried.

Juvenile office employees Kevin Breeden and Mickey Bowles Jr. entered at 10:27 am.

Case left at 10:41 am.

Collector Faith Barnes entered at 10:42 am followed by Recorder Robin Kordes at 10:45 am.

In the matter of  
Vehicle sales:

Commission signed titles so the Juvenile office can sell a 2012 Chevy Impala, 2013 Chevy Impala and a 2014 Chevy Impala.



In the matter of  
Collector End of year report:

Barnes presented commission with her end of year reports and gave form 1313 and 205 to the County Clerk for reporting to state.

In the matter of  
Part time employees:

Discussions were had on what part time employees get as sick, vacation and holiday pay.

Kordes and Barnes left at 11:10 am.

In the matter of  
CDBG grant funding:

Commissioner Stites moved to approve CDBG funding for CASA south central, Commissioner Hicks seconded, Motion carried. Notation has been made that this is the second approval for CDBG funding as Commission agreed in Thursday's meeting to approve CDBG funding to Phelps Connections for Seniors.

In the matter of  
Duke Fire ARPA fund request:

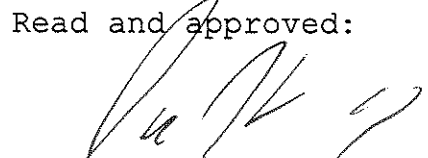
Commission reviewed the Duke Fire request for equipment utilizing their allotted ARPA funds. Commissioner Hicks moved to approve the request to Duke Fire in the amount of \$15,758.62, Commissioner Stites seconded, motion carried.

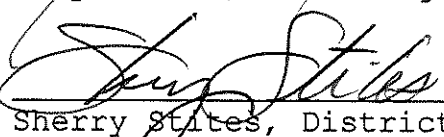
In the matter of  
Casa Proclamation for Child Abuse month:

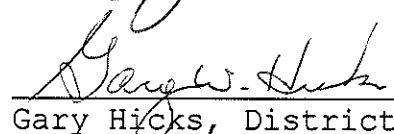
Commission signed a proclamation designating the month of April as Child Abuse Prevention Month.

Hearing no other business commission adjourned at 12:00 pm.

Read and approved:

  
\_\_\_\_\_  
Joey Auxier, Presiding Commissioner

  
\_\_\_\_\_  
Sherry Stites, District 1 Commissioner

  
\_\_\_\_\_  
Gary Hicks, District 2 Commissioner



## Phelps County Commission Record

March 13, 2025 Twenty-first day of the January Term

Now at this 13<sup>th</sup> day of March, commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner  
Sherry Stites, District 1 Commissioner  
Gary Hicks, District 2 Commissioner  
Laura Johnson, County Clerk

Also present was Human Resources Director Elizabeth Davis.

In the matter of  
FR 1892 request:

Correspondence was received by USDA asking if Commission would consider doing Snow removal for them on Forest Road 1892.

Local resident Chester Crider entered at 9:18 am.

Davis left at 9:19 am.

Senator Smiths Field Representative Grant Wilson entered at 9:20 am.

In the matter of  
Document Destruction:

Commissioner Hicks moved to approve the destruction of old election records per retention schedule, Commissioner Stites seconded, motion carried.

In the matter of  
National Crime Victims awareness:

Commission received correspondence asking to set up a table for National Crime Victims Awareness month during the week of April 6<sup>th</sup>-12<sup>th</sup>, 2025. Commissioner Hicks moved to approve, Commissioner Stites seconded, motion carried.

Crider left at 9:30 am.

In the matter of  
Surplus tax release:

Commission reviewed the request for the release of Surplus tax funds in the amount of \$1,158.00 to Millard Roesner. Commissioner Hicks moved to approve, Commissioner Stites seconded, motion carried.

Mickey Bowles Jr. from Juvenile entered at 9:37 am followed by Assessor Tim Kean at 9:38 am.

In the matter of  
Title affidavit for Juvenile:

Bowles provided commission with an affidavit for title  
correction for DMV.

In the matter of  
Transmission work on Juvenile vehicle:

Discussions were had on the company wanting to have the county  
pay up front cost of fixing a transmission in one of their  
vehicles. For Auditing purposes commission requests a letter  
stating the quote is the final cost so that we are not having to  
cut an additional check or refunding any money. Bowles advised  
he will get with the company and get this in writing prior to  
the check being cut.

In the matter of  
County credit cards:

Discussions were had on the need to cut ties with USBank as we  
have more fraudulent activity on our card and USBank will not  
work with us. Discussions were had on the need to find a new  
company to have a credit card through and the possibility of  
getting more than one card as well.

