

Phelps County Commission Record
February 5, 2026 Ninth Day of the January Term

Now at this 5th day of February, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, County Clerk

In the matter of
Review of Minutes:

Commission reviewed and approved minutes from the 1/29 commission meeting.

Support Services Meredith Joyce entered at 9:05 am.

In the matter of
Alliance contract:

Joyce provided commission with a contract for cyber services through Alliance. Commissioner Hicks moved to approve the contract, Commissioner Stites seconded, motion carried.
Joyce left at 9:06 am.

In the matter of
Letter of Support for Dr. Hwang:

Commissioner Hicks moved to approve the letter of support for Dr. Byungkwan Hwang, Commissioner Stites seconded, motion carried.

Field representative Ray Swartz from Senator Justin Brown's office entered at 9:17 am.

In the matter of
Senate news:

Discussions were had on the amount of bills the senate are pushing through. Swartz advised to let him know if the county needs any help with passing or dismissing any specific bills that are circulating.

The Focus Reporter entered at 9:43 am followed by local resident Chester Crider at 9:52 am.

In the matter of
Surplus Tax Allen Estate:

County Clerk provided commission with the Surplus tax documents associated to the D. Allen estate. Commissioner Hicks moved to approve the released of surplus tax, Commissioner Stites seconded, motion carried.

Crider left at 10:01 am.

Casey Burton and Arin Sgori entered from Phelps Health at 10:04 am.

In the matter of
Road and Bridge bid solicitation review:

Commission reviewed the solicitation for road and bridge asphalt products, chip and seal rock and manufactured sand, contract hauling, rock and gravel, culverts and grader and snow blades. Commissioner Hicks moved to approve the solicitation of bids, Commissioner Stites seconded, motion carried.

Prevention consultants Jamie Meyer entered at 10:14 am.
Swartz left at 10:15 am.

In the matter of
Opioid Settlement fund request:

Burton advised commission of the product that they would like to use Opioid funds for to assist with the Paramedicine Program. Burton advised the Zenix Zoll monitor will allow the paramedics in the program to gather comprehensive physiological signs instead of just basic vital signs while in the field assisting patients with current or former opioid uses. Further discussion were had on the program tracking how many times this piece of equipment was used in the field if the request is approved. Commissioner Stites moved to approve the request for opioid funds to purchase the Zenix Zoll monitor in the amount of \$59176.31, Commissioner Hicks seconded, motion carried.

Meyer left at 10:34 am.

In the matter of
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$286,077.94 for the FSCB, \$20,191.99 for February Contract Pay, \$6,188.27 for January PR Great-West & Nationwide, \$37,763.08 for UMB Bank 50% EATS Rolla Westside TIF, \$4,332.79 for January Multi-Vendor, \$38,347.62 for A - L, \$22,662.42 for M - Z and \$101,623.62 for Sheriff Invoices.

Phelps Health CEO Jason Shenefield entered at 10:57 am.

In the matter of
Phelps Health News:

Shenefield advised the New ER addition is coming along well. Discussions were had on a new clinic module (Resilient) that is in the works that will provide a virtual clinic to help reach more patients. They have also created a section on their website to inform citizens and patients of what is happening within the hospital for more transparency. Further discussions were had on

attempting to set up appointments to explain procedures and hopefully prevent high cost claims for patients. Discussions were had on the multiple ambulance districts across the state that are not tied into a hospital and self-funded by a sales tax.

Sgroi, Burton and Shenefield left at 11:45 am.

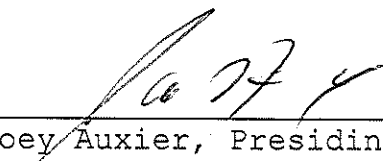
In the matter of
Blue Shield resolution:

Commission discussed the proposed resolution for the county entering into the Blue Shield Program. Commissioner Stites moved to approve the resolution number 2026-02-05, Commissioner Hicks seconded, motion carried.