In the matter of  
Property readdressing:

Discussion of change of address for a property was had.

Thursday, March 27, 2025

SCOTT WHITE  
14907 PRIVATE DRIVE 2305  
SAINT JAMES, MO 65559-8747

To Whom It May Concern:

Due to the recent vacation and closing of Private Drive 2305, it appears that you may no longer have  
access to your property via that private drive. In order to ensure proper access to your property, your  
address needs to be updated to **15790 COUNTY ROAD 2300**. In order to maintain the Enhanced 911  
addressing system and ensure that EMS or fire department personnel are able to have access to your  
property, your address will now be changed as noted below.

To eliminate confusion and provide the most accurate data for 911 responders please begin using the  
following address update:

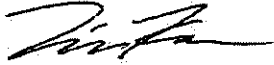
Please no longer use: 14907 PRIVATE DRIVE 2305; SAINT JAMES, MO 65559

**PLEASE USE THE CORRECT ADDRESS: 15790 COUNTY ROAD 2300; SAINT JAMES, MO 65559**

Having been notified by our office, if you are a registered voter, the Phelps County Clerk's Office will be sending you a letter to sign, authorizing the above mentioned address change. The Phelps County Assessor's Office will also process the above mentioned address change for proper reflection on your future property tax statements. The United States Postal Service and the Rolla Police Department are also notified of the change for their database management purposes.

If you have any questions, please feel free to call me at (573) 458-6142 or email me at [e911@phelpscounty.org](mailto:e911@phelpscounty.org). Thank you for your patience concerning this matter.

Sincerely,



Tim Kean

Phelps County Assessor

E911 Addressing Services Provider

Cc: Phelps County Emergency Services Board via email  
Phelps County Clerk via email  
Rolla Police Department, Attn: Stacey Smith via email  
United States Postal Service via email

Bowles left at 9:59 am.

In the matter of  
PHA audit:

Audit for the Public Housing Authority was received and reviewed.

In the matter of  
Citizen Input:

Mike Jones left a voicemail to provide concerns of a large pothole off county road 3010. Commissioner Stites messaged Mr. Jones and advised that she will reach out to the Road and Bridge Superintendent to assess the damage and see if it can be fixed.

Sheriff Kirn entered at 10:15 am.

In the matter of  
Sheriff's Department updates:

Kirn advised he finally was able to gain access to the IP number associated with our county tax ID. He further advised once his contracts are in place with ICE he is going to make Treasurer Cathy Tipton the point of contact for this IP number so there is no issues in the future when another office holder needs access to the number. He advised his frustration with this process as it has taken him 2 weeks to gain the number and it is imperative that he gains this contract so he can get the \$300,000 a month for the ICE detainees.

Jeff Banderett called into chambers at 10:41 am.  
Kirn and Wilson left at 10:42 am.

In the matter of  
Grant application review:

Banderett reviewed the application with commission and asked for one of the commissioners to join the call during review. Discussions were had on commission potentially advising they would put forth 10% of the project. Banderett advised he will make the correction on the funding and then will send it to Commissioner Auxier for e signature.

Banderett hung up at 10:49 am.

In the matter of  
Accounts Payable:

Commission Reviewed and approved invoices in the amounts of \$3,740.60 for Grand Jury, \$592,041.95 for River City Construction, \$25,811.60 for A - L and \$13,615.13 for M - Z.

Shannon Shank from Great Rivers Engineering entered at 11:25 am.


In the matter of  
TEAP Study:

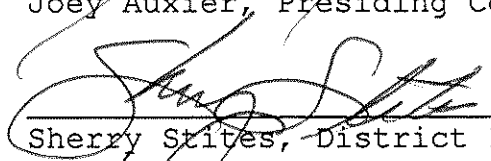
Shanks advised he is working on the TEAP study for Phelps County. Discussions were had on where to place the traffic counters for accurate counts.

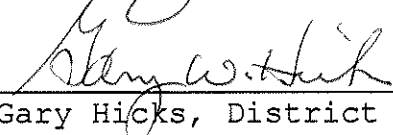
Shanks left at 11:44 am.

Hearing no other business commission adjourned at 12:00 pm.

Read and approved:

  
\_\_\_\_\_  
Joey Auxier, Presiding Commissioner

  
\_\_\_\_\_  
Sherry Stites, District 1 Commissioner

  
\_\_\_\_\_  
Gary Hicks, District 2 Commissioner

**Phelps County Commission Record**  
**March 18, 2025 Twenty-second day of the January Term**

Now at this 18<sup>th</sup> day of March, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner  
Sherry Stites, District 1 Commissioner  
Gary Hicks, District 2 Commissioner

Deputy Clerk Lorraine Britt took minutes.