The Focus Reporter left at 11:56 am.

Hearing no other business commission adjourned at 12:04 pm.

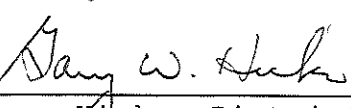
Read and approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record
February 10, 2026 Tenth Day of the January Term

Now at this 10th day of February, Commission met pursuant to adjournment and a quorum was present of the following members:

Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, County Clerk

Presiding Commissioner Auxier was absent due to a hearing at the capital.

County Clerk Johnson moved to appoint Commissioner Hicks as acting presiding commission in the absence of Commissioner Auxier.

Health Department Director Sonya Berry entered at 9:11 am.

In the matter of
Review of minutes:

Commission reviewed and approved minutes from the 02/05 commission meeting.

Local resident Chester Kojro entered at 9:35 am.
Berry left at 9:35 am.

In the matter of
CAP discussions for audit findings:

Johnson advised commission of the recurring audit finding of certain funds exceeding more than the approved budget expense figures. Johnson proposed implementing an ordinance that would fine office holders/department heads if they exceeded their approved budget expenses and didn't follow statute to request an amendment in an open commission meeting. Commission was against a fine as in their opinion it would be misuse of tax payer funds. Further discussions were had on potentially setting up a quarterly department head meeting to review each office holder/department heads' budget in order to head off any excess expenses to prevent over spending from the adopted budget numbers and then approving an amendment to the budget.

Sheriff Mike Kirn entered at 10:10 am.

In the matter of
Task force contract amendment:

Kirn presented commission with an amended task force contract. Kirn advised Salem PD has requested to be a part of our Rolla Area Drug Enforcement Task Force (RADE). Commission agreed that an additional area department would be beneficial to this task force.

Road and Bridge Admin Assistant entered at 10:15 am.
Kojro left at 10:24 am.

In the matter of
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$171,730.22 for A - L, \$110,341.91 for M - Z and \$58,509.30 for Sheriff Invoices.

Jail Administrator Sonya White entered at 10:28 am followed by Captain Rick hope at 10:50 am.

In the matter of
Amended Food service contract:

White presented commission with an amended food contract for services with Summit Food. Commissioner Stites moved to approve the contract reflecting 2 meals offered that have an increase of \$.06 each, Commissioner Hicks seconded, motion carried.

White left at 11:00 am.
Treasurer Cathy Tipton entered at 11:00 am.
Hope, Bock and Kirn left at 11:01 am.

In the matter of
CART and Use tax reports:

Tipton presented commission with reports on Cart funds. Discussions were had on Motor Vehicle Sales tax reporting the increase of 2.5% from this time last year, Motor Vehicle Fees are down by 2% from this time last year and Motor Fuel tax is increased by 9% from this time last year. Tipton presents commission with a Use tax report showing the collected amount of use tax for December at \$113,105.84 with an overall total collection of \$508,111.43.

Commissioner Stites moved to go into closed session pursuant to RSMo 610.021(14), Commissioner Hicks seconded, motion carried moved to closed session at 11:20 am.

Commissioner Stites moved to return to open session, Commissioner Hicks seconded, motion carried, returned to open session at 11:32 am.

Tipton left at 11:38 am.
Payroll and Billing clerk Amy Asberry entered at 11:39 am.

In the matter of
Work Comp claims:

Asberry advised commission she has reached out with our MAC work comp representative to get clarification. Asberry advised the representative advised as long as we do not go over 100% of the wages we can compensate this individual. Work comp pays 2/3 and we would pay 1/3 as long as the employee has time built up(holiday, vacation, sick). Commission advised we will do this

in order to assist our employees in their time of need especially when out on a work-related injury.

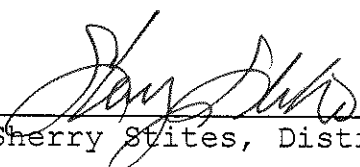
Asberry left at 11:45 am.

In the matter of
Holiday review:

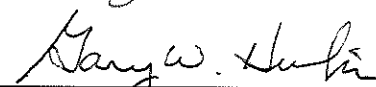
Discussions were had on the potential of revisiting the offer of 3 floating holidays (Lincoln day, Presidents Day and Truman Day). Commission advised they would revisit this for the 2027 year.

Hearing no other business commission adjourned at 11:57 am.

Read and approved:



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record
February 17, 2026 Eleventh Day of the January Term

Now at this 17th day of February, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
 Sherry Stites, District 1 Commissioner
 Gary Hicks, District 2 Commissioner
 Laura Johnson, County Clerk

Also present was Treasurer Cathy Tipton.
 Local Resident Monty Willy entered at 9:05 am.

In the matter of
 CD Bid opening:

As scheduled CD Bids were opened as follows:

- 1) First State Community Bank opened at 9:03 am.
- 2) Jefferson Bank opened at 9:05 am.
- 3) Southern Bank opened at 9:06 am.
- 4) Bank of Missouri opened at 9:08 am.
- 5) Maries County Bank opened at 9:09 am.
- 6) Phelps County Bank opened at 9:10 am.
- 7) Citizens Bank of Midwest at 9:11 am.

Bid Opening
 Tuesday, February 17 @ 9 AM

	\$35,000 Unemployment Fund			
	6 Month CD Interest Rate	Money Market Interest Rate	Other Investment	6 Month APY
Citizens Bank of Midwest	3.75%	1.00%	1.00%	3.80%
First Community National Bank				
First State Community Bank	2.25%	.50%	7 months Rate - 3.75% APY - 3.75%	2.26%
Jefferson Bank	APY .75%	APY .10%	/	.75%
Legends Bank				
Maries County Bank	3.35%	1.00%	/	3.39%
Phelps County Bank	3.50%	/	/	3.65%
Southern Bank	3.60%			3.73%
The Bank of Missouri	3.75%	/	/	3.79%
Town & Country Bank				
US Bank				

*Current interest rate for the general fund is 3.0%.

Discussions were had on the 2 competing bids that came in at 3.75%. Commissioner Stites moved to invest the \$35,000 of unemployment funds at Citizens Bank, Commissioner Hicks seconded, Treasurer agreed, motion carried.

Tipton left at 9:17 am.

In the matter of
Citizen input on CR 8270:

Willy advised he is here to remind commission when they get their bids in for asphalt materials he wants to know how much he needs to pay commission in order to get a section of his road paved. Discussions were had on the matter and commission pulled up CR 8270 on GIS to see the road. Monty asked if he needed to come in to commission or go to the road shed to find out how much he needs to pay to the county for the paving. Commission advised he would need to come in to commission and they will have the Road Superintendent present to agree on the price according to the material bids for the year.

Assessor Tim Kean entered at 9:25 am followed by local resident Chester Kojro at 9:32 am.
Willy left at 9:34 am.

In the matter of
Assessor Maintenance Plan:

Kean presents commission with the assessors 2-year maintenance plan for reassessment in the county. Discussions were had on the deadlines outlined by the State Tax Commission. Commissioner Stites moved to approve the plan as written, Commissioner Hicks seconded, motion carried.

Kean left at 9:51 am.

In the matter of
Letter of Support for Chief Roberts:

Commissioner Stites moved to approve a letter of support for Chief Roberts, Commissioner Hicks seconded, motion carried.

In the matter of
Speed Limit sign at The Quarry Subdivision:

Discussions were had on a request for a speed limit sign to be posted in the Quarry subdivision.

In the matter of
Crisis Intervention Fund request:

Discussions were had on the recent request of funds in the amount of \$500 for a utility bill. Commissioner Stites moved to approve the request, Commissioner Hicks seconded, motion carried.