Human Resources Director Elizabeth Davis was also present.

In the Matter of  
Health Department:

Commission provided a selection of resumes to Ms. Davis for scheduling interviews for the Health Department Director position.

Davis left at 9:15am.

Kevin Breeden and Mickey Boles from the Juvenile office entered at 9:20am.

In the Matter of  
Juvenile Office Credit Card Options:

Breeden provided commission with documentation on a credit card to be utilized specifically by the Juvenile department. Commissioner Hicks moved to approve a credit card through US Bank for Juvenile office's use only, Commissioner Stites seconded, motion carried.

Breeden and Boles left at 9:23am.

Kent Bagnall from the morning mayor show entered at 9:34am followed by Collector Faith Barnes at 9:38am and Assessor Tim Kean at 9:45am.

In the Matter of  
Ameren Personal Property Appeal:

Assessor Tim Kean discussed the 2018, 2019 and 2020 Personal Property Appeals. Kean advised it would be best to come to an agreement and move forward. Discussions were had on the next step being to get in contact with Ameren's attorney's.

In the Matter of  
Storm Damage:

Assessor Kean discussed a Special Flight can be done to replace images for the affected areas from the Tornado damage that occurred on March 14th. He advised the cost associated will be between \$5,000 and \$8,000. He will work on a contract for the special flight.

In the Matter of  
Personal Property Court Orders:

Commission reviewed and approved personal property court order Certificate #'s 2228, 2229, 2230, 2231, 2232, 2234, 2236 and 2237.

In the Matter of  
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$6,388.22 for PR Great-West & Nationwide, \$22,883.95 for UMB Bank Feb 2025 50% EATS TIF and \$97,932.70 for Sheriff's department general invoices.

Bagnall left at 10:05am.

In the Matter of  
Personal Property:

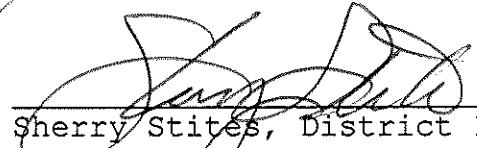
Collector Barnes discussed a personal property bill from 2020 for vehicles that was under Rolla Farmers Exchange. Property was purchased but the owner was unaware of past due charges. Commission was in agreement to write off for 2026.

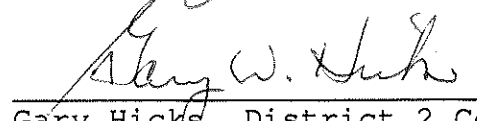
Barnes and Kean left at 10:28am.

Hearing no other business commission adjourned at 12:00 pm.

Read and Approved:

  
\_\_\_\_\_  
Joey Auxier, Presiding Commissioner

  
\_\_\_\_\_  
Sherry Stites, District 1 Commissioner

  
\_\_\_\_\_  
Gary Hicks, District 2 Commissioner



**Phelps County Commission Record**  
**March 20, 2025 Twenty-third Day of the January Term**

Now at this 20<sup>th</sup> day of March, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner  
Sherry Stites, District 1 Commissioner  
Gary Hicks, District 2 Commissioner

Deputy Clerk Lorraine Britt took minutes.

Also present were Assessor Tim Kean.

In the Matter of  
Picometry Special Flight:

Assessor Kean presented contract for the picometry Special Flight. Commissioner Hicks moved to approve the contract with Eagleview to provide an additional flyover for Phelps County in the amount of \$8,000.00, Commissioner Stites seconded, motion carried.

Kean left at 9:04am.

Jason Smiths field representative Grant Wilson entered at 9:15am followed by Road Dept admin assistant Michelle Bock at 9:22am.

In the Matter of  
Opioid Settlement:

Commissioner Hicks moved to follow the attorney's advice with regards to opting out of the PBM portion of the opioid settlement, Commissioner Stites seconded, motion carried.

In the Matter of  
Road & Bridge CART fee's letter:

Commissioner Hicks moved to approve the letter to Missouri Department of Conservation requesting reimbursement for County Roads 3620 and 3630, Commissioner Stites seconded, motion carried.

Bock left at 10:00am followed by Wilson at 10:36am.

Coroner Ernie Coverdell entered at 10:39am.

In the Matter of  
Monthly Fee's collected:

Commission discussed the monthly fee's the coroner's office collects and inquired if that report needs to be submitted to the County commission as well. Coverdell said he turns the fee's over to the Treasurer each month but will submit a report to the commission if needed.

Public Administrator Dana Sooter entered at 10:43am.  
Sooter and Coverdell left at 10:44am.