In the matter of
Review of minutes:

Commission reviewed and approved minutes from the 2/10 commission meeting.

Road and Bridge Admin Assistant Michelle Bock entered at 10:16 am followed by Health Department Director Sonya Berry at 10:22 am.

Kojro left at 10:25 am.

Recorder Robin Kordes entered at 10:26 am.

In the matter of
Document Destruction for Recorder:

Kordes presents commission with Document Destruction order for various documents that have met the retention period in the Recorders office. Commissioner Hicks moved to approve, Commissioner Stites seconded, motion carried.
Berry left at 10:36 am.

In the matter of
Everbridge contract:

Johnson present commission with the last 2 years of multiple emails being sent to Sheriff for renewal of the Everbridge contract with no response. Discussions were had on no longer utilizing this system due to 90% of the bill coming out of the County Clerks budget and she does not use the system. Further discussions were had on no longer utilizing the system to save the tax payers funds.

In the matter of
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$131,373.00 for MAC Trust, \$5,922.28 for Great West & Nationwide, \$34,833.49 for A - L, \$139,369.95 for M - Z and \$117,756.28 for Sheriff Invoices.

In the matter of
Rosati Railroad crossing closure:

Commissioner Stites moved to enter into a contract with MODOT rail to close the crossing due to the reports from Engineers with MODOT rail and BNSF and due to the county not being able to cover the costs associated with maintenance if we kept the crossing open, Commissioner Hicks seconded, motion carried.

Bock left at 11:44 am.

Payroll and Billing Clerk Amy Asberry entered at 11:44 am followed by deputy clerk/Office Manager Lorraine Britt at 11:46 am.

In the matter of
Overtime pay discussions:

Asberry advised commission she has done some research on how the overtime should be paid for county employees. Current discussions were had on current comp time being set to bank at straight time and be paid out at time and a half. By law it should be banked at time and a half and paid out straight. Further discussions were had on if commission wants this correction to be done on the previous pay periods this year that would have had comp time built up. Commission advised yes so that we are compliant with FLSA. Asberry advised she has it corrected in the system and she will make the changes for the previous pay periods.

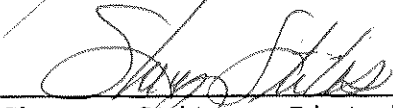
Asberry and Britt left at 11:55 am.

Hearing no other business commission adjourned at 12:00 pm.

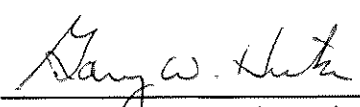
Read and approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record
February 19, 2026 Twelfth Day of the January Term

Now at this 19th day of February, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, County Clerk

Commissioner Hicks moved to go into closed session pursuant to RSMo 610.021(3), Commissioner Stites seconded, motion carried moved to closed session at 9:04 am.

In the matter of
Closed session:

A vote was had on terminating the HR Director position and offering a 2 pay period severance to this employee. Commissioners Auxier, Stites and Hicks all vote yay to terminate, motion carried. Notice will be provided to the employee within 72 hours as RSMo 610.021(3) states.

Commissioner Hicks moved to return to open session, Commissioner Stites seconded, Motion carried and returned to open session at 9:29 am.

Local resident Andy Davis entered at 9:30 am.

In the matter of
Review of minutes:

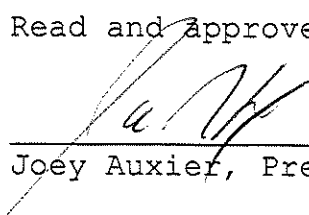
Commission reviewed and approved minutes from the 2/17 commission meeting.

In the matter of
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$105,658.61 for A - L, \$48,283.82 for M - Z, \$131,397.84 for January Self Insured UMR & KC Life, \$4,706.10 for Grand Jury Payout Aug25-Jan26 and \$34,151.97 for UMB Bank 50% EATS Rolla Westside TIF.

Commission adjourned at 9:40 am to attend the expansion tour at Hartman with Senator Jason Smith that will provide more jobs for the community.

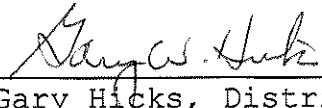
Read and approved,



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record
February 24, 2026 Thirteenth Day of the January Term

Now at this 24th day of February, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, County Clerk

In the matter of
Review of Minutes:

Commission reviewed and approved minutes from the 2/19 commission meeting.

In the matter of
Surplus Tax release from Johnson Estate:

Commissioner Hicks moved to approve the release of surplus tax from the Johnson Estate in the amount of \$3,364.72, Commissioner Stites seconded, motion carried.

Local resident Chester Kojro entered at 9:34 am followed by Road Superintendent Mark Case at 9:42 am and Sheriffs Admin Assistant Theresa Lasher at 9:44 am.
Lasher left at 9:50 am.

In the matter of
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$91,287.92 for A - L, \$25,114.01 M - Z and \$21,295.63 for Sheriff Invoices.

In the matter of
Asphalt Bid Opening:

As scheduled bids were opened for asphalt materials as follows:

- West contracting opened at 10:00 am @ BP1 \$70, UPM-FOB \$146, UPM delivered \$156.50, Black base \$68, Cold mix delivered \$156.50
- Capital Materials opened at 10:02 am @ BP1 \$79, Black Base \$77.

Discussions were had on the oil index, the prices above and the need to utilize both depending on the location of projects in the county. Commissioner Stites move to accept both bids, Commissioner Hicks seconded, motion carried.

Kojro left at 10:15 am.

In the matter of
Chip and seal rock and sand bid opening:

As scheduled bids were opened for chip and seal rock and sand materials as follows:

- West Contracting opened at 10:15 am @ Sand for ice control FOB \$6.30 Delivered \$16.80
- Central Stone opened at 10:17 am @ 3/8 inch clean trap rock FOB \$18.90 add \$17.35 for delivered, 1/4 inch clean trap rock FOB \$18.90 add \$17.35 for delivery, manufactured sand for ice control \$13.65 delivered \$17.35

Discussions were had on the prices above and compared to last years bids. Commissioner Stites moved to accept west contracting for manufactured sand and central stone for trap rock, Commissioner Hicks seconded, motion carried.

In the matter of
Contract Hauling Bid opening:

As scheduled bids were opened for Contract hauling as follows:

- R & C trucking opened at 10:30 am @ \$125 an hour.
- Daniels Construction opened at 10:32 am @ \$125 an hour.
- TJ Busque opened at 10:33 am @ \$125 an hour.
- KC Exuviating opened at 10:33 am @\$125 an hour.
- Yoakum Trucking opened at 10:34 am @ \$125 an hour.

Commissioner Stites moved to accept all bids, Commissioner Hicks seconded, motion carried.

In the matter of
Rock and Gravel Bid opening:

As scheduled bids were opened for Rock and Gravel materials as follows:

- Willard Quarries opened at 10:45 am @ 1 inch clean rock \$13, 2 inch clean rock \$12, 4-9 inch clean rock \$10, 1 inch base rock \$8.50, Type 5 rock \$10.50, 2 inch base rock \$8.75, 6 inch base rock \$7.50, Shot rock \$6.50, Type 2 Rip rap blanket rock \$19.50.
- Melrose Quarries opened at 10:53 am @ 1 inch clean \$14.25, 1.5 clean \$11.25, 1 inch road rock \$12.25, 1 inch brown road rock \$12.25, 2 inch clean \$11.25, 1 inch base \$9, 1 inch brown base \$6, Type 5 rock \$9, 2 inch base \$9.50, Shot rock \$8.25
- Capital Quarries opened at 10:56 am @ 1 inch clean \$15, 1 inch road rock \$13, 1 inch brown rock \$13, 2 inch clean \$13, 4 inch clean \$13, 6-8 inch clean \$15.25, 1 inch brown base rock \$6.50, Type 5 \$12, 2 inch base \$10.75, 4 inch base \$10.75, Shot rock \$9.50, Rip rap \$22.75.