In the Matter of  
Accounts Payable:

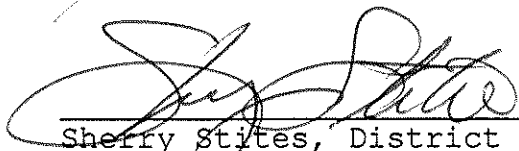
Commission reviewed and approved the invoices in the amounts of \$5,008.68 for Liberty National, \$252,597.91 for River City Construction Jail Expansion (Phase 2), \$19,994.48 for A - L and \$13,889.28 for M - Z.

The Focus Reporter entered at 11:08am.  
Focus Reporter left at 11:42am.

Hearing no other business commission adjourned at 12:00 pm.

Read and Approved:

  
\_\_\_\_\_  
Joey Auxier, Presiding Commissioner

  
\_\_\_\_\_  
Sherry Stites, District 1 Commissioner

  
\_\_\_\_\_  
Gary Hicks, District 2 Commissioner

## Phelps County Commission Record

March 25, 2025 Twenty-Fourth Day of the January Term

Now at this 25<sup>th</sup> day of March, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner  
Sherry Stites, District 1 Commissioner  
Gary Hicks, District 2 Commissioner  
Laura Johnson, County Clerk

Also present are Recorder Robin Kordes.

In the matter of  
Secondary County Credit Card:

Discussions were had on the potential of gathering a secondary card for elected official use only for training. Clerk Johnson advised that you do not have to have a physical card when checking out at a hotel, all you need is a credit card authorization release form from the hotel that the AP clerk fills out and submits to the hotel, no card needed. Further discussions were had on the potential of providing a credit card to each elected official. Discussions were had on the need to look into changing credit card companies before we get a card for elected officials as USBank is not easy to work with.

Assessor Tim Kean entered at 9:26 am.  
Kordes left at 9:28 am.  
Local resident Chester Kojro entered at 9:31 am.  
Kean left at 9:35 am.

In the matter of  
Review of previous minutes:

Commission reviewed and approved minutes from the 3/13, 3/18 and 3/20 commission meetings.

Road and Bridge Admin Assistant Michelle Bock entered at 10:11 am followed by Sheriff Mike Kirn at 10:13 am.  
Kojro left at 10:13 am.

In the matter of  
Jail Expansion Change Order:

Kirn presented commission with change order #025 decreasing the project total by \$65,806.89 for unused allowances and remaining contingency. Commissioner Hicks moved to approve the order, Commissioner Stites seconded, motion carried.

In the matter of  
Duke Fire ARPA draw down:

Commission reviewed and approved an invoice in the amount of \$1,888.10 for Duke Fire to draw down more of their allotted ARPA funds.

Local resident Dale Wands entered at 10:37 am.  
Sheriff Kirn left at 10:40 am followed by Bock at 10:55 am.  
AP Clerk Erica Bargerstock entered at 11:02 am.  
Commissioner Stites left at 11:03 am for a prior meeting commitment.

Wands left at 11:07 am.

In the matter of  
Employee Mileage:

Bargerstock advised she is wanting some clarification for what is required for mileage reimbursements. Discussions were had on the clerk sending out an email advising to add a brief description for any mileage reimbursements. Examples: bank run, training at Branson, meeting, etc. We are only asking for this for auditing purposes. Commission advised the AP clerk has the authority to ask for detailed documentation on reimbursements.


Bargerstock left at 11:34 am.  
HR director Elizabeth Davis entered at 11:39 am

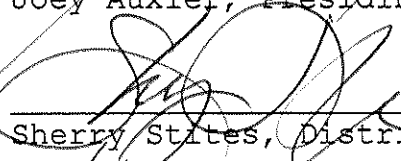
In the matter of  
Salary vs. hourly employees:

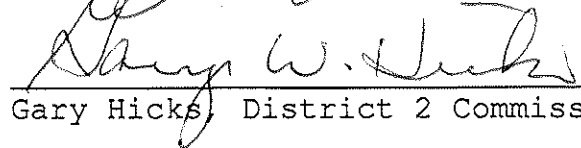
Davis advised commission there is no uniformity with employees and them being salaried vs. hourly. Discussions were had on it being very easy to take the salaried amount and break that down by 2080 hours to get the hourly rate.

Hearing no other business commission adjourned at 12:00 pm.

Read and approved:

  
\_\_\_\_\_  
Joey Auxier, Presiding Commissioner

  
\_\_\_\_\_  
Sherry Stites, District 1 Commissioner

  
\_\_\_\_\_  
Gary Hicks, District 2 Commissioner

**Phelps County Commission Record**  
**March 27, 2025 Twenty-Fifth Day of the January Term**

Now at this 27<sup>th</sup> day of March, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner  
Sherry Stites, District 1 Commissioner  
Gary Hicks, District 2 Commissioner  
Laura Johnson, County Clerk

In the matter of  
Personal Property Court Orders:

Commission reviewed and approved Personal Property Court Order #'s 2246, 2247, 2248, 2249, 2238, 2251, 2252, 2250, 2239, 2240, 2253, 2241, 2242, 2243, 2244, and 2245.

Local resident Mark Heflin entered at 9:27 am.

In the matter of  
County Road 7100:

Mr. Heflin read a prepared statement to commission referencing his concerns of erosion from construction of a bridge near his property from over 2 years ago. He states nothing has been done and he is yet to receive a copy of a flow study that was conducted prior to construction that he was advised he would get a copy of. Commissioner Hicks advised he will get you a copy of the hydro study. Mr. Heflin also advised he has a clogged culvert located at his property off CR 1140 that he has been trying to get the county to clear for years. Discussions were had on the amount of flooding at his property located off CR 7100 prior to the new bridges that were built to control the major flooding in the area and those have done their job to control the flooding in his area. Mr. Heflin refuses to understand that MODOT must have Hydro studies in place and engineers overseeing the projects along with DNR since a creek was involved. Mr. Auxier advised Mr. Heflin if there is a study available he will get it to him.

Health department employee Sonya Berry entered at 9:56 am.  
Heflin left at 10:00 am.

Commissioner Hicks moved to go into closed session pursuant to RSMo 610.021 (3), Commissioner Auxier seconded, motion carried. Moved to closed session at 10:07 am.

Commissioner Hicks moved to return to open session, Commissioner Stites seconded, motion carried. Returned to open session at 11:47 am.

In the matter of  
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$25,297.67 for A - L and \$54,685.79 for M - Z.

Deputy Clerk Beth Cross entered at 11:56 am.

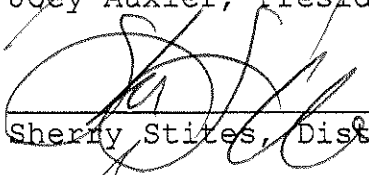
Hearing no other business commission adjourned at 12:00 pm.

Read and approved:



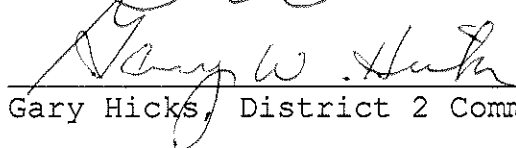
---

Joey Auxier, Presiding Commissioner



---

Sherry Stiles, District 1 Commissioner



---

Gary Hicks, District 2 Commissioner

\*\*\*CLOSED SESSION\*\*\*

Phelps County Commission Record

March 27, 2025 Twenty-Fifth Day of the January Term

Now at this 27<sup>th</sup> day of March, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner  
Sherry Stites, District 1 Commissioner  
Gary Hicks, District 2 Commissioner  
Laura Johnson, County Clerk

Commissioner Hicks moved to go into closed session pursuant to RSMo 610.021 (3), Commissioner Auxier seconded, motion carried. Moved to closed session at 10:07 am.

In the matter of  
Closed session:

Commission interviewed miss Sonya Berry for the Health Director position.

Berry left at 11:00 am.  
Local resident Crista Chronister entered at 11:05 am.

Commission interviewed miss Crista Chronister for the Health Director position.

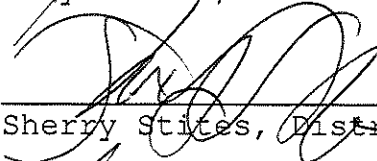
Chronister left at 11:38 am.

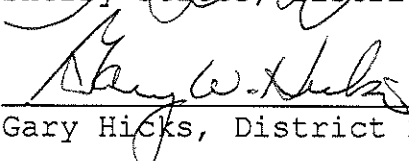
Discussions were had on the 2 candidates. Commissioner Stites moved to offer Berry the position with a salary of \$69,635 (same as elected officials) plus benefits, Commissioner Hicks seconded, motion carried.

Commissioner Hicks moved to return to open session, Commissioner Stites seconded, motion carried. Returned to open session at 11:47 am.

Read and approved:

  
\_\_\_\_\_  
Joey Auxier, Presiding Commissioner

  
\_\_\_\_\_  
Sherry Stites, District 1 Commissioner

  
\_\_\_\_\_  
Gary Hicks, District 2 Commissioner