Commissioner Stites moved to accept all bids, Commissioner Hicks seconded, motion carried.

In the matter of
Culvert bid opening:

As scheduled bids were opened for culverts as follows:

- Metal Culverts opened at 11:02 am @ 16 gauge per linear foot: 15" \$19.15, 18" \$22.75, 24" \$30.45 14 gauge per linear foot: 30" \$46.75, 36" \$55.75, 48" \$74.50 Arched 14 gauge: 36" \$58.50, 48" \$107.30 Polly coated 16 gauge: 15" \$22.05, 18" \$26.20, 24" \$35.10 Polly coated 14 gauge: 30" \$53.60, 36" \$64.00, 48" \$85.40 Bands 16 gauge: 15" \$38.30, 18" \$45.50, 24" \$60.90 Bands 14 gauge: 30" \$93.50, 36" \$111.50, 48" \$149.00 Poly Coated 16 gauge bands: 15" \$44.10, 18" \$52.40, 24" \$70.20 Poly coated 14 gauge: 30" 107.20, 36" \$128.00, 48" \$170.80

Commissioner Stites moved to accept the bid, Commissioner Hicks seconded, motion carried.

Metal Culverts representative Greg Brauner entered at 11:13 am.

In the matter of
Grader Blades bid opening:

As scheduled bids were opened for grader blades as follows:

- Fabick opened at 11:16 am @ total price of \$15,597.64
- Viebrock opened at 11:18 am @ total price of \$24,634.80

Commissioner Stites moved to accept the bid from Fabick, Commissioner Hicks seconded, motion carried.

Brauner left at 11:20 am.

Deputy Clerks Lorraine Britt and Amy Asberry entered at 11:27 am followed by Sheriff's department employees Lt. Paul Lambert, Lt. Scott Jarret and Deputy Mickey Bowles at 11:28 am.

Public administrator Dana Sooter entered at 11:30 am

In the matter of
Human Resources/payroll position:

Johnson advised commission that she wants to fill the HR payroll vacancy as soon as possible. Discussions were had advising Amy Asberry is fully capable of doing the HR/Payroll position and suggests that Lisa Dowdy be an admin assistant to her to do the billing side and assist with HR side since she formerly held the HR and Payroll position before retiring. All in attendance fully supported this move and advised Johnson to compose an email to be sent out to everyone informing them of the changes.

Sooter left at 11:42 am followed by Britt and Asberry at 11:49 am.

In the matter of
ESAC report:

Lambert provided commission with the ESAC certification report for the 2024 year. Lambert advised due to an upcoming retirement he has brought along Jarrett and Bowles to introduce them to commission since they will be taking over once he leaves.

Local resident Keith Davis entered at 11:51 am.

In the matter of
3 MODOT grants for approval:

Lambert provided commission with 3 MODOT grant applications: Traffic Enforcement-Hazardous Moving Enforcement Grant, Traffic Enforcement-DWI Saturation Enforcement Grant, Traffic Enforcement-Roadside Safety Grant. Commissioner Hicks moved to approve all 3 grants, Commissioner Stites seconded, Motion carried.

Lambert, Jarret and Bowles left at 11:56 am.

In the matter of
Stop Sign request on CR 5460:


Davis advised commission there was a stop sign that has been taken at the intersection of CR 5460 and 5310. Further discussions were had on if there was not a sign placed there then they will have to create an ordinance to put one there. Further discussions were had on the commission reaching out to the road department to verify.

Hearing no other business commission adjourned at 12:04 pm.

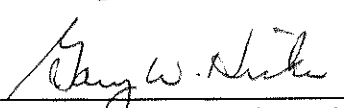
Read and approved,



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner